



DRIPPING SPRINGS
Texas

CITY COUNCIL REGULAR MEETING
City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Tuesday, August 16, 2022 at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

City Council Members

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
IT Director Jason Weinstock
Public Works Director Aaron Reed
Building Official/Utilities Coordinator Sarah Cole
Parks & Community Services Director Andrew Binz
Community Events Coordinator Caylie Houchin
Emergency Management Coordinator Roman Baligad

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

WORKSHOP

- 1. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.**

CITY COUNCIL

BUDGET

- 2. Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2022.**
- 3. Public hearing and consideration of approval regarding an Ordinance of the City of Dripping Springs, Texas, adopting the 2022-2023 Fiscal Year Budget; Finding Municipal Purposes; Authorizing Expenditures.**
 - Staff Report
 - Public Hearing
 - Ordinance

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

- 4. Approval of the August 2, 2022, City Council Workshop & Regular meeting minutes.**
- 5. Approval of the August 9, 2022, City Council Workshop & Regular meeting minutes.**
- 6. Approval of a Corrected Wastewater Ordinance 2022-10A amending Chapter 20, Article 20.02 and 20.06, Sections 20.02.006 of the Dripping Springs Code of Ordinances; Amending the General Provisions related to Wastewater and Water Rates including Rates for Service Provided to out of city customers. *Sponsor: Mayor Foulds, Jr.***
- 7. Approval of the reappointment of Bonnie Humphrey, Russell Paxton, Gordon DeWitte, Mike Jones and Bill Little to the Emergency Management Commission for terms ending January 1, 2024, and the appointment of Sirena Cumberland as the DSISD Representative for a term ending January 1, 2024.**
- 8. Approval of the realignment of Emergency Management Commissioners related to Chapter 2, Article 2.04, Division 7, Emergency Management Commission Section 2.04.195(c)(1): Gordon DeWitte to At-Large, Scott Collard to ESD No. 6, Doug Fowler to ESD No. 1, and Dillon Polk to Fire Marshal representative.**
- 9. Approval of the July 2022 City Treasurer's Report.**

BUSINESS AGENDA

- 10.** Discuss and consider approval of a Sponsorship and Use Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau related to the Dripping Springs Songwriters Festival. *Sponsor: Council Member King.*
- 11.** Discuss and consider approval of an Agreement with Brightly Software Inc. for Public Works Software. *Sponsor: Mayor Foulds, Jr.*
- 12.** Discuss and consider approval of an Ordinance of the City of Dripping Springs amending the Dripping Springs Code of Ordinances Article 16 Public Ways and Places, Section 16.02.034 Definitions and adding Section 16.02.066 Canopy Safety. *Sponsor: Council Member King*
- 13.** Discuss and consider the appointment of one (1) member to Place 2 of the Tax Increment Reinvestment Zone (TIRZ) No. 1 & No 2 Board for an unexpired term ending December 31, 2023.

REPORTS

Reports of Staff, Boards, Commissions, Committees, Boards and Agencies are on file and available for review upon request. The City Council may provide staff direction; however, no action may be taken.

- 14.** **Maintenance and Facilities Report**
Craig Rice, Maintenance Director

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 15. Deliberation related to real property and consultation with city attorney related to the purchase of property.** *Consultation with Attorney, 551.071; Deliberation Regarding Real Property 551.072*
- 16. Deliberation of the employment, evaluation, and duties of the administrator and deputy city administrator.** *Deliberation of Personnel Matters, 551.074*

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

August 23, 2022, at 5:30 p.m.

August 30, 2022, at 5:30 p.m.

September 6, 2022, at 6:00 p.m. (CC & BOA)

September 13, 2022, at 5:30 p.m.

September 20, 2022, at 6:00 p.m.

Board, Commission & Committee Meetings

- August 17, 2022, Parks & Recreation Commission at 6:00 p.m.
- August 18, 2022, Farmers Market Committee at 10:00 a.m.
- August 18, 2022, Emergency Management Commission at 12:00 p.m.
- August 22, 2022, Transportation Committee at 3:30 p.m.
- August 23, 2022, Planning & Zoning Commission at 6:00 p.m.
- August 24, 2022, Economic Development Committee at 4:00 p.m.

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the City Council may consider a vote to excuse the absence of any City Council Member for absence from this meeting.

*I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on **August 12, 2022, at 4:00 p.m.***

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
CITY - GENERAL FUND					
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,606,121.36	3,079,886.03
Revenue					
AD Valorem	1,983,491.97	1,983,491.97		2,059,557.64	2,559,204.88
AV P&I	4,000.00	4,000.00		12,060.25	4,000.00
Sales Tax	3,796,125.70	3,796,125.70		4,000,000.00	3,800,000.00
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50
Fire Inspections	10,000.00	10,000.00		50,000.00	50,000.00
Bank Interest	40,000.00	40,000.00		90,000.00	50,000.00
Development Fees:					
- Subdivision	656,006.25	656,006.25		1,023,380.64	890,750.00
- Site Dev	239,108.41	239,108.41		753,049.69	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00		107,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00		1,750,000.00	1,500,000.00
Transportation	-	-			
Solid Waste	40,000.00	40,000.00		45,563.40	45,000.00
Health Permits/Inspections	60,000.00	60,000.00		110,000.00	75,000.00
Municipal Court	250.00	250.00		250.00	1,000.00
Other Income	40,000.00	40,000.00		40,000.00	40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-	
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33
TXF from WWU					4,066.66
TXF from TIRZ				127,102.00	
FEMA	-	-		5,292.38	
CARES Act	-	-			
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-
Total	11,096,132.29	11,153,074.79	56,942.50	12,594,746.07	12,658,564.40
Expense					
Supplies	25,000.00	25,000.00		25,000.00	30,000.00
Office IT Equipment and Support	70,890.00	70,890.00		80,000.00	105,890.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	184,000.00	200,013.00
Website	6,625.00	6,625.00		6,625.00	6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00
Utilities:					
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00
- Office Electric	4,500.00	4,500.00		5,500.00	5,500.00
- Office Water	650.00	650.00		650.00	650.00
- Stephenson Electric	1,500.00	1,500.00		1,200.00	1,500.00
- Stephenson Water	500.00	500.00		500.00	500.00
Transportation:					
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00
- Street & ROW Maintenance	184,250.00	184,250.00		184,250.00	204,050.00
- Street Improvements	592,087.25	592,087.25		592,087.25	400,000.00
Office Maintenance/Repairs	11,060.00	11,060.00		11,060.00	18,510.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00
Equipment Maintenance	3,000.00	3,000.00		4,000.00	5,500.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00	50,000.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	32,500.00	44,000.00
City Hall Improvements	5,000.00	5,000.00		5,000.00	300,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Uniforms	7,760.00	7,760.00		7,760.00	12,320.00
Special Projects:					
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00
- Records Management	1,220.00	1,220.00		720.00	1,220.00
- Government Affairs	-	-			60,000.00
- Stephenson Parking Lot Improvements	-	-			
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	10,000.00
- OFR Grant Writer	7,500.00	7,500.00		-	-
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00
- Land Acquisition	10,000.00	10,000.00			10,000.00
- Downtown Bathroom	100,000.00	100,000.00			200,000.00
- City Hall Planning					30,000.00
Public Safety:					
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	45,690.00
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00
- Emergency Management Other					30,000.00
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00
Postage	3,200.00	3,200.00		3,200.00	3,200.00
TML Insurance:					
- Liability	20,850.00	20,850.00		18,750.00	25,000.00
- Property	34,646.00	34,646.00		39,000.00	41,000.00
- Workers' Comp	25,000.00	25,000.00		22,000.00	25,000.00
Dues, Fees, Subscriptions	30,000.00	30,000.00		30,000.00	41,337.95
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00
Election	8,000.00	8,000.00		1,000.00	8,000.00
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,624,223.34
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	209,825.09
Benefits	238,768.10	238,768.10		217,278.97	278,376.89
Retirement	133,118.97	133,118.97		121,138.26	156,944.31
DSRP Salaries	376,654.59	376,654.59		350,000.00	485,020.13
DSRP Taxes	30,032.28	30,032.28		27,930.02	38,873.31
DSRP Benefits	54,436.25	54,436.25		50,625.71	73,071.07
DSRP Retirement	19,323.28	19,323.28		19,000.00	27,399.78
Professional Services:					
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	44,107.60	55,800.00
- Muni Court	15,500.00	15,500.00		15,500.00	15,500.00
- Bldg. Inspector	750,000.00	750,000.00		1,400,000.00	750,000.00
- Fire Inspector				40,000.00	40,000.00
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00
- Human Resource Consultant	10,000.00	10,000.00		15,000.00	15,000.00
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00
Mileage	2,000.00	2,000.00		1,500.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00
Bad Debt Expense	5,000.00	5,000.00		-	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00	
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	300,000.00
TXF AV to TIF	200,244.23	200,244.23		207,911.50	355,961.65
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-
Sales Tax TXF to WWU	759,225.14	759,225.14		800,000.00	760,000.00
SPA & ECO D TXF	218,656.84	218,656.84		230,400.00	218,880.00
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04
TXF to Capital Improvement Fund	-	-			
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00	
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00	
TXF to Farmers Market				3,657.83	15,249.56
Total	8,964,647.27	9,346,760.66	382,113.39	9,351,407.63	10,579,089.00
PARKS - GENERAL FUND					
Revenue					
Sponsorships and Donations	7,800.00	10,496.00	2,696.00	8,155.97	2,000.00
City Sponsored Events	1,227.00	1,227.00		3,240.00	3,000.00
Programs and Events	5,000.00	18,800.00	13,800.00	27,420.00	8,000.00
Community Service Permit Fees	4,400.00	4,400.00		2,835.00	1,800.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00
Pool and Pavilion Rental	16,800.00	16,800.00		16,800.00	16,950.00
Park Rental Fees	5,350.00	5,350.00		5,750.00	5,950.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-
TXF from HOT Fund	2,000.00	2,000.00		-	167,000.00
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00	
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00
TXF from Contingency Funds	-	-			
TXF from DSRP	-	-			
TXF from CLFRF	-	-		-	160,570.49
Total Revenue	365,571.20	392,067.20	26,496.00	214,510.72	502,670.49
Expense					
Other	11,500.00	11,500.00		11,500.00	11,500.00
Park Consultants	-	10,000.00	10,000.00	11,012.00	10,000.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00
DS Ranch House Furniture & Equipment	-	-			-
Total Other	19,337.50	29,337.50	10,000.00	31,787.00	34,214.50
Public Improvements					
All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00
Triangle Improvement	2,000.00	2,000.00		-	17,000.00
Rathgeber Improvements	-	-			110,000.00
Founders Park	67,731.40	67,731.40		67,731.40	144,410.00
Founders Pool					1,500.00
Skate Park					75,000.00
S & R Park	-	-		100.00	150,000.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00
DS Ranch Park	-	-			
Total Improvements	71,531.40	104,473.90	32,942.50	102,573.90	505,410.00
Utilities					
Portable Toilets	5,000.00	5,000.00		7,800.00	7,800.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Triangle Electric	500.00	500.00		500.00	500.00
Triangle Water	500.00	500.00		500.00	1,000.00
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00
FMP Pool Propane	20,000.00	20,000.00		15,000.00	20,000.00
DS Ranch Park Electricity	500.00	500.00		-	-
DS Ranch Park Phone/Network	500.00	500.00		-	-
DS Ranch Park Septic	-	-		-	-
Total Utilities	54,700.00	56,000.00	1,300.00	54,975.00	59,150.00
Maintenance					
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00
Trail Washout repairs	-	-		-	-
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00
Founders Park	-	-		22,240.00	50,740.00
Skate Park Maintenance	-	-		-	500.00
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00
DSRP	-	-		-	-
Rathgeber Maintenance	-	-		-	900.00
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00
Supplies					
General Parks	3,000.00	3,000.00		3,000.00	8,550.00
Charro Ranch Supplies	-	1,500.00		1,500.00	1,500.00
Founders Park Supplies	43,375.00	43,375.00		43,375.00	-
Founders Pool Supplies	-	-		-	24,705.00
Program and Events	1,500.00	13,740.00	12,240.00	5,690.00	20,050.00
DSRP & Ranch House Supplies	-	-		-	-
S&R Supplies	400.00	400.00		400.00	400.00
Total Supplies	48,275.00	62,015.00	12,240.00	53,965.00	55,205.00
Program Staff					
Camp Staff	-	-		-	-
Program Event Staff	2,500.00	2,500.00		2,500.00	13,400.00
Aquatics Staff	70,591.24	70,591.24		70,591.24	77,043.15
Total Staff Expense	73,091.24	73,091.24		73,091.24	90,443.15
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	411,551.14	853,932.65
FOUNDERS DAY - GENERAL FUND					
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01
Revenue					
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00
Food booths	1,100.00	1,100.00		1,312.50	1,100.00
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00
Carnival	9,500.00	9,500.00		13,585.46	10,000.00
Parade	3,750.00	3,750.00		3,975.00	3,750.00
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00
Electric	2,400.00	2,400.00		3,100.00	3,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Misc.	-	-			
TXF from General Fund	-	13,000.00	13,000.00	13,000.00	
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Expense					
Publicity	8,500.00	8,500.00		9,551.14	9,500.00
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00
Health, Safety & Lighting					15,500.00
Transportation					4,500.00
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00
Parade	650.00	650.00		815.12	650.00
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00
Electricity	1,800.00	1,800.00		1,843.34	1,800.00
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00
Contingencies	416.00	416.00		5,613.27	3,438.01
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-

CONSOLIDATED GENERAL FUND

Revenue					
City	11,096,132.29	11,153,074.79	56,942.50	12,594,746.07	12,658,564.40
Parks	365,571.20	392,067.20	26,496.00	214,510.72	502,670.49
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Total	11,580,567.01	11,677,005.51	96,438.50	12,963,685.80	13,307,722.90
Expense					
City	8,964,647.27	9,346,760.66	382,113.39	9,351,407.63	10,579,089.00
Parks	357,495.14	420,076.64	61,081.50	411,551.14	853,932.65
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Total Expense	9,421,692.41	9,879,387.30	456,194.89	9,883,799.77	11,579,509.66
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	3,079,886.03	1,728,213.24

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	45,760.56
Revenue					
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00
Booth Space	42,000.00	42,000.00		42,000.00	54,600.00
Applications	2,650.00	1,000.00	(1,650.00)	1,000.00	750.00
Membership Fee	-	1,650.00	1,650.00	1,282.50	2,600.00
Interest Income	500.00	500.00		85.00	200.00
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00
Transfer from General Fund				3,657.83	15,300.59
Total	69,485.14	109,923.34	40,438.20	111,243.67	126,211.15
Expense					
Advertising	2,600.00	2,600.00		2,600.00	3,000.00
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65
Market Specialist	-	-		1,672.65	
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.09
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,914.44

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Retirement	2,213.09	2,213.09		2,373.59	3,173.95
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00		250.00	200.00
Market Event	500.00	500.00		-	500.00
Training	200.00	200.00		-	200.00
Office Expense	100.00	100.00		50.00	300.00
Supplies Expense	400.00	3,845.00	3,445.00	4,500.00	4,000.00
Network & Phone				247.92	252.00
Other Expense	200.00	200.00		1,425.00	2,600.00
Capital Fund	-	-			-
Contingency Fund	500.00	500.00			500.00
Transfer to Reserve Fund					35,000.00
Total Expense	55,479.71	58,924.71	3,445.00	65,483.11	117,812.63
Balance Forward	14,005.43	50,998.63	36,993.20	45,760.56	8,398.52
PARKLAND DEDICATION FUND					
Balance Forward	113,774.72	113,774.72		113,774.72	155,253.81
Revenue					
Parkland Fees	-	-		107,210.49	-
Total Revenue	113,774.72	113,774.72		220,985.21	155,253.81
Expense					
Park Improvements	113,462.80	113,462.80		65,731.40	107,000.00
TXF to AG Facility	-	-			
Master Naturalists	-	-			
Total Expenses	113,462.80	113,462.80		65,731.40	107,000.00
Balance Forward	311.92	311.92		155,253.81	48,253.81
PARKLAND DEVELOPMENT FUND					
Balance Forward	-	-		-	-
Revenue					
Parkland Development Fees	161,000.00	161,000.00		5,832.00	
Total Revenue	161,000.00	161,000.00		5,832.00	-
Expense					
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00	
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-
Balance Forward	49,268.60	39,268.60		-	-
AG FACILITY FUND					
Balance Fwd.	-	-		-	-
Revenue					
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00
Total Revenues	37,065.00	37,065.00		875.00	47,495.00
Expense					
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00
Total Expense	37,065.00	37,065.00		875.00	47,495.00
Balance Fwd.	-	-		-	-
LANDSCAPING FUND					
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55
Revenue					
Tree Replacement Fees	-	-		371,340.00	
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55

Item 1.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-
DSRP	-	-			
FMP	2,000.00	2,000.00		2,000.00	-
Charro	1,000.00	1,000.00		1,000.00	1,000.00
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00
Professional Services	2,000.00	2,000.00		-	-
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55

SIDEWALK FUND

Balance Fwd.	16,056.00	16,056.00		16,056.00	102,536.00
Revenue					
Fees	-	-		86,480.00	-
Total Revenues	16,056.00	16,056.00		102,536.00	102,536.00
Expense					
Expense	16,056.00	16,056.00		-	-
Total Expense	16,056.00	16,056.00		-	-
Balance Fwd.	-	-		102,536.00	102,536.00

DRIPPING SPRINGS RANCH PARK OPERATING FUND

Balance Forward	2,101.84	2,101.84		63,118.23	109,170.35
Revenue					
Stall Rentals	39,200.00	39,200.00		41,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	19,000.00		28,000.00	19,000.00
Facility Rentals	135,500.00	135,500.00		135,000.00	113,500.00
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00
Merchandise Sales	21,300.00	21,300.00		17,162.00	21,065.20
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00
Staff & Misc. Fees	4,000.00	4,000.00		5,500.00	4,000.00
Cleaning Fees	25,000.00	25,000.00		25,000.00	25,000.00
General Program and Events:	84,275.00	-	(84,275.00)		
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,100.00
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00
- Programing					15,100.00
- Concert Series					
Other Income	4,000.00	4,000.00		765.00	500.00
Interest	600.00	600.00		1,300.00	600.00
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00	
TXF from General Fund	75,000.00	178,000.00	103,000.00	75,000.00	
TXF from Landscape Fund	-	-			
TXF from General Fund CLFRF	-	-	-	103,000.00	275,884.04
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,062,322.10	1,352,389.59
Expense					
Advertising	-	-			17,750.00
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed	Item 1.
Postage	100.00	100.00		30.00	-	
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00	
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48	
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40	
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00	
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00	
Supplies and Materials	21,000.00	21,000.00		21,000.00	25,500.00	
Ranch House Supplies	1,000.00	1,000.00		2,000.00	1,000.00	
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50	
Mileage	500.00	500.00		500.00	500.00	
Equipment	26,922.00	26,922.00		3,000.00	267,250.00	
House Equipment	-	-				
Equipment Rental	2,000.00	2,000.00		1,000.00	2,000.00	
Equipment Maintenance	16,000.00	16,000.00		20,000.00	25,000.00	
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00	
Electric	60,000.00	60,000.00		82,000.00	60,000.00	
Water	7,000.00	7,000.00		10,250.00	7,000.00	
Septic	750.00	750.00		750.00	750.00	
Lift Station Maintenance	-	-		-	12,000.00	
Propane/Natural Gas	2,500.00	2,500.00		7,205.00	2,500.00	
On Call Phone	2,060.00	2,060.00		2,060.00	501.60	
Alarm	1,112.40	1,112.40		3,000.00	6,660.00	
Stall Cleaning & Repair	2,000.00	2,000.00		1,200.00	4,000.00	
Training and Education	400.00	400.00		400.00	9,500.00	
General Program and Events:	13,950.00	-	(13,950.00)			
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00	
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00	
- Misc. Events	-	6,400.00	6,400.00	6,400.00	700.00	
- Programing					8,000.00	
- Concert Series						
Other Expense	20,000.00	20,000.00		20,000.00	20,000.00	
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00	
Tree Planting	-	-				
Contingencies	50,000.00	50,000.00		30,000.00	50,000.00	
Fleet Acquisition	15,000.00	15,000.00		15,000.00	60,000.00	
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00	
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00	
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00	
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00	
HCLE	13,200.00	13,200.00		13,200.00	13,200.00	
Merchandise	11,402.63	11,402.63		11,402.63	10,500.00	
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00		
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	29,595.00	
Total Expenses	737,220.49	970,220.49	233,000.00	953,151.75	1,406,486.98	
Total Bal Fwd.	114,598.22	114,598.22	-	109,170.35	(54,097.39)	
HOTEL OCCUPANCY TAX FUND						
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	399,238.89	
Revenues						
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	885,286.81	700,000.00	
Interest	1,500.00	1,500.00		120.00	240.00	
Total	620,811.87	783,611.87	162,800.00	1,146,726.76	1,099,478.89	
Expenses						
Advertising	3,505.00	3,505.00		3,505.00	2,100.00	
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,120.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
City Sponsored Events	-	-			
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00
Signage	28,800.00	28,800.00		28,800.00	19,560.00
Arts					20,000.00
Lighting					150,000.00
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to General Fund	-	-			2,404.33
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
Grants	219,700.00	219,700.00		219,700.00	291,198.00
Total expenses	620,811.87	750,811.87	130,000.00	747,487.87	1,027,662.33
Balance Fwd.	-	32,800.00	32,800.00	399,238.89	71,816.56

UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,448,663.87
Wastewater					
Revenue					
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12
Late Fees/Rtn check fees	9,480.00	9,480.00		17,481.99	9,600.00
Portion of Sales Tax	759,225.14	759,225.14		800,000.00	760,000.00
Delayed Connection Fees	157,850.00	157,850.00		34,628.57	5,000.00
Line Extensions	-	-			
Solid Waste	-	-			
PEC	130,000.00	130,000.00		150,000.00	
ROW Fees	6,000.00	6,000.00		6,000.00	
Cable	130,000.00	130,000.00		150,000.00	
TX Gas Franchise Fees	3,000.00	3,000.00		3,609.11	
Transfer fees	9,600.00	9,600.00		9,205.71	9,000.00
Overuse fees	134,550.60	134,550.60		109,058.62	150,000.00
Reuse Fees	-	-			
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00
Interest	50,000.00	50,000.00		70,000.00	
Other Income	35,000.00	35,000.00		35,000.00	35,000.00
Water Income	-	-			
Developer Reimbursed Costs				402,565.00	2,175,000.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00	
Total Revenues	8,949,800.78	9,105,521.78	155,721.00	3,436,393.09	8,908,965.12

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	
- Legal Fees	35,000.00	35,000.00		50,000.00	
- Auditing	10,000.00	10,000.00		10,000.00	
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00
- Software	-	34,221.00	34,221.00	34,221.00	
- IT Equipment & Support					
Engineering:					
- Engineering & Surveying	-	-			
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00
- Parallel West Interceptor Design& Cost	-	-			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00		11,919.00	35,000.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00			
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00
- Cannon Tract - 1842-001				21,798.00	40,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00
- TLAP Renewal application					
Dues, Fees and Subscriptions	-	-		-	-
TXF to Water Fund	12,000.00	12,000.00		-	-
TXF to Vehicle Replacement Fund	-	-			
System Operations and Maintenance:					
- Routine Operations	70,000.00	70,000.00		70,000.00	73,600.00
- Non-Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00
- Lift Station Cleaning	12,600.00	12,600.00		30,000.00	21,000.00
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00
- Drip Field Meter Box Replacement				-	5,000.00
- Lift Station repairs	28,000.00	28,000.00		35,000.00	21,000.00
- Autodialer Replacement				-	17,500.00
- Lift Station Preventative Maintenance				-	7,000.00
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00
- Sludge Hauling	80,000.00	80,000.00		115,000.00	130,000.00
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00
- Equipment	123,240.00	123,240.00		125,000.00	
- Equipment Maintenance	-	-		2,000.00	
- Fleet Acquisition	46,400.00	46,400.00		46,133.45	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		9,000.00	9,000.00
- Backwash Flow Meter & Check valve				-	22,000.00
- Arrowhead Plant Operations					148,225.00
- Big Sky Plant Operations					69,948.00
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	52,000.00
Uniforms	2,800.00	2,800.00		2,800.00	
Training	8,000.00	8,000.00		8,000.00	
Dispatch	3,000.00	3,000.00		3,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
Salaries	246,000.00	246,000.00		191,000.00	
Taxes	20,622.60	20,622.60		16,085.63	
Benefits	30,738.21	30,738.21		23,975.80	
Retirement	15,384.00	15,384.00		11,999.52	
On Call	10,400.00	10,400.00		10,400.00	
Capital Projects:					
- Road Reconstruction	10,000.00	10,000.00		5,000.00	
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-
- Arrowhead Drain Field					1,800,000.00
Other:					
- Reimbursement to Caliterra Oversize of West Intercepto	500,000.00	500,000.00		500,000.00	-
TWDB Engineering:					
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00
- WWTP Design Assistance	37,500.00	37,500.00			
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00
Miscellaneous:					
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00
TWDB Capital Projects:					
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00
- East Interceptor	25,000.00	25,000.00		-	25,000.00
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00
- WWTP	25,000.00	25,000.00		-	25,000.00
Transfer to General Fund					4,066.66
Transfer to Vehicle Replacement Fund					29,911.00
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,348,073.40	9,738,900.66

WATER

Revenue

Fees:					
- Tap Fees					
- Impact Fees					
- Temporary Meter Set Fees					
- Disconnect Fees					
Rates:					
- Base Rate				4,550.00	7,800.00
- Usage				60,000.00	150,000.00
- Penalties					
TXF from Wastewater Fund	12,000.00	12,000.00		-	-
Total Revenue	12,000.00	12,000.00	-	64,550.00	157,800.00

Expense

Administrative and General Expense:					
- Regulatory Expense					-
- Planning and Permitting					-
System Operations and Maintenance:					
- Routine Operations					25,000.00
- Non Routine Operations					20,000.00
- System Maintenance & Repair					20,000.00
- Laboratory Testing					25,000.00
- Supplies					50,000.00
Operating and Maintenance	12,000.00	12,000.00		-	-
Total Expense	12,000.00	12,000.00	-	-	140,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
OPERATIONS					
Revenues					
PEC					130,000.00
ROW Fees					6,000.00
Cable					130,000.00
TX Gas Franchise Fees					3,000.00
Interest					
TXF from General Fund					50,000.00
Total Revenue	-	-	-	-	319,000.00
Expense					
Administrative and General Expense:					
- Administrative/Billing Expense					66,000.00
- Legal Fees					50,000.00
- Auditing					10,000.00
- Software					3,046.00
- IT Equipment & Support					5,640.00
Systems Operations and Maintenance:					
- Phone/Network					
- Equipment					50,000.00
- Equipment Maintenance					10,000.00
- Fleet Acquisition					45,000.00
- Fleet Maintenance					10,000.00
- Fuel					15,000.00
Other Expense					
Uniforms					5,000.00
Training					9,254.00
Dispatch					3,000.00
Salaries					398,740.00
Taxes					33,063.21
Benefits					56,988.71
Retirement					24,650.69
On Call					10,400.00
Total Expense	-	-	-	-	805,782.61
CONSOLIDATED UTILITY FUND					
Revenue					
Balance Foreward	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,448,663.87
Wastewater	8,949,800.78	9,105,521.78	155,721.00	3,436,393.09	8,908,965.12
Water	12,000.00	12,000.00	-	64,550.00	157,800.00
Operations	-	-	-	-	319,000.00
Total	16,587,968.91	16,768,689.91	180,721.00	9,796,737.27	15,834,428.99
Expense					
Wastewater	10,250,988.81	10,471,209.81	220,221.00	3,348,073.40	9,738,900.66
Water	12,000.00	12,000.00	-	-	140,000.00
Operations	-	-	-	-	805,782.61
Total Expense	10,262,988.81	10,483,209.81	220,221.00	3,348,073.40	10,684,683.27
Balance Fwd.	6,324,980.10	6,285,480.10	(39,500.00)	6,448,663.87	5,149,745.72
TWDB FUND					
Balance Forward	493.27	493.27	-	502.34	208.34
Revenues	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Interest	6.00	6.00		6.00	
Total revenue	6,490,499.27	6,490,499.27		289,508.34	4,420,208.34

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
Expenses					
Escrow Fees	300.00	300.00		300.00	
Expenses	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Total Expenses	6,490,300.00	6,490,300.00		289,300.00	4,420,000.00
Balance Forward	199.27	199.27		208.34	208.34
IMPACT FUND					
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,353,863.94
Revenue					
Impact Fees	2,079,320.00	2,079,320.00		3,517,120.00	1,670,000.00
Impact Fee Deposits	-	-			
Interest Income	25,000.00	25,000.00		45,000.00	30,000.00
Total	4,741,754.76	4,741,754.76		6,048,628.70	6,053,863.94
Expense					
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00
TXF to Debt Service 2022					2,431,563.06
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,353,863.94	1,910,269.32
DEBT SERVICE FUND 2015					
Bal Fwd.	861,673.04	861,673.04		862,629.54	849,573.10
Revenue					
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56
Interest	8,000.00	8,000.00		9,000.00	8,000.00
Total Revenue	1,580,904.80	1,580,904.80		1,582,861.30	1,556,071.66
Expenses					
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76
Balance Fwd.	847,616.60	847,616.60		849,573.10	844,839.90
DEBT SERVICE FUND 2013					
Bal Fwd.	100,180.42	100,180.42		100,190.00	98,685.00
Revenue					
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00
Interest	1,200.00	1,200.00		1,400.00	1,200.00
Total	190,885.42	190,885.42		191,095.00	191,485.00
Expense					
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00
Balance Fwd.	98,475.42	98,475.42		98,685.00	101,980.00
DEBT SERVICE FUND 2019					
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96
Revenue					
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00
Interest	12,000.00	12,000.00		12,000.00	12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
Expense					
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96
DEBT SERVICE FUND 2022					
Bal Fwd.	-	-		-	-
Revenue					
TXF from Impact Fees	-	-		-	2,431,563.06
Interest	-	-		-	-
Total	-	-		-	2,431,563.06
Expense					
Tax Series 2022	-	-		-	1,215,163.06
Total Expenses	-	-		-	1,215,163.06
Balance Fwd.	-	-		-	1,216,400.00
PEG FUND					
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,158.18
Revenues					
TWC	27,000.00	27,000.00		30,000.00	27,000.00
Interest Income	1,400.00	1,400.00		1,700.00	1,700.00
Total Revenues	170,624.71	170,624.71		174,158.18	202,858.18
Expense	-	-		-	-
Balance Fwd.	170,624.71	170,624.71		174,158.18	202,858.18
RESERVE FUND					
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,745,374.05
Revenue					
TXF from General Fund	200,000.00	200,000.00		200,000.00	200,000.00
Interest	16,000.00	16,000.00		18,000.00	18,000.00
Total	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
Expense	-	-		-	-
Total Expense	-	-		-	-
Balance Fwd.	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
TIRZ 1					
Balance Forward	463,027.86	463,027.86		384,645.69	195,487.56
Revenues					
City AV	89,118.46	89,118.46		93,641.57	115,297.54
County AV	218,599.49	218,599.49		191,901.06	215,354.00
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-
Interest Income	3,000.00	3,000.00		9,000.00	3,000.00
EPS Reimbursements	-	-		-	-
Total Revenue	1,023,745.81	1,023,745.81		929,188.32	529,139.10
Expense					
TIRZ Expense					
Project Management/Misc. Costs	48,000.00	48,000.00		20,000.00	32,000.00
Project Administration P3 Works	35,000.00	35,000.00		15,000.00	16,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 1. Proposed
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00
EPS	-	-			
MAS	62,500.00	62,500.00		25,000.00	30,000.00
HDR	227,500.00	227,500.00		240,000.00	478,000.00
TJKM - Grant Writing	7,500.00	7,500.00		7,500.00	-
Buie - PR	8,500.00	8,500.00		-	-
Misc. Consulting	25,000.00	25,000.00		-	5,000.00
Creation Cost Reimbursements	-	-			
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76	
Total Expense	684,000.00	840,200.76	156,200.76	733,700.76	573,000.00
Balance Forward	339,745.81	183,545.05	(156,200.76)	195,487.56	(43,860.90)
TIRZ 2					
Balance Forward	244,199.12	244,199.12		346,638.50	653,178.27
Revenue					
Interest Income	400.00	400.00		3,500.00	2,000.00
City AV	111,125.78	111,125.78		114,269.93	240,664.11
County AV	254,043.81	254,043.81		232,569.38	437,211.00
Total Revenue	609,768.71	609,768.71		696,977.81	1,333,053.38
Expense					
Creation Cost Reimbursements	-	-			
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54	
Total Expense	-	43,799.24	43,799.24	43,799.54	-
Balance Forward	609,768.71	565,969.47	(43,799.24)	653,178.27	1,333,053.38
VEHICLE REPLACEMENT FUND					
Revenue					
Balance Forward				-	31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF from DSRP	5,731.00	5,731.00		5,731.00	29,595.00
TXF from WWU	-	-		-	29,911.00
Total Revenue	31,193.00	31,193.00		31,193.00	161,025.00
Expense					
Vehicle Replacement	-	-			
Total Expense	-	-		-	-
Balance Forward	31,193.00	31,193.00		31,193.00	161,025.00

City of Dripping Springs

JUL 01 2022

Rec'd by City Secretary



City of Dripping Springs Proposed Municipal Budget Fiscal Year 2022-2023

This budget will raise more total property taxes than last year's budget by \$71,645.31, which is 3.5%, and of that amount \$369,281.03 is tax revenue to be raised from new property added to the tax roll this year.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
CITY - GENERAL FUND					
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,606,121.36	2,675,226.48
Revenue					
AD Valorem	1,983,491.97	1,983,491.97		2,047,008.72	2,118,654.02
AV P&I	4,000.00	4,000.00		8,049.50	4,000.00
Sales Tax	3,796,125.70	3,796,125.70		4,000,000.00	3,800,000.00
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50
Fire Inspections	10,000.00	10,000.00		50,000.00	50,000.00
Bank Interest	40,000.00	40,000.00		85,000.00	50,000.00
Development Fees:					
- Subdivision	656,006.25	656,006.25		1,000,000.00	890,750.00
- Site Dev	239,108.41	239,108.41		367,986.99	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00		98,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00		2,150,000.00	1,500,000.00
Transportation	-	-			
Solid Waste	40,000.00	40,000.00		40,000.00	45,000.00
Health Permits/Inspections	60,000.00	60,000.00		95,000.00	75,000.00
Municipal Court	250.00	250.00		250.00	1,000.00
Other Income	40,000.00	40,000.00		40,000.00	40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-	
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33
TXF from WWU					4,066.66
TXF from TIRZ				127,102.00	
FEMA	-	-		5,292.38	
CARES Act	-	-			
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-
Total	11,096,132.29	11,153,074.79	56,942.50	12,535,179.66	11,813,354.00
Expense					
Supplies	25,000.00	25,000.00		25,000.00	30,000.00
Office IT Equipment and Support	70,890.00	70,890.00		70,890.00	101,090.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	184,000.00	200,013.00
Website	6,625.00	6,625.00		6,625.00	6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00
Utilities:					
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00
- Office Electric	4,500.00	4,500.00		5,000.00	5,500.00
- Office Water	650.00	650.00		650.00	650.00
- Stephenson Electric	1,500.00	1,500.00		1,200.00	1,500.00
- Stephenson Water	500.00	500.00		500.00	500.00
Transportation:					
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00
- Street & ROW Maintenance	184,250.00	184,250.00		184,250.00	204,050.00
- Street Improvements	592,087.25	592,087.25		592,087.25	400,000.00
Office Maintenance/Repairs	11,060.00	11,060.00		11,060.00	18,510.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00
Equipment Maintenance	3,000.00	3,000.00		3,000.00	5,500.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00	110,000.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	28,800.00	44,180.00
City Hall Improvements	5,000.00	5,000.00		5,000.00	300,000.00
Uniforms	7,760.00	7,760.00		7,760.00	12,310.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	Item 1.
Special Projects:						
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00	
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00	
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00	
- Records Management	1,220.00	1,220.00		720.00	1,220.00	
- Government Affairs	-	-			60,000.00	
- Stephenson Parking Lot Improvements	-	-				
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	10,000.00	
- OFR Grant Writer	7,500.00	7,500.00		-	-	
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00	
- Land Acquisition	10,000.00	10,000.00			10,000.00	
- Downtown Bathroom	100,000.00	100,000.00			200,000.00	
- City Hall Planning					30,000.00	
Public Safety:						
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	42,690.00	
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00	
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00	
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00	
- Emergency Management Other					30,000.00	
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00	
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00	
Postage	3,200.00	3,200.00		3,200.00	3,200.00	
TML Insurance:						
- Liability	20,850.00	20,850.00		20,850.00	25,000.00	
- Property	34,646.00	34,646.00		39,000.00	41,000.00	
- Workers' Comp	25,000.00	25,000.00		25,000.00	25,000.00	
Dues, Fees, Subscriptions	30,000.00	30,000.00		30,000.00	41,337.95	
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00	
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00	
Election	8,000.00	8,000.00		1,000.00	8,000.00	
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,644,355.85	
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	211,365.22	
Benefits	238,768.10	238,768.10		217,278.97	278,432.53	
Retirement	133,118.97	133,118.97		121,138.26	158,168.37	
DSRP Salaries	376,654.59	376,654.59		350,000.00	515,070.52	
DSRP Taxes	30,032.28	30,032.28		27,930.02	41,172.17	
DSRP Benefits	54,436.25	54,436.25		50,625.71	73,155.45	
DSRP Retirement	19,323.28	19,323.28		19,000.00	29,210.32	
Professional Services:						
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00	
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00	
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	44,107.60	55,800.00	
- Muni Court	15,500.00	15,500.00		15,500.00	15,500.00	
- Bldg. Inspector	750,000.00	750,000.00		1,720,000.00	750,000.00	
- Fire Inspector				40,000.00	40,000.00	
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00	
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00	
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00	
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00	
- Human Resource Consultant	10,000.00	10,000.00		12,500.00	15,000.00	
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04	
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00	
Mileage	2,000.00	2,000.00		1,500.00	2,000.00	
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00	
Bad Debt Expense	5,000.00	5,000.00		-	-	
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00	
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00		

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	300,000.00
TXF AV to TIF	200,244.23	200,244.23		207,963.66	437,849.40
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-
Sales Tax TXF to WWU	759,225.14	759,225.14		800,000.00	760,000.00
SPA & ECO D TXF	218,656.84	218,656.84		230,400.00	218,880.00
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04
TXF to Capital Improvement Fund	-	-			
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	32,725.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00	
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00	
TXF to Farmers Market				3,657.83	15,249.56
Total	8,964,647.27	9,346,760.66	382,113.39	9,659,749.79	10,732,772.26

PARKS - GENERAL FUND

Revenue

Sponsorships and Donations	7,800.00	10,496.00	2,696.00	5,000.00	2,000.00
City Sponsored Events	1,227.00	1,227.00		-	3,000.00
Programs and Events	5,000.00	18,800.00	13,800.00	12,500.00	8,000.00
Community Service Permit Fees	4,400.00	4,400.00		1,500.00	1,800.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00
Pool and Pavilion Rental	16,800.00	16,800.00		2,500.00	16,950.00
Park Rental Fees	5,350.00	5,350.00		5,350.00	5,950.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-
TXF from HOT Fund	2,000.00	2,000.00		-	159,000.00
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00	
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00
TXF from Contingency Funds	-	-			
TXF from DSRP	-	-			
TXF from CLFRF	-	-		-	160,570.49
Total Revenue	365,571.20	392,067.20	26,496.00	177,159.75	494,670.49

Expense

Other	11,500.00	11,500.00		11,500.00	11,500.00
Park Consultants	-	10,000.00	10,000.00	11,012.00	10,000.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00
DS Ranch House Furniture & Equipment	-	-			-
Total Other	19,337.50	29,337.50	10,000.00	31,787.00	34,214.50

Public Improvements

All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00
Triangle Improvement	2,000.00	2,000.00		-	9,000.00
Rathgeber Improvements	-	-			100,000.00
Founders Park	67,731.40	67,731.40		67,731.40	144,410.00
Founders Pool					1,500.00
Skate Park					75,000.00
S & R Park	-	-			150,000.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00
DS Ranch Park	-	-			
Total Improvements	71,531.40	104,473.90	32,942.50	102,473.90	487,410.00

Utilities

Portable Toilets	5,000.00	5,000.00		7,800.00	7,250.00
Triangle Electric	500.00	500.00		500.00	500.00
Triangle Water	500.00	500.00		500.00	1,000.00
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	<i>Item 1.</i>
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00	
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00	
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00	
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00	
FMP Pool Propane	20,000.00	20,000.00		15,000.00	20,000.00	
DS Ranch Park Electricity	500.00	500.00		-	-	
DS Ranch Park Phone/Network	500.00	500.00		-	-	
DS Ranch Park Septic	-	-		-	-	
Total Utilities	54,700.00	56,000.00	1,300.00	54,975.00	59,150.00	
Maintenance						
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00	
Trail Washout repairs	-	-		-	-	
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00	
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00	
Founders Park	-	-		22,240.00	50,740.00	
Skate Park Maintenance					500.00	
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00	
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00	
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00	
DSRP	-	-		-	-	
Rathgeber Maintenance	-	-		-	900.00	
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00	
Supplies						
General Parks	3,000.00	3,000.00		3,000.00	8,550.00	
Charro Ranch Supplies		1,500.00		1,500.00	1,500.00	
Founders Park Supplies	43,375.00	43,375.00		43,375.00		
Founders Pool Supplies	-	-		-	24,705.00	
Program and Events	1,500.00	13,740.00	12,240.00	5,190.00	20,050.00	
DSRP & Ranch House Supplies	-	-		-	-	
S&R Supplies	400.00	400.00		400.00	400.00	
Total Supplies	48,275.00	62,015.00	12,240.00	53,465.00	55,205.00	
Program Staff						
Camp Staff	-	-		-	-	
Program Event Staff	2,500.00	2,500.00		2,500.00	13,400.00	
Aquatics Staff	70,591.24	70,591.24		70,591.24	77,043.15	
Total Staff Expense	73,091.24	73,091.24		73,091.24	90,443.15	
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	410,951.14	835,932.65	
FOUNDERS DAY - GENERAL FUND						
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01	
Revenue						
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00	
Food booths	1,100.00	1,100.00		1,312.50	1,100.00	
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00	
Carnival	9,500.00	9,500.00		13,585.46	10,000.00	
Parade	3,750.00	3,750.00		3,975.00	3,750.00	
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00	
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00	
Electric	2,400.00	2,400.00		3,100.00	3,000.00	
Misc.	-	-		-	-	
TXF from General Fund	-	13,000.00	13,000.00	13,000.00		
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	<i>Item 1.</i>
Expense						
Publicity	8,500.00	8,500.00		9,551.14	9,500.00	
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00	
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00	
Health, Safety & Lighting					15,500.00	
Transportation					4,500.00	
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00	
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00	
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00	
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00	
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00	
Parade	650.00	650.00		815.12	650.00	
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00	
Electricity	1,800.00	1,800.00		1,843.34	1,800.00	
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00	
Contingencies	416.00	416.00		5,613.27	3,438.01	
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01	
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-	

CONSOLIDATED GENERAL FUND

Revenue						
City	11,096,132.29	11,153,074.79	56,942.50	12,535,179.66	11,813,354.00	
Parks	365,571.20	392,067.20	26,496.00	177,159.75	494,670.49	
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01	
Total	11,580,567.01	11,677,005.51	96,438.50	12,866,768.42	12,454,512.50	
Expense						
City	8,964,647.27	9,346,760.66	382,113.39	9,659,749.79	10,732,772.26	
Parks	357,495.14	420,076.64	61,081.50	410,951.14	835,932.65	
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01	
Total Expense	9,421,692.41	9,879,387.30	456,194.89	10,191,541.93	11,715,192.92	
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	2,675,226.48	739,319.58	

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	44,678.06	
Revenue						
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00	
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00	
Booth Space	42,000.00	42,000.00		42,000.00	54,600.00	
Applications	2,650.00	1,000.00	(1,650.00)	1,000.00	750.00	
Membership Fee	-	1,650.00	1,650.00	-	2,600.00	
Interest Income	500.00	500.00		85.00	200.00	
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00	
Transfer from General Fund				3,657.83	15,249.56	
Total	69,485.14	109,923.34	40,438.20	109,961.17	125,077.62	
Expense						
Advertising	2,600.00	2,600.00		2,600.00	3,000.00	
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65	
Market Specialist	-	-		1,672.65		
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.99	
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,125.04	
Retirement	2,213.09	2,213.09		2,373.59	3,173.95	
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00	
Dues Fees & Subscriptions	200.00	200.00		200.00	200.00	
Market Event	500.00	500.00		-	500.00	
Training	200.00	200.00		-	200.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	<i>Item 1.</i>
Office Expense	100.00	100.00		50.00	300.00	
Supplies Expense	400.00	3,845.00	3,445.00	4,350.00	4,000.00	
Network & Phone				247.92	252.00	
Other Expense	200.00	200.00		1,425.00	2,600.00	
Capital Fund	-	-			-	
Contingency Fund	500.00	500.00			500.00	
Transfer to Reserve Fund					35,000.00	
Total Expense	55,479.71	58,924.71	3,445.00	65,283.11	117,812.63	
Balance Forward	14,005.43	50,998.63	36,993.20	44,678.06	7,264.99	
PARKLAND DEDICATION FUND						
Balance Forward	113,774.72	113,774.72		113,774.72	109,522.41	
Revenue						
Parkland Fees	-	-		107,210.49	-	
Total Revenue	113,774.72	113,774.72		220,985.21	109,522.41	
Expense						
Park Improvements	113,462.80	113,462.80		111,462.80	107,000.00	
TXF to AG Facility	-	-				
Master Naturalists	-	-				
Total Expenses	113,462.80	113,462.80		111,462.80	107,000.00	
Balance Forward	311.92	311.92		109,522.41	2,522.41	
PARKLAND DEVELOPMENT FUND						
Balance Forward	-	-		-	-	
Revenue						
Parkland Development Fees	161,000.00	161,000.00		5,832.00		
Total Revenue	161,000.00	161,000.00		5,832.00	-	
Expense						
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00		
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-	
Balance Forward	49,268.60	39,268.60		-	-	
AG FACILITY FUND						
Balance Fwd.	-	-		-	-	
Revenue						
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00	
Total Revenues	37,065.00	37,065.00		875.00	47,495.00	
Expense						
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00	
Total Expense	37,065.00	37,065.00		875.00	47,495.00	
Balance Fwd.	-	-		-	-	
LANDSCAPING FUND						
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55	
Revenue						
Tree Replacement Fees	-	-		371,340.00		
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55	
Expense						
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-	
DSRP	-	-				
FMP	2,000.00	2,000.00		2,000.00	-	
Charro	1,000.00	1,000.00		1,000.00	1,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	Item 1.
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00	
Professional Services	2,000.00	2,000.00		-	-	
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00	
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00	
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55	

SIDEWALK FUND

Balance Fwd.	16,056.00	16,056.00		16,056.00	16,056.00	
Revenue						
Fees	-	-		-	-	
Total Revenues	16,056.00	16,056.00		16,056.00	16,056.00	
Expense						
Expense	16,056.00	16,056.00		-	-	
Total Expense	16,056.00	16,056.00		-	-	
Balance Fwd.	-	-		16,056.00	16,056.00	

DRIPPING SPRINGS RANCH PARK OPERATING FUND

Balance Forward	2,101.84	2,101.84		63,118.23	107,863.54	
Revenue						
Stall Rentals	39,200.00	39,200.00		40,103.19	37,200.00	
RV/Camping Site Rentals	19,000.00	19,000.00		28,000.00	19,000.00	
Facility Rentals	135,500.00	135,500.00		135,000.00	113,500.00	
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00	
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00	
Merchandise Sales	21,300.00	21,300.00		17,162.00	21,065.20	
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00	
Staff & Misc. Fees	4,000.00	4,000.00		4,000.00	4,000.00	
Cleaning Fees	25,000.00	25,000.00		25,000.00	25,000.00	
General Program and Events:	84,275.00	-	(84,275.00)			
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00	
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,000.00	
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00	
- Programing					15,100.00	
- Concert Series						
Other Income	4,000.00	4,000.00		625.00	500.00	
Interest	600.00	600.00		1,000.00	600.00	
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00	
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00	
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00		
TXF from General Fund	75,000.00	178,000.00	103,000.00	178,000.00		
TXF from Landscape Fund	-	-				
TXF from General Fund CLFRF	-	-			275,884.04	
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,059,485.29	1,350,982.78	
Expense						
Advertising	-	-			17,750.00	
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00	
Postage	100.00	100.00		30.00	-	
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00	
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48	
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40	
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00	
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00	
Supplies and Materials	21,000.00	21,000.00		21,000.00	25,500.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	Item 1.
Ranch House Supplies	1,000.00	1,000.00		2,000.00	1,000.00	
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50	
Mileage	500.00	500.00		500.00	500.00	
Equipment	26,922.00	26,922.00		3,000.00	294,250.00	
House Equipment	-	-				
Equipment Rental	2,000.00	2,000.00		1,000.00		
Equipment Maintenance	16,000.00	16,000.00		20,000.00		
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00	
Electric	60,000.00	60,000.00		82,000.00	60,000.00	
Water	7,000.00	7,000.00		10,250.00	7,000.00	
Septic	750.00	750.00		750.00	750.00	
Propane/Natural Gas	2,500.00	2,500.00		6,500.00	2,500.00	
On Call Phone	2,060.00	2,060.00		2,060.00	501.60	
Alarm	1,112.40	1,112.40		2,175.00	6,660.00	
Stall Cleaning & Repair	2,000.00	2,000.00		1,200.00	4,000.00	
Training and Education	400.00	400.00		400.00	9,500.00	
General Program and Events:	13,950.00	-	(13,950.00)			
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00	
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00	
- Misc. Events	-	6,400.00	6,400.00	6,400.00	700.00	
- Programing					8,000.00	
- Concert Series						
Other Expense	20,000.00	20,000.00		20,000.00	20,000.00	
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00	
Tree Planting	-	-				
Contingencies	50,000.00	50,000.00		30,000.00	50,000.00	
Fleet Acquisition	15,000.00	15,000.00		15,000.00	-	
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00	
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00	
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00	
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00	
HCLE	13,200.00	13,200.00		13,200.00	13,200.00	
Merchandise	11,402.63	11,402.63		11,402.63	10,500.00	
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00		
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	5,962.00	
Total Expenses	737,220.49	970,220.49	233,000.00	951,621.75	1,310,853.98	
Total Bal Fwd.	114,598.22	114,598.22	-	107,863.54	40,128.80	

HOTEL OCCUPANCY TAX FUND

Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	213,952.08	
Revenues						
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	700,000.00	700,000.00	
Interest	1,500.00	1,500.00		120.00	240.00	
Total	620,811.87	783,611.87	162,800.00	961,439.95	914,192.08	

Expenses						
Advertising	3,505.00	3,505.00		3,505.00	2,100.00	
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,000.00	
City Sponsored Events	-	-				
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00	
Signage	28,800.00	28,800.00		28,800.00	11,560.00	
Arts					20,000.00	
Lighting					150,000.00	
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00	
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00	
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00		
TXF to General Fund	-	-			2,400.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
Grants	219,700.00	219,700.00		219,700.00	291,198.00
Total expenses	620,811.87	750,811.87	130,000.00	747,487.87	1,019,662.33
Balance Fwd.	-	32,800.00	32,800.00	213,952.08	(105,470.25)

WASTEWATER UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,524,007.32
Revenue					
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12
Late Fees/Rtn check fees	9,480.00	9,480.00		17,481.99	9,600.00
Portion of Sales Tax	759,225.14	759,225.14		800,000.00	760,000.00
Delayed Connection Fees	157,850.00	157,850.00		34,628.57	5,000.00
Line Extensions	-	-			
Solid Waste	-	-			
PEC	130,000.00	130,000.00		150,000.00	130,000.00
ROW Fees	6,000.00	6,000.00		6,000.00	6,000.00
Cable	130,000.00	130,000.00		150,000.00	130,000.00
TX Gas Franchise Fees	3,000.00	3,000.00		3,609.11	3,000.00
Transfer fees	9,600.00	9,600.00		9,205.71	9,000.00
Over use fees	134,550.60	134,550.60		109,058.62	150,000.00
Reuse Fees	-	-			
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00
Interest	50,000.00	50,000.00		70,000.00	50,000.00
Other Income	35,000.00	35,000.00		35,000.00	35,000.00
Water Income	-	-			
Developer Reimbursed Costs				402,565.00	2,175,000.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00	
Total Revenues	16,575,968.91	16,756,689.91	180,721.00	9,732,187.27	15,751,972.44

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	66,000.00
- Legal Fees	35,000.00	35,000.00		50,000.00	50,000.00
- Auditing	10,000.00	10,000.00		10,000.00	10,000.00
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00
- Software	-	34,221.00	34,221.00	34,221.00	3,046.00
- IT Equipment & Support					5,640.00
Engineering:					
- Engineering & Surveying	-	-			
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00
- Parallel West Interceptor Design& Cost	-	-			
- Caliterra Plan Review & construction Phase Services 1'	35,000.00	35,000.00		11,919.00	35,000.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00			
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00
- Cannon Tract - 1842-001				21,798.00	40,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	Item 1.
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00	
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00	
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00	
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00	
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00	
- TLAP Renewal application						
Dues, Fees and Subscriptions	-	-		-	-	
TXF to Water Fund	12,000.00	12,000.00		-	-	
TXF to Vehicle Replacement Fund	-	-				
Operations and Maintenance:						
- Routine Operations	70,000.00	70,000.00		70,000.00	70,000.00	
- Non Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00	
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00	
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00	
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00	
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00	
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00	
- Lift Station Cleaning	12,600.00	12,600.00		20,000.00	21,000.00	
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00	
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00	
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00	
- Drip Field Meter Box Replacement				-	5,000.00	
- Lift Station repairs	28,000.00	28,000.00		28,000.00	21,000.00	
- Autodialer Replacement				-	15,000.00	
- Lift Station Preventative Maintenance				-	7,000.00	
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00	
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00	
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00	
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00	
- Sludge Hauling	80,000.00	80,000.00		100,000.00	130,000.00	
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00	
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00	
- Equipment	123,240.00	123,240.00		23,240.00	50,000.00	
- Equipment Maintenance	-	-		2,000.00	5,000.00	
- Fleet Acquisition	46,400.00	46,400.00		40,000.00	200,000.00	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	5,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	15,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		9,000.00	9,000.00	
- Backwash Flow Meter & Check valve				-	22,000.00	
- Arrowhead Plant Operations					148,225.00	
- Big Sky Plant Operations					69,948.00	
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	17,000.00	
Uniforms	2,800.00	2,800.00		2,800.00	5,000.00	
Training	8,000.00	8,000.00		8,000.00	9,254.00	
Dispatch	3,000.00	3,000.00		3,000.00	3,000.00	
Salaries	246,000.00	246,000.00		191,000.00	398,740.00	
Taxes	20,622.60	20,622.60		16,085.63	33,063.21	
Benefits	30,738.21	30,738.21		23,975.80	56,988.71	
Retirement	15,384.00	15,384.00		11,999.52	24,650.69	
On Call	10,400.00	10,400.00		10,400.00	10,400.00	
Capital Projects:						
- Road Reconstruction	10,000.00	10,000.00		5,000.00		
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00	
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-	
- Arrowhead Drain Field					1,800,000.00	
Other:						
- Reimbursement to Caliterra Oversize of West Intercept	500,000.00	500,000.00		500,000.00		

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
TWDB Engineering:					
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00
- WWTP Design Assistance	37,500.00	37,500.00			
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00
Miscellaneous:					
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00
TWDB Capital Projects:					
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00
- East Interceptor	25,000.00	25,000.00		-	25,000.00
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00
- WWTP	25,000.00	25,000.00		-	25,000.00
Transfer to General Fund					4,066.66
Transfer to Vehicle Replacement Fund					15,432.00
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,208,179.95	10,634,104.27
Balance Forward	6,324,980.10	6,285,480.10	(39,500.00)	6,524,007.32	5,117,868.17
WATER					
Revenue					
TXF from Wastewater Fund	12,000.00	12,000.00		12,000.00	
Total Revenue	12,000.00	12,000.00		12,000.00	
Expense					
Operating and Maintenance	12,000.00	12,000.00		12,000.00	
Total Expense	12,000.00	12,000.00		12,000.00	-
Balance Forward	-	-		-	-
TWDB FUND					
Balance Forward	493.27	493.27	-	502.34	208.34
Revenues	6,490,000.00	6,490,000.00			
Interest	6.00	6.00		6.00	
Total revenue	6,490,499.27	6,490,499.27		508.34	208.34
Expenses					
Escrow Fees	300.00	300.00		300.00	
Expenses	6,490,000.00	6,490,000.00			
Total Expenses	6,490,300.00	6,490,300.00		300.00	-
Balance Forward	199.27	199.27		208.34	208.34
IMPACT FUND					
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,336,743.94
Revenue					
Impact Fees	2,079,320.00	2,079,320.00		3,500,000.00	1,670,000.00
Impact Fee Deposits	-	-			
Interest Income	25,000.00	25,000.00		45,000.00	30,000.00
Total	4,741,754.76	4,741,754.76		6,031,508.70	6,036,743.94
Expense					
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00
TXF to Debt Service 2022					2,431,563.06
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,336,743.94	1,893,144.66

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
DEBT SERVICE FUND 2015					
Bal Fwd.	861,673.04	861,673.04		862,629.54	849,573.10
Revenue					
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56
Interest	8,000.00	8,000.00		9,000.00	8,000.00
Total Revenue	1,580,904.80	1,580,904.80		1,582,861.30	1,556,071.66
Expenses					
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76
Balance Fwd.	847,616.60	847,616.60		849,573.10	844,839.90
DEBT SERVICE FUND 2013					
Bal Fwd.	100,180.42	100,180.42		100,190.00	98,685.00
Revenue					
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00
Interest	1,200.00	1,200.00		1,400.00	1,200.00
Total	190,885.42	190,885.42		191,095.00	191,485.00
Expense					
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00
Balance Fwd.	98,475.42	98,475.42		98,685.00	101,980.00
DEBT SERVICE FUND 2019					
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96
Revenue					
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00
Interest	12,000.00	12,000.00		12,000.00	12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96
Expense					
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96
DEBT SERVICE FUND 2022					
Bal Fwd.	-	-		-	-
Revenue					
TXF from Impact Fees	-	-		-	2,431,563.06
Interest	-	-		-	-
Total	-	-		-	2,431,563.06
Expense					
Tax Series 2022	-	-		-	1,215,163.06
Total Expenses	-	-		-	1,215,163.06
Balance Fwd.	-	-		-	1,216,400.00
PEG FUND					
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,158.18
Revenues					
TWC	27,000.00	27,000.00		30,000.00	27,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed Item 1.
Interest Income	1,400.00	1,400.00		1,700.00	1,700.00
Total Revenues	170,624.71	170,624.71		174,158.18	202,858.18
Expense	-	-		-	-
Balance Fwd.	170,624.71	170,624.71		174,158.18	202,858.18
RESERVE FUND					
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,745,374.05
Revenue					
TXF from General Fund	200,000.00	200,000.00		200,000.00	200,000.00
Interest	16,000.00	16,000.00		18,000.00	18,000.00
Total	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
Expense					
Expense	-	-		-	-
Total Expense	-	-		-	-
Balance Fwd.	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
TIRZ 1					
Balance Forward	463,027.86	463,027.86		384,645.69	139,738.15
Revenues					
City AV	89,118.46	89,118.46		93,693.73	144,441.91
County AV	218,599.49	218,599.49		218,599.49	321,638.11
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-
Interest Income	3,000.00	3,000.00		9,000.00	
EPS Reimbursements	-	-		-	-
Total Revenue	1,023,745.81	1,023,745.81		955,938.91	605,818.17
Expense					
TIRZ Expense					
Project Management/Misc. Costs	48,000.00	48,000.00		30,000.00	32,000.00
Project Administration P3 Works	35,000.00	35,000.00		20,000.00	16,000.00
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00
EPS	-	-		-	-
MAS	62,500.00	62,500.00		25,000.00	30,000.00
HDR	227,500.00	227,500.00		240,000.00	478,000.00
TJKM - Grant Writing	7,500.00	7,500.00		75,000.00	-
Buie - PR	8,500.00	8,500.00		-	-
Misc. Consulting	25,000.00	25,000.00		-	5,000.00
Creation Cost Reimbursements	-	-		-	-
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76	
Total Expense	684,000.00	840,200.76	156,200.76	816,200.76	573,000.00
Balance Forward	339,745.81	183,545.05	(156,200.76)	139,738.15	32,818.17
TIRZ 2					
Balance Forward	244,199.12	244,199.12		346,638.50	674,652.70
Revenue					
Interest Income	400.00	400.00		3,500.00	
City AV	111,125.78	111,125.78		114,269.93	293,407.49
County AV	254,043.81	254,043.81		254,043.81	650,438.08
Total Revenue	609,768.71	609,768.71		718,452.24	1,618,498.27
Expense					
Creation Cost Reimbursements	-	-		-	-

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY Proposed	Item 1.
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54		
Total Expense	-	43,799.24	43,799.24	43,799.54	-	
Balance Forward	609,768.71	565,969.47	(43,799.24)	674,652.70	1,618,498.27	

VEHICLE REPLACEMENT FUND

Revenue						
Balance Forward				-		31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00		32,725.00
TXF from DSRP	5,731.00	5,731.00		5,731.00		5,962.00
TXF from WWU	-	-		-		15,432.00
Total Revenue	31,193.00	31,193.00		31,193.00		85,312.00

Expense						
Vehicle Replacement	-	-		-		-
Total Expense	-	-		-		-
Balance Forward	31,193.00	31,193.00		31,193.00		85,312.00



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Shawn Cox, Finance Director/City Treasurer

Council Meeting Date: Tuesday, August 16, 2022

Agenda Item Wording: Discuss and consider approval of the Proposed Ad Valorem Tax Rate for 2022.

Agenda Item Requestor:

Summary/Background:

The City's current Ad Valorem Tax Rate is set at \$.19 per one-hundred dollars (\$100.00) valuation. For consideration is the approval of the proposed tax rate for 2022, which is proposed at \$.1778.

We will schedule the tax rate public hearing for September 6, 2022. Notice of the public hearing will be posted in the paper on August 25, 2022. Currently, Council is set to consider adoption and ratification of the tax rate at the September 6, 2022 regular meeting. With the change in posting, Council may adopt the rate on September 6th or at the next meeting on September 20th.

**Commission
 Recommendations:**

**Recommended
 Council Actions:** The Finance Director/City Treasurer recommends Council approve setting the Proposed Ad Valorem Tax Rate for 2022 at \$.1778 per one-hundred dollars (\$100.00) valuation.

Attachments:

Next Steps/Schedule:

- Publication of Public Hearing Notice
- Adoption of Tax Rate

2022 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

City of Dripping Springs	512-858-4725
Taxing Unit Name	Phone (area code and number)
511 Mercer Street - Dripping Springs, TX 78620	www.cityofdrippingsprings.com
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2021 total taxable value. Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,073,590,170
2.	2021 tax ceilings. Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary 2021 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,073,590,170
4.	2021 total adopted tax rate.	\$ 0.1900 /\$100
5.	2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2021 ARB values: \$ 2,023,766	
	B. 2021 values resulting from final court decisions: - \$ 2,023,766	
	C. 2021 value loss. Subtract B from A. ³	\$ 0
6.	2021 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2021 ARB certified value: \$ 3,394,082	
	B. 2021 disputed value: - \$ 339,408	
	C. 2021 undisputed value. Subtract B from A. ⁴	\$ 3,054,674
7.	2021 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 3,054,674

¹ Tex. Tax Code § 26.012(14)
² Tex. Tax Code § 26.012(14)
³ Tex. Tax Code § 26.012(13)
⁴ Tex. Tax Code § 26.012(13)

Item 2.

Line	No-New-Revenue Tax Rate Worksheet	Amount/
8.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,076,644,844
9.	2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	2021 taxable value lost because property first qualified for an exemption in 2022. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2021 market value:..... \$ 1,857,330 B. Partial exemptions. 2022 exemption amount or 2022 percentage exemption times 2021 value:..... + \$ 2,756,932 C. Value loss. Add A and B. ⁶	\$ 4,614,262
11.	2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022. Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. A. 2021 market value: \$ 0 B. 2022 productivity or special appraised value: - \$ 0 C. Value loss. Subtract B from A. ⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 4,614,262
13.	2021 captured value of property in a TIF. Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 150,277,168
14.	2021 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 921,753,414
15.	Adjusted 2021 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 1,751,331
16.	Taxes refunded for years preceding tax year 2021. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. ⁹	\$ 2,144
17.	Adjusted 2021 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 1,753,475
18.	Total 2022 taxable value on the 2022 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: \$ 1,439,372,825 B. Counties: Include railroad rolling stock values certified by the Comptroller's office:..... + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:..... - \$ 0 D. Tax increment financing: Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² - \$ 153,359,589 E. Total 2022 value. Add A and B, then subtract C and D.	\$ 1,286,013,236

⁵ Tex. Tax Code § 26.012(15)

⁶ Tex. Tax Code § 26.012(15)

⁷ Tex. Tax Code § 26.012(15)

⁸ Tex. Tax Code § 26.03(c)

⁹ Tex. Tax Code § 26.012(13)

¹⁰ Tex. Tax Code § 26.012(13)

¹¹ Tex. Tax Code § 26.012, 26.04(c-2)

¹² Tex. Tax Code § 26.03(c)

No-New-Revenue Tax Rate Worksheet		Amount/	Item 2.
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. 2022 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>55,961,421</u></p> <p>B. 2022 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u></p> <p>C. Total value under protest or not certified. Add A and B. \$ <u>55,961,421</u></p>		
20.	2022 tax ceilings. Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ <u>0</u>	
21.	2022 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ <u>1,341,974,657</u>	
22.	Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021. Include both real and personal property. Enter the 2022 value of property in territory annexed. ¹⁸	\$ <u>0</u>	
23.	Total 2022 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2022. ¹⁹	\$ <u>182,832,680</u>	
24.	Total adjustments to the 2022 taxable value. Add Lines 22 and 23.	\$ <u>182,832,680</u>	
25.	Adjusted 2022 taxable value. Subtract Line 24 from Line 21.	\$ <u>1,159,141,977</u>	
26.	2022 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ <u>0.1512/\$100</u>	
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. ²¹	\$ _____/\$100	

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit’s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet		Amount/Rate
28.	2021 M&O tax rate. Enter the 2021 M&O tax rate.	\$ <u>0.1900/\$100</u>
29.	2021 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>1,076,644,844</u>

¹³ Tex. Tax Code § 26.01(c) and (d)
¹⁴ Tex. Tax Code § 26.01(c)
¹⁵ Tex. Tax Code § 26.01(d)
¹⁶ Tex. Tax Code § 26.012(6)(B)
¹⁷ Tex. Tax Code § 26.012(6)
¹⁸ Tex. Tax Code § 26.012(17)
¹⁹ Tex. Tax Code § 26.012(17)
²⁰ Tex. Tax Code § 26.04(c)
²¹ Tex. Tax Code § 26.04(d)

Item 2.

Line	Voter-Approval Tax Rate Worksheet	Amount/
30.	Total 2021 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 2,045,625
31.	Adjusted 2021 levy for calculating NNR M&O rate.	
	<p>A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. + \$ 2,144</p> <p>B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. - \$ 285,527</p> <p>C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0</p> <p>D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ -283,383</p> <p>E. Add Line 30 to 31D.</p>	\$ 1,762,242
32.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,159,141,977
33.	2022 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.1520 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³	
	<p>A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0</p> <p>B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.0000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴	
	<p>A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. \$ 0</p> <p>B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. - \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0.0000 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0.0000 /\$100

²² [Reserved for expansion]
²³ Tex. Tax Code § 26.044
²⁴ Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 2.
36.	Rate adjustment for county indigent defense compensation. ²⁵ A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose \$ _____ 0 B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0.0000/\$100 D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100. \$ _____ 0.0000/\$100 E. Enter the lesser of C and D. If not applicable, enter 0.	\$ _____ 0.0000/\$100	
37.	Rate adjustment for county hospital expenditures. ²⁶ A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ _____ 0 B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ _____ 0.0000/\$100 D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100. \$ _____ 0.0000/\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ _____ 0.0000/\$100	
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information. A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ _____ 0 B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. \$ _____ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ _____ 0.0000/\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ _____ 0.0000/\$100	
39.	Adjusted 2022 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ _____ 0.1520/\$100	
40.	Adjustment for 2021 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ _____ 632,924 B. Divide Line 40A by Line 32 and multiply by \$100 \$ _____ 0.0546/\$100 C. Add Line 40B to Line 39.	\$ _____ 0.2066/\$100	
41.	2022 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ _____ 0.2138/\$100	

²⁵ Tex. Tax Code § 26.0442
²⁶ Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 2.
D41.	<p>Disaster Line 41 (D41): 2022 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ 0.0000	/\$100
42.	<p>Total 2022 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸</p> <p>Enter debt amount \$ 0</p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0</p> <p>D. Subtract amount paid from other resources - \$ 0</p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ 0</p>		
43.	Certified 2021 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 0	
44.	Adjusted 2022 debt. Subtract Line 43 from Line 42E.	\$ 0	
45.	<p>2022 anticipated collection rate.</p> <p>A. Enter the 2022 anticipated collection rate certified by the collector.³⁰ 0.00%</p> <p>B. Enter the 2021 actual collection rate. 0.00%</p> <p>C. Enter the 2020 actual collection rate. 0.00%</p> <p>D. Enter the 2019 actual collection rate. 0.00%</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³¹</p>	0.00%	
46.	2022 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 0	
47.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,341,974,657	
48.	2022 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.0000	/\$100
49.	2022 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.2138	/\$100
D49.	<p>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$	/\$100

²⁷ Tex. Tax Code § 26.042(a)
²⁸ Tex. Tax Code § 26.012(7)
²⁹ Tex. Tax Code § 26.012(10) and 26.04(b)
³⁰ Tex. Tax Code § 26.04(b)
³¹ Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/	Item 2.
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ 0.0000 /\$100	

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller’s estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2021 or in May 2022. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2021. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 827,243
53.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,341,974,657
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0.0616 /\$100
55.	2022 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.1512 /\$100
56.	2022 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2021 or in May 2022. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ 0.1512 /\$100
57.	2022 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.2138 /\$100
58.	2022 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.1522 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	2022 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,341,974,657
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0.0000 /\$100
62.	2022 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.1522 /\$100

³² Tex. Tax Code § 26.041(d)
³³ Tex. Tax Code § 26.041(i)
³⁴ Tex. Tax Code § 26.041(d)
³⁵ Tex. Tax Code § 26.04(c)
³⁶ Tex. Tax Code § 26.04(c)
³⁷ Tex. Tax Code § 26.045(d)
³⁸ Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

Item 2.

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	2021 unused increment rate. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ 0.0079 /\$100
64.	2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ 0.0177 /\$100
65.	2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$ _____ 0.0000 /\$100
66.	2022 unused increment rate. Add Lines 63, 64 and 65.	\$ _____ 0.0256 /\$100
67.	2022 voter-approval tax rate, adjusted for unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ _____ 0.1778 /\$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2022 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ _____ 0.1520 /\$100
69.	2022 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ 1,341,974,657
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ _____ 0.0372 /\$100
71.	2022 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ _____ 0.0000 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ _____ 0.1892 /\$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

³⁹ Tex. Tax Code § 26.013(a)

⁴⁰ Tex. Tax Code § 26.013(c)

⁴¹ Tex. Tax Code §§ 26.0501(a) and (c)

⁴² Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022

⁴³ Tex. Tax Code § 26.063(a)(1)

⁴⁴ Tex. Tax Code § 26.012(8-a)

⁴⁵ Tex. Tax Code § 26.063(a)(1)

⁴⁶ Tex. Tax Code § 26.042(b)

⁴⁷ Tex. Tax Code § 26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2021 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.1900/\$100
74.	Adjusted 2021 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.0000/\$100
75.	Increase in 2021 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0.1900/\$100
76.	Adjusted 2021 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 921,753,414
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 1,751,331
78.	Adjusted 2022 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,159,141,977
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0.0000/\$100
80.	2022 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.1778/\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate.	\$ 0.1512/\$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u>	
Voter-approval tax rate.	\$ 0.1778/\$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>67</u>	
De minimis rate.	\$ 0.1892/\$100
If applicable, enter the 2022 de minimis rate from Line 72.	

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.⁵⁰

print here Jenifer O'Kane
Printed Name of Taxing Unit Representative

sign here *Jenifer O'Kane*
Taxing Unit Representative

8.11.22
Date

⁴⁸ Tex. Tax Code §26.042(c)
⁴⁹ Tex. Tax Code §26.042(b)
⁵⁰ Tex. Tax Code §§ 26.04(c-2) and (d-2)

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2022-___

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS,
ENACTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2022-2023;
FUNDING MUNICIPAL PURPOSES; AUTHORIZING EXPENDITURES;
PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT;
FILING OF BUDGET; REPEALER; SEVERABILITY; EFFECTIVE DATE;
AND PROPER NOTICE AND MEETING

WHEREAS, the City Council of the City of Dripping Springs (“City Council”) seeks to enact and otherwise approve the City’s budget for Fiscal Year 2022-2023; and

WHEREAS, the new fiscal year commences for the City of Dripping Springs (“City”) on October 1, 2022; and

WHEREAS, the City Council finds that the proposed Budget is for legitimate municipal purposes, and thus is statutorily authorized by Texas Local Government Code Chapter 102 of the Local Government Code; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Texas Local Government Code Section 101.002, the City Council may manage and control the finances of the municipality; and

WHEREAS, the City Council finds that is necessary and proper for the good government, peace or order of the City of Dripping Springs to adopt an ordinance establishing a budget for the upcoming fiscal year; and

WHEREAS, the City has satisfied all statutory requirements for public notices and public hearings regarding the attached budget.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

The City’s budget for Fiscal Year 2022-2023 shall read in accordance with *Attachment “A”*, which is attached hereto and incorporated into this Ordinance for all purposes.

3. REPEALER

To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. FILING THE BUDGET

The City Secretary is hereby directed to file the budget on the website of the City and in the City’s official records.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code Chapter 551. Notice was also proved as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 16th day of August 2022, by the following City Council of Dripping Springs roll call vote:

Mayor Pro Tem Manassian	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member King	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Tahuahua	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Crow	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>
Council Member Parks	_____ <i>for</i>	_____ <i>against</i>	_____ <i>abstain</i>	_____ <i>absent</i>

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment “A”

Fiscal Year 2022 – 2023 Municipal Budget

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
CITY - GENERAL FUND					
Balance Forward	1,573,178.86	1,606,121.36	32,942.50	1,606,121.36	3,079,886.03
Revenue					
AD Valorem	1,983,491.97	1,983,491.97		2,059,557.64	2,559,204.88
AV P&I	4,000.00	4,000.00		12,060.25	4,000.00
Sales Tax	3,796,125.70	3,796,125.70		4,000,000.00	3,800,000.00
Mixed Beverage	60,000.00	60,000.00		85,000.00	75,000.00
Alcohol Permits	7,085.00	7,085.00		7,085.00	6,852.50
Fire Inspections	10,000.00	10,000.00		50,000.00	50,000.00
Bank Interest	40,000.00	40,000.00		90,000.00	50,000.00
Development Fees:					
- Subdivision	656,006.25	656,006.25		1,023,380.64	890,750.00
- Site Dev	239,108.41	239,108.41		753,049.69	400,000.00
- Zoning/Signs/Ord	65,000.00	65,000.00		107,000.00	65,000.00
Building Code	1,500,000.00	1,500,000.00		1,750,000.00	1,500,000.00
Transportation	-	-			
Solid Waste	40,000.00	40,000.00		45,563.40	45,000.00
Health Permits/Inspections	60,000.00	60,000.00		110,000.00	75,000.00
Municipal Court	250.00	250.00		250.00	1,000.00
Other Income	40,000.00	40,000.00		40,000.00	40,000.00
TXF from Capital Improvements	300,000.00	324,000.00	24,000.00	-	
TXF DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
TXF from HOT	4,305.00	4,305.00		4,305.00	2,404.33
TXF from WWU					4,066.66
TXF from TIRZ				127,102.00	
FEMA	-	-		5,292.38	
CARES Act	-	-			
Coronavirus Local Fiscal Recovery Funds (CLFRF)	707,181.10	707,181.10		708,578.71	-
Total	11,096,132.29	11,153,074.79	56,942.50	12,594,746.07	12,658,564.40
Expense					
Supplies	25,000.00	25,000.00		25,000.00	30,000.00
Office IT Equipment and Support	70,890.00	70,890.00		80,000.00	105,890.00
Software Purchase, Agreements and Licenses	165,142.00	183,888.00	18,746.00	184,000.00	200,013.00
Website	6,625.00	6,625.00		6,625.00	6,625.00
Communications Network/Phone	31,000.00	31,000.00		31,000.00	36,830.84
Miscellaneous Office Equipment	6,000.00	6,000.00		6,000.00	6,000.00
Utilities:					
- Street Lights	20,000.00	20,000.00		20,000.00	20,000.00
- Streets Water	4,000.00	4,000.00		3,500.00	4,000.00
- Office Electric	4,500.00	4,500.00		5,500.00	5,500.00
- Office Water	650.00	650.00		650.00	650.00
- Stephenson Electric	1,500.00	1,500.00		1,200.00	1,500.00
- Stephenson Water	500.00	500.00		500.00	500.00
Transportation:					
- Improvement Projects	775,000.00	775,000.00		400,000.00	1,096,332.00
- Street & ROW Maintenance	184,250.00	184,250.00		184,250.00	204,050.00
- Street Improvements	592,087.25	592,087.25		592,087.25	400,000.00
Office Maintenance/Repairs	11,060.00	11,060.00		11,060.00	18,510.00
Stephenson Building & Lawn Maintenance	5,500.00	5,500.00		2,000.00	6,000.00
Maintenance Equipment	47,878.00	47,878.00		47,878.00	97,500.00
Equipment Maintenance	3,000.00	3,000.00		4,000.00	5,500.00
Maintenance Supplies	4,600.00	4,600.00		4,600.00	5,100.00
Fleet Acquisition	196,700.00	196,700.00		196,700.00	50,000.00
Fleet Maintenance	18,800.00	28,800.00	10,000.00	32,500.00	44,000.00
City Hall Improvements	5,000.00	5,000.00		5,000.00	300,000.00

Item 3.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
Uniforms	7,760.00	7,760.00		7,760.00	12,320.00
Special Projects:					
- Family Violence Ctr	7,000.00	7,000.00		7,000.00	7,000.00
- Lighting Compliance	2,000.00	2,000.00		2,000.00	2,000.00
- Economic Development	10,000.00	10,000.00		10,000.00	5,000.00
- Records Management	1,220.00	1,220.00		720.00	1,220.00
- Government Affairs	-	-			60,000.00
- Stephenson Parking Lot Improvements	-	-			
- Stephenson Building Rehabilitation	14,000.00	14,000.00		14,000.00	10,000.00
- OFR Grant Writer	7,500.00	7,500.00		-	-
- Planning Consultant	175,000.00	175,000.00		175,000.00	250,000.00
- Land Acquisition	10,000.00	10,000.00			10,000.00
- Downtown Bathroom	100,000.00	100,000.00			200,000.00
- City Hall Planning					30,000.00
Public Safety:					
- Emergency Management Equipment	50,970.00	50,970.00		50,970.00	45,690.00
- Emergency Equipment Fire & Safety	2,118.00	2,118.00		1,500.00	611.00
- Emergency Mgt PR	2,000.00	2,000.00		2,000.00	2,000.00
- Emergency Equipment Maintenance & Service	5,860.00	5,860.00		5,860.00	11,702.00
- Emergency Management Other					30,000.00
- Animal Control	3,400.00	3,400.00		3,400.00	3,400.00
Public Relations	7,488.00	8,988.00	1,500.00	8,988.00	5,200.00
Postage	3,200.00	3,200.00		3,200.00	3,200.00
TML Insurance:					
- Liability	20,850.00	20,850.00		18,750.00	25,000.00
- Property	34,646.00	34,646.00		39,000.00	41,000.00
- Workers' Comp	25,000.00	25,000.00		22,000.00	25,000.00
Dues, Fees, Subscriptions	30,000.00	30,000.00		30,000.00	41,337.95
Public Notices	6,000.00	6,000.00		6,000.00	6,000.00
City Sponsored Events	5,000.00	5,000.00		5,000.00	5,000.00
Election	8,000.00	8,000.00		1,000.00	8,000.00
Salaries	2,249,643.70	2,263,243.70	13,600.00	2,065,000.00	2,624,223.34
Taxes	180,413.74	181,706.14	1,292.40	165,352.59	209,825.09
Benefits	238,768.10	238,768.10		217,278.97	278,376.89
Retirement	133,118.97	133,118.97		121,138.26	156,944.31
DSRP Salaries	376,654.59	376,654.59		350,000.00	485,020.13
DSRP Taxes	30,032.28	30,032.28		27,930.02	38,873.31
DSRP Benefits	54,436.25	54,436.25		50,625.71	73,071.07
DSRP Retirement	19,323.28	19,323.28		19,000.00	27,399.78
Professional Services:					
- Financial Services	115,000.00	115,000.00		28,000.00	35,000.00
- Engineering	70,000.00	94,000.00	24,000.00	94,000.00	70,000.00
- Special Counsel and Consultants	59,000.00	44,107.60	(14,892.40)	44,107.60	55,800.00
- Muni Court	15,500.00	15,500.00		15,500.00	15,500.00
- Bldg. Inspector	750,000.00	750,000.00		1,400,000.00	750,000.00
- Fire Inspector				40,000.00	40,000.00
- Health Inspector	50,000.00	50,000.00		70,000.00	50,000.00
- Architectural and Landscape Consultants	5,000.00	5,000.00		4,000.00	5,000.00
- Historic District Consultant	3,500.00	3,500.00		3,500.00	3,500.00
- Lighting Consultant	1,000.00	1,000.00		1,000.00	1,000.00
- Human Resource Consultant	10,000.00	10,000.00		15,000.00	15,000.00
Training/CE	83,623.90	83,623.90		83,623.90	92,892.04
Code Publication	5,350.00	5,350.00		7,500.00	8,000.00
Mileage	2,000.00	2,000.00		1,500.00	2,000.00
Miscellaneous Office Expense	10,000.00	10,000.00		10,000.00	10,000.00
Bad Debt Expense	5,000.00	5,000.00		-	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Contingencies/Emergency Fund	50,000.00	50,000.00		35,000.00	50,000.00
Coronavirus Local Fiscal Recovery Funds (CLFRF)	-	56,146.39	56,146.39	60,000.00	
TXF to Reserve Fund	200,000.00	200,000.00		300,000.00	300,000.00
TXF AV to TIF	200,244.23	200,244.23		207,911.50	355,961.65
TXF to TIRZ	250,000.00	250,000.00		250,000.00	-
Sales Tax TXF to WWU	759,225.14	759,225.14		800,000.00	760,000.00
SPA & ECO D TXF	218,656.84	218,656.84		230,400.00	218,880.00
TXF to DSRP	75,000.00	178,000.00	103,000.00	178,000.00	275,884.04
TXF to Capital Improvement Fund	-	-			
TXF to Vehicle Replacement Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF to WWU	-	155,721.00	155,721.00	155,721.00	
TXF to Founders Day	-	13,000.00	13,000.00	13,000.00	
TXF to Farmers Market				3,657.83	15,249.56
Total	8,964,647.27	9,346,760.66	382,113.39	9,351,407.63	10,579,089.00
PARKS - GENERAL FUND					
Revenue					
Sponsorships and Donations	7,800.00	10,496.00	2,696.00	8,155.97	2,000.00
City Sponsored Events	1,227.00	1,227.00		3,240.00	3,000.00
Programs and Events	5,000.00	18,800.00	13,800.00	27,420.00	8,000.00
Community Service Permit Fees	4,400.00	4,400.00		2,835.00	1,800.00
Aquatics Program Income	85,800.00	85,800.00		27,000.00	29,400.00
Pool and Pavilion Rental	16,800.00	16,800.00		16,800.00	16,950.00
Park Rental Fees	5,350.00	5,350.00		5,750.00	5,950.00
Reimbursement of Utility Costs	8,000.00	8,000.00		2,014.95	-
TXF from HOT Fund	2,000.00	2,000.00		-	167,000.00
TXF from Parkland Dedication	113,462.80	113,462.80		111,462.80	107,000.00
TXF from Parkland Development	111,731.40	121,731.40	10,000.00	5,832.00	
TXF from Landscaping Fund	4,000.00	4,000.00		4,000.00	1,000.00
TXF from Contingency Funds	-	-			
TXF from DSRP	-	-			
TXF from CLFRF	-	-		-	160,570.49
Total Revenue	365,571.20	392,067.20	26,496.00	214,510.72	502,670.49
Expense					
Other	11,500.00	11,500.00		11,500.00	11,500.00
Park Consultants	-	10,000.00	10,000.00	11,012.00	10,000.00
Dues Fees and Subscriptions	1,337.50	1,337.50		2,275.00	1,464.50
Advertising & Marketing	6,500.00	6,500.00		7,000.00	11,250.00
DS Ranch House Furniture & Equipment	-	-			-
Total Other	19,337.50	29,337.50	10,000.00	31,787.00	34,214.50
Public Improvements					
All Parks	-	32,942.50	32,942.50	32,942.50	6,500.00
Triangle Improvement	2,000.00	2,000.00		-	17,000.00
Rathgeber Improvements	-	-			110,000.00
Founders Park	67,731.40	67,731.40		67,731.40	144,410.00
Founders Pool					1,500.00
Skate Park					75,000.00
S & R Park	-	-		100.00	150,000.00
Charro Ranch Park	1,800.00	1,800.00		1,800.00	1,000.00
DS Ranch Park	-	-			
Total Improvements	71,531.40	104,473.90	32,942.50	102,573.90	505,410.00
Utilities					
Portable Toilets	5,000.00	5,000.00		7,800.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Triangle Electric	500.00	500.00		500.00	500.00
Triangle Water	500.00	500.00		500.00	1,000.00
S&R Park Water	14,500.00	14,500.00		13,000.00	13,000.00
SRP Electric	1,200.00	2,500.00	1,300.00	3,250.00	2,500.00
FMP Pool/ Pavilion Water	6,000.00	6,000.00		6,000.00	6,000.00
FMP Pool//Electricity	4,500.00	4,500.00		7,250.00	7,250.00
Pool Phone/Network	1,500.00	1,500.00		1,675.00	1,650.00
FMP Pool Propane	20,000.00	20,000.00		15,000.00	20,000.00
DS Ranch Park Electricity	500.00	500.00		-	-
DS Ranch Park Phone/Network	500.00	500.00		-	-
DS Ranch Park Septic	-	-		-	-
Total Utilities	54,700.00	56,000.00	1,300.00	54,975.00	59,150.00
Maintenance					
General Maintenance (All Parks)	1,000.00	1,000.00		1,000.00	1,000.00
Trail Washout repairs	-	-		-	-
Equipment Rental	1,000.00	1,000.00		1,000.00	1,000.00
Founders Pool	28,240.00	28,240.00		6,000.00	16,000.00
Founders Park	-	-		22,240.00	50,740.00
Skate Park Maintenance	-	-		-	500.00
S&R	51,920.00	56,519.00	4,599.00	56,519.00	31,420.00
Charro Ranch Park	7,700.00	7,700.00		7,700.00	7,250.00
Triangle/ Veteran's Memorial Park	700.00	700.00		700.00	700.00
DSRP	-	-		-	-
Rathgeber Maintenance	-	-		-	900.00
Total Maintenance	90,560.00	95,159.00	4,599.00	95,159.00	109,510.00
Supplies					
General Parks	3,000.00	3,000.00		3,000.00	8,550.00
Charro Ranch Supplies	-	1,500.00		1,500.00	1,500.00
Founders Park Supplies	43,375.00	43,375.00		43,375.00	-
Founders Pool Supplies	-	-		-	24,705.00
Program and Events	1,500.00	13,740.00	12,240.00	5,690.00	20,050.00
DSRP & Ranch House Supplies	-	-		-	-
S&R Supplies	400.00	400.00		400.00	400.00
Total Supplies	48,275.00	62,015.00	12,240.00	53,965.00	55,205.00
Program Staff					
Camp Staff	-	-		-	-
Program Event Staff	2,500.00	2,500.00		2,500.00	13,400.00
Aquatics Staff	70,591.24	70,591.24		70,591.24	77,043.15
Total Staff Expense	73,091.24	73,091.24		73,091.24	90,443.15
Total Parks Expenditures	357,495.14	420,076.64	61,081.50	411,551.14	853,932.65
FOUNDERS DAY - GENERAL FUND					
Balance Fwd.	19,313.52	19,313.52		19,313.52	33,588.01
Revenue					
Craft booths/Business Booths	6,500.00	6,500.00		6,255.81	6,250.00
Food booths	1,100.00	1,100.00		1,312.50	1,100.00
BBQ cookers	4,600.00	4,600.00		4,837.50	4,600.00
Carnival	9,500.00	9,500.00		13,585.46	10,000.00
Parade	3,750.00	3,750.00		3,975.00	3,750.00
Sponsorship	70,000.00	70,000.00		85,750.00	82,500.00
Parking concession	1,700.00	1,700.00		3,299.22	1,700.00
Electric	2,400.00	2,400.00		3,100.00	3,100.00

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	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Misc.	-	-			
TXF from General Fund	-	13,000.00	13,000.00	13,000.00	
Total	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Expense					
Publicity	8,500.00	8,500.00		9,551.14	9,500.00
Porta-Potties	7,150.00	7,150.00		10,019.00	12,000.00
Security	20,000.00	33,000.00	13,000.00	41,967.98	32,500.00
Health, Safety & Lighting					15,500.00
Transportation					4,500.00
Barricades/Traffic Plan	19,874.00	19,874.00		14,819.72	19,000.00
Bands/Music/Sound	15,000.00	15,000.00		13,950.00	22,500.00
Clean Up	5,060.00	5,060.00		5,500.00	5,500.00
FD Event Supplies	7,000.00	7,000.00		4,538.38	5,000.00
Sponsorship	5,000.00	5,000.00		5,551.97	6,000.00
Parade	650.00	650.00		815.12	650.00
Tent, Tables & Chairs	4,500.00	4,500.00		6,671.08	4,000.00
Electricity	1,800.00	1,800.00		1,843.34	1,800.00
FD Electrical Setup	4,600.00	4,600.00		-	4,600.00
Contingencies	416.00	416.00		5,613.27	3,438.01
Total expenses	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Balance Fwd.	19,313.52	19,313.52	-	33,588.01	-

CONSOLIDATED GENERAL FUND

Revenue					
City	11,096,132.29	11,153,074.79	56,942.50	12,594,746.07	12,658,564.40
Parks	365,571.20	392,067.20	26,496.00	214,510.72	502,670.49
Founders	118,863.52	131,863.52	13,000.00	154,429.01	146,488.01
Total	11,580,567.01	11,677,005.51	96,438.50	12,963,685.80	13,307,722.90
Expense					
City	8,964,647.27	9,346,760.66	382,113.39	9,351,407.63	10,579,089.00
Parks	357,495.14	420,076.64	61,081.50	411,551.14	853,932.65
Founders	99,550.00	112,550.00	13,000.00	120,841.00	146,488.01
Total Expense	9,421,692.41	9,879,387.30	456,194.89	9,883,799.77	11,579,509.66
Balance Fwd.	2,158,874.60	1,797,618.21	(359,756.39)	3,079,886.03	1,728,213.24

DRIPPING SPRINGS FARMERS MARKET

Balance Forward	21,835.14	57,773.34	35,938.20	57,773.34	45,760.56
Revenue					
FM Sponsor	1,000.00	5,000.00	4,000.00	3,445.00	5,000.00
Grant Income	1,000.00	1,000.00		1,000.00	1,000.00
Booth Space	42,000.00	42,000.00		42,000.00	54,600.00
Applications	2,650.00	1,000.00	(1,650.00)	1,000.00	750.00
Membership Fee	-	1,650.00	1,650.00	1,282.50	2,600.00
Interest Income	500.00	500.00		85.00	200.00
Market Event/Merch.	500.00	1,000.00	500.00	1,000.00	1,000.00
Transfer from General Fund				3,657.83	15,300.59
Total	69,485.14	109,923.34	40,438.20	111,243.67	126,211.15
Expense					
Advertising	2,600.00	2,600.00		2,600.00	3,000.00
Market Manager	36,884.80	36,884.80		39,195.64	52,679.65
Market Specialist	-	-		1,672.65	
Payroll Tax Expense	3,073.69	3,073.69		3,265.77	4,281.09
DSFM Benefits	7,608.13	7,608.13		8,602.54	8,534.44

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Retirement	2,213.09	2,213.09		2,373.59	3,173.95
Entertainment& Activities	1,000.00	1,000.00		1,300.00	3,000.00
Dues Fees & Subscriptions	200.00	200.00		250.00	200.00
Market Event	500.00	500.00		-	500.00
Training	200.00	200.00		-	200.00
Office Expense	100.00	100.00		50.00	300.00
Supplies Expense	400.00	3,845.00	3,445.00	4,500.00	4,000.00
Network & Phone				247.92	252.00
Other Expense	200.00	200.00		1,425.00	2,600.00
Capital Fund	-	-			-
Contingency Fund	500.00	500.00			500.00
Transfer to Reserve Fund					35,000.00
Total Expense	55,479.71	58,924.71	3,445.00	65,483.11	117,812.63
Balance Forward	14,005.43	50,998.63	36,993.20	45,760.56	8,398.52
PARKLAND DEDICATION FUND					
Balance Forward	113,774.72	113,774.72		113,774.72	155,253.81
Revenue					
Parkland Fees	-	-		107,210.49	-
Total Revenue	113,774.72	113,774.72		220,985.21	155,253.81
Expense					
Park Improvements	113,462.80	113,462.80		65,731.40	107,000.00
TXF to AG Facility	-	-			
Master Naturalists	-	-			
Total Expenses	113,462.80	113,462.80		65,731.40	107,000.00
Balance Forward	311.92	311.92		155,253.81	48,253.81
PARKLAND DEVELOPMENT FUND					
Balance Forward	-	-		-	-
Revenue					
Parkland Development Fees	161,000.00	161,000.00		5,832.00	
Total Revenue	161,000.00	161,000.00		5,832.00	-
Expense					
Transfer to Parks	111,731.40	121,731.40	10,000.00	5,832.00	
Total Expenses	111,731.40	121,731.40	10,000.00	5,832.00	-
Balance Forward	49,268.60	39,268.60		-	-
AG FACILITY FUND					
Balance Fwd.	-	-		-	-
Revenue					
Ag Facility Fees	37,065.00	37,065.00		875.00	47,495.00
Total Revenues	37,065.00	37,065.00		875.00	47,495.00
Expense					
TXF to DSRP	37,065.00	37,065.00		875.00	47,495.00
Total Expense	37,065.00	37,065.00		875.00	47,495.00
Balance Fwd.	-	-		-	-
LANDSCAPING FUND					
Balance Fwd.	108,260.55	108,260.55		108,260.55	468,342.55
Revenue					
Tree Replacement Fees	-	-		371,340.00	
Total Revenues	108,260.55	108,260.55		479,600.55	468,342.55

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	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Sports and Rec Park	2,000.00	2,000.00		2,000.00	-
DSRP	-	-			
FMP	2,000.00	2,000.00		2,000.00	-
Charro	1,000.00	1,000.00		1,000.00	1,000.00
Historic Districts	3,850.00	3,958.00	108.00	3,958.00	25,000.00
Professional Services	2,000.00	2,000.00		-	-
City Hall Lawn and Tree Maintenance	1,300.00	1,300.00	2,300.00	2,300.00	2,300.00
Total Expense	12,150.00	12,258.00	2,408.00	11,258.00	28,300.00
Balance Fwd.	96,110.55	96,002.55	(2,408.00)	468,342.55	440,042.55

SIDEWALK FUND

Balance Fwd.	16,056.00	16,056.00		16,056.00	102,536.00
Revenue					
Fees	-	-		86,480.00	-
Total Revenues	16,056.00	16,056.00		102,536.00	102,536.00
Expense					
Expense	16,056.00	16,056.00		-	-
Total Expense	16,056.00	16,056.00		-	-
Balance Fwd.	-	-		102,536.00	102,536.00

DRIPPING SPRINGS RANCH PARK OPERATING FUND

Balance Forward	2,101.84	2,101.84		63,118.23	109,170.35
Revenue					
Stall Rentals	39,200.00	39,200.00		41,000.00	37,200.00
RV/Camping Site Rentals	19,000.00	19,000.00		28,000.00	19,000.00
Facility Rentals	135,500.00	135,500.00		135,000.00	113,500.00
Equipment Rental	5,000.00	5,000.00		2,500.00	6,000.00
Sponsorships & Donations	136,275.00	52,275.00	(84,000.00)	16,250.00	52,275.00
Merchandise Sales	21,300.00	21,300.00		17,162.00	21,065.20
Riding Permits	10,000.00	10,000.00		10,000.00	9,500.00
Staff & Misc. Fees	4,000.00	4,000.00		5,500.00	4,000.00
Cleaning Fees	25,000.00	25,000.00		25,000.00	25,000.00
General Program and Events:	84,275.00	-	(84,275.00)		
- Riding Series	-	84,000.00	84,000.00	65,000.00	82,000.00
- Coyote Camp	-	74,925.00	74,925.00	80,000.00	137,100.00
- Misc. Events	-	9,350.00	9,350.00	9,350.00	2,000.00
- Programing					15,100.00
- Concert Series					
Other Income	4,000.00	4,000.00		765.00	500.00
Interest	600.00	600.00		1,300.00	600.00
TXF from Ag Facility	37,065.00	37,065.00		875.00	47,495.00
TXF from HOT	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
TXF for RV/ Parking Lot HOT	-	47,800.00	47,800.00	47,800.00	
TXF from General Fund	75,000.00	178,000.00	103,000.00	75,000.00	
TXF from Landscape Fund	-	-			
TXF from General Fund CLFRF	-	-	-	103,000.00	275,884.04
Total Revenue	851,818.71	1,084,818.71	233,000.00	1,062,322.10	1,352,389.59
Expense					
Advertising	-	-			17,750.00
Office Supplies	10,000.00	10,000.00		7,500.00	10,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
Postage	100.00	100.00		30.00	-
DSRP On Call	10,400.00	10,400.00		10,400.00	10,400.00
Camp Staff	64,054.20	64,054.20		64,054.20	108,246.48
Network and Communications	56,304.00	56,304.00		61,500.00	11,316.40
Co-Sponsored Events	34,800.00	5,050.00	(29,750.00)	5,050.00	7,900.00
Sponsorship Expenses	-	2,050.00	2,050.00	750.00	2,100.00
Supplies and Materials	21,000.00	21,000.00		21,000.00	25,500.00
Ranch House Supplies	1,000.00	1,000.00		2,000.00	1,000.00
Dues, Fees and Subscriptions	9,561.94	9,561.94		20,000.00	5,127.50
Mileage	500.00	500.00		500.00	500.00
Equipment	26,922.00	26,922.00		3,000.00	267,250.00
House Equipment	-	-			
Equipment Rental	2,000.00	2,000.00		1,000.00	2,000.00
Equipment Maintenance	16,000.00	16,000.00		20,000.00	25,000.00
Portable Toilets	5,953.40	5,953.40		1,000.00	2,500.00
Electric	60,000.00	60,000.00		82,000.00	60,000.00
Water	7,000.00	7,000.00		10,250.00	7,000.00
Septic	750.00	750.00		750.00	750.00
Lift Station Maintenance	-	-		-	12,000.00
Propane/Natural Gas	2,500.00	2,500.00		7,205.00	2,500.00
On Call Phone	2,060.00	2,060.00		2,060.00	501.60
Alarm	1,112.40	1,112.40		3,000.00	6,660.00
Stall Cleaning & Repair	2,000.00	2,000.00		1,200.00	4,000.00
Training and Education	400.00	400.00		400.00	9,500.00
General Program and Events:	13,950.00	-	(13,950.00)		
- Riding Series	-	32,000.00	32,000.00	32,000.00	32,000.00
- Coyote Camp	-	8,250.00	8,250.00	13,250.00	16,000.00
- Misc. Events	-	6,400.00	6,400.00	6,400.00	700.00
- Programing					8,000.00
- Concert Series					
Other Expense	20,000.00	20,000.00		20,000.00	20,000.00
Improvements	151,500.00	316,700.00	165,200.00	316,700.00	345,000.00
Tree Planting	-	-			
Contingencies	50,000.00	50,000.00		30,000.00	50,000.00
Fleet Acquisition	15,000.00	15,000.00		15,000.00	60,000.00
Fleet Maintenance	2,500.00	2,500.00		2,500.00	5,500.00
General Maintenance and Repair	96,828.92	111,828.92	15,000.00	86,828.92	184,800.00
Grounds and General Maintenance	21,690.00	21,690.00		21,690.00	21,690.00
House Maintenance	1,000.00	1,000.00		6,000.00	10,000.00
HCLE	13,200.00	13,200.00		13,200.00	13,200.00
Merchandise	11,402.63	11,402.63		11,402.63	10,500.00
RV/Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to Vehicle Replacement Fund	5,731.00	5,731.00		5,731.00	29,595.00
Total Expenses	737,220.49	970,220.49	233,000.00	953,151.75	1,406,486.98
Total Bal Fwd.	114,598.22	114,598.22	-	109,170.35	(54,097.39)
HOTEL OCCUPANCY TAX FUND					
Balance Fwd.	119,311.87	182,111.87	62,800.00	261,319.95	399,238.89
Revenues					
Hotel Occupancy Tax	500,000.00	600,000.00	100,000.00	885,286.81	700,000.00
Interest	1,500.00	1,500.00		120.00	240.00
Total	620,811.87	783,611.87	162,800.00	1,146,726.76	1,099,478.89
Expenses					
Advertising	3,505.00	3,505.00		3,505.00	2,100.00
Christmas Lighting Displays	15,000.00	15,000.00		12,176.00	45,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
City Sponsored Events	-	-			
Historic Districts Marketing	2,800.00	2,800.00		2,800.00	2,800.00
Signage	28,800.00	28,800.00		28,800.00	19,560.00
Arts					20,000.00
Lighting					150,000.00
Dues and Fees	8,000.00	8,000.00		7,500.00	8,000.00
TXF to Debt Service	89,505.00	89,505.00		89,505.00	91,600.00
RV/ Parking Lot	-	47,800.00	47,800.00	47,800.00	
TXF to General Fund	-	-			2,404.33
TXF to Event Center	253,501.87	335,701.87	82,200.00	335,701.87	395,000.00
Grants	219,700.00	219,700.00		219,700.00	291,198.00
Total expenses	620,811.87	750,811.87	130,000.00	747,487.87	1,027,662.33
Balance Fwd.	-	32,800.00	32,800.00	399,238.89	71,816.56

UTILITY FUND

Balance Fwd.	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,448,663.87
Wastewater					
Revenue					
TXF from TWDB	6,520,000.00	6,520,000.00		289,000.00	4,420,000.00
Wastewater Service	945,095.04	945,095.04		1,202,123.09	1,285,365.12
Late Fees/Rtn check fees	9,480.00	9,480.00		17,481.99	9,600.00
Portion of Sales Tax	759,225.14	759,225.14		800,000.00	760,000.00
Delayed Connection Fees	157,850.00	157,850.00		34,628.57	5,000.00
Line Extensions	-	-			
Solid Waste	-	-			
PEC	130,000.00	130,000.00		150,000.00	
ROW Fees	6,000.00	6,000.00		6,000.00	
Cable	130,000.00	130,000.00		150,000.00	
TX Gas Franchise Fees	3,000.00	3,000.00		3,609.11	
Transfer fees	9,600.00	9,600.00		9,205.71	9,000.00
Overuse fees	134,550.60	134,550.60		109,058.62	150,000.00
Reuse Fees	-	-			
FM 150 WWU Line Reimbursement	60,000.00	60,000.00		2,000.00	60,000.00
Interest	50,000.00	50,000.00		70,000.00	
Other Income	35,000.00	35,000.00		35,000.00	35,000.00
Water Income	-	-			
Developer Reimbursed Costs				402,565.00	2,175,000.00
TXF from General Fund	-	155,721.00	155,721.00	155,721.00	
Total Revenues	8,949,800.78	9,105,521.78	155,721.00	3,436,393.09	8,908,965.12

Expense

Administrative and General Expense:

- Administrative/Billing Expense	47,000.00	47,000.00		67,000.00	
- Legal Fees	35,000.00	35,000.00		50,000.00	
- Auditing	10,000.00	10,000.00		10,000.00	
- Regulatory Expense	3,500.00	3,500.00		4,125.00	4,250.00
- Planning and Permitting	50,000.00	50,000.00		60,000.00	7,500.00
- Software	-	34,221.00	34,221.00	34,221.00	
- IT Equipment & Support					
Engineering:					
- Engineering & Surveying	-	-			
- Construction Phase Services HR TEFS 1873-001	30,000.00	30,000.00		-	35,000.00
- Misc. Planning/Consulting 1431-001	20,000.00	20,000.00		41,500.00	20,000.00
- 2nd Amendment CIP 1881-001	12,500.00	17,000.00	4,500.00	10,230.00	30,000.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
- Sewer Planning CAD 1971-001	15,000.00	15,000.00		2,000.00	15,000.00
- Water Planning 1982-001	15,000.00	15,000.00		2,100.00	15,000.00
- FM 150 WWU Line 1989-001	60,000.00	60,000.00		2,000.00	60,000.00
- Parallel West Interceptor Design& Cost	-	-			
- Caliterra Plan Review & construction Phase Services 19	35,000.00	35,000.00		11,919.00	35,000.00
- HR Treated Effluent Fill Station 1873-001	30,000.00	30,000.00			
- TLAP Renewal application 1732-001	-	-		36,477.00	50,000.00
- Arrowhead PR & Const. Phase Services - 1967-001				4,255.00	10,000.00
- Heritage PID PR & Cons. Phase Services - 1734-001				55,965.00	75,000.00
- Double L Planning & Const. Phase Services - 1743-001				17,788.00	50,000.00
- Cannon Tract - 1842-001				21,798.00	40,000.00
- Driftwood 522 PR & Const. Phase Services - 1900-001				73,097.00	60,000.00
- Big Sky PR & Const Phase Services - 1913-001				24,834.00	60,000.00
- Driftwood Creek PR & Const Phase Services - 1917-001				55,327.00	45,000.00
- Cannon/Cynosure/Double L Water CCN App. - 2007-001				7,498.00	5,000.00
- Cynosure-Wild Ridge - 2009-001				11,400.00	20,000.00
- TLAP Renewal application					
Dues, Fees and Subscriptions	-	-		-	-
TXF to Water Fund	12,000.00	12,000.00		-	-
TXF to Vehicle Replacement Fund	-	-			
System Operations and Maintenance:					
- Routine Operations	70,000.00	70,000.00		70,000.00	73,600.00
- Non-Routine Operations	65,000.00	90,000.00	25,000.00	90,000.00	78,000.00
- System Maintenance & Repair	20,000.00	137,500.00	117,500.00	137,500.00	24,000.00
- Chlorinator Maintenance	2,500.00	2,500.00		2,500.00	3,000.00
- Chlorinator Alarm	1,000.00	1,000.00		1,000.00	1,000.00
- Odor Control	16,500.00	16,500.00		6,000.00	20,000.00
- Meter Calibrations	2,100.00	2,100.00		2,100.00	2,100.00
- Lift Station Cleaning	12,600.00	12,600.00		30,000.00	21,000.00
- Jet Cleaning Collection lines	19,000.00	19,000.00		19,000.00	22,800.00
- Drip Field Lawn Maintenance	10,000.00	10,000.00		5,000.00	10,000.00
- Drip Field Maint & Repairs	15,000.00	15,000.00		15,000.00	20,000.00
- Drip Field Meter Box Replacement				-	5,000.00
- Lift Station repairs	28,000.00	28,000.00		35,000.00	21,000.00
- Autodialer Replacement				-	17,500.00
- Lift Station Preventative Maintenance				-	7,000.00
- WWTP Repairs/Pump Repairs	41,000.00	41,000.00		41,000.00	45,000.00
- Chemicals	9,600.00	9,600.00		9,600.00	12,000.00
- Electricity	73,500.00	73,500.00		78,000.00	80,000.00
- Laboratory Testing	25,000.00	25,000.00		20,000.00	25,000.00
- Sludge Hauling	80,000.00	80,000.00		115,000.00	130,000.00
- Phone/Network	8,904.00	8,904.00		8,904.00	9,000.00
- Supplies	10,000.00	45,000.00	35,000.00	45,000.00	20,000.00
- Equipment	123,240.00	123,240.00		125,000.00	
- Equipment Maintenance	-	-		2,000.00	
- Fleet Acquisition	46,400.00	46,400.00		46,133.45	
- Fleet Maintenance	1,200.00	1,200.00		1,000.00	
- Fuel	5,000.00	5,000.00		5,000.00	
- Wastewater Flow Measurement	9,000.00	9,000.00		9,000.00	9,000.00
- Backwash Flow Meter & Check valve				-	22,000.00
- Arrowhead Plant Operations					148,225.00
- Big Sky Plant Operations					69,948.00
Other Expense	52,000.00	56,000.00	4,000.00	56,000.00	52,000.00
Uniforms	2,800.00	2,800.00		2,800.00	
Training	8,000.00	8,000.00		8,000.00	
Dispatch	3,000.00	3,000.00		3,000.00	

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Salaries	246,000.00	246,000.00		191,000.00	
Taxes	20,622.60	20,622.60		16,085.63	
Benefits	30,738.21	30,738.21		23,975.80	
Retirement	15,384.00	15,384.00		11,999.52	
On Call	10,400.00	10,400.00		10,400.00	
Capital Projects:					
- Road Reconstruction	10,000.00	10,000.00		5,000.00	
- HRTreated Effluent Fill Station	125,000.00	125,000.00		-	200,000.00
- Parallel West Interceptor	1,600,000.00	1,600,000.00		-	-
- Arrowhead Drain Field					1,800,000.00
Other:					
- Reimbursement to Caliterra Oversize of West Intercepto	500,000.00	500,000.00		500,000.00	-
TWDB Engineering:					
- West Interceptor, SC, LS, FM and TE line 1950-001	215,000.00	215,000.00		53,724.00	250,000.00
- East Interceptor 1951-001	300,000.00	300,000.00		100,907.00	400,000.00
- Effluent HP 1952-001	150,000.00	150,000.00		60,125.00	200,000.00
- Reclaimed Water Facility 1953-001	15,000.00	15,000.00		2,000.00	15,000.00
- WWTP Design Assistance	37,500.00	37,500.00			
- So Regional WW System Exp P&M 1923-001	30,000.00	30,000.00		20,785.00	30,000.00
Miscellaneous:					
- Consultants and Legal	760,000.00	760,000.00		760,000.00	175,000.00
TWDB Capital Projects:					
- West Interceptor, So Collector and LS and FM	3,500,000.00	3,500,000.00		-	3,500,000.00
- East Interceptor	25,000.00	25,000.00		-	25,000.00
- Effluent Holding Pond	1,500,000.00	1,500,000.00		-	1,500,000.00
- WWTP	25,000.00	25,000.00		-	25,000.00
Transfer to General Fund					4,066.66
Transfer to Vehicle Replacement Fund					29,911.00
Total Expense	10,250,988.81	10,471,209.81	220,221.00	3,348,073.40	9,738,900.66

WATER

Revenue

Fees:

- Tap Fees
- Impact Fees
- Temporary Meter Set Fees
- Disconnect Fees

Rates:

- Base Rate
- Usage
- Penalties

TXF from Wastewater Fund

	12,000.00	12,000.00		-	-
Total Revenue	12,000.00	12,000.00	-	64,550.00	157,800.00

Expense

Administrative and General Expense:

- Regulatory Expense
- Planning and Permitting

System Operations and Maintenance:

- Routine Operations
- Non Routine Operations
- System Maintenance & Repair
- Laboratory Testing
- Supplies

Operating and Maintenance

	12,000.00	12,000.00		-	-
Total Expense	12,000.00	12,000.00	-	-	140,590.00

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
OPERATIONS					
Revenues					
PEC					130,000.00
ROW Fees					6,000.00
Cable					130,000.00
TX Gas Franchise Fees					3,000.00
Interest					
TXF from General Fund					50,000.00
Total Revenue	-	-	-	-	319,000.00
Expense					
Administrative and General Expense:					
- Administrative/Billing Expense					66,000.00
- Legal Fees					50,000.00
- Auditing					10,000.00
- Software					3,046.00
- IT Equipment & Support					5,640.00
Systems Operations and Maintenance:					
- Phone/Network					
- Equipment					50,000.00
- Equipment Maintenance					10,000.00
- Fleet Acquisition					45,000.00
- Fleet Maintenance					10,000.00
- Fuel					15,000.00
Other Expense					
Uniforms					5,000.00
Training					9,254.00
Dispatch					3,000.00
Salaries					398,740.00
Taxes					33,063.21
Benefits					56,988.71
Retirement					24,650.69
On Call					10,400.00
Total Expense	-	-	-	-	805,782.61
CONSOLIDATED UTILITY FUND					
Revenue					
Balance Foreward	7,626,168.13	7,651,168.13	25,000.00	6,295,794.18	6,448,663.87
Wastewater	8,949,800.78	9,105,521.78	155,721.00	3,436,393.09	8,908,965.12
Water	12,000.00	12,000.00	-	64,550.00	157,800.00
Operations	-	-	-	-	319,000.00
Total	16,587,968.91	16,768,689.91	180,721.00	9,796,737.27	15,834,428.99
Expense					
Wastewater	10,250,988.81	10,471,209.81	220,221.00	3,348,073.40	9,738,900.66
Water	12,000.00	12,000.00	-	-	140,000.00
Operations	-	-	-	-	805,782.61
Total Expense	10,262,988.81	10,483,209.81	220,221.00	3,348,073.40	10,684,683.27
Balance Fwd.	6,324,980.10	6,285,480.10	(39,500.00)	6,448,663.87	5,149,745.72
TWDB FUND					
Balance Forward	493.27	493.27	-	502.34	208.34
Revenues	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Interest	6.00	6.00		6.00	
Total revenue	6,490,499.27	6,490,499.27		289,508.34	4,420,208.34

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	Item 3. Proposed
Expenses					
Escrow Fees	300.00	300.00		300.00	
Expenses	6,490,000.00	6,490,000.00		289,000.00	4,420,000.00
Total Expenses	6,490,300.00	6,490,300.00		289,300.00	4,420,000.00
Balance Forward	199.27	199.27		208.34	208.34
IMPACT FUND					
Bal Fwd.	2,637,434.76	2,637,434.76		2,486,508.70	4,353,863.94
Revenue					
Impact Fees	2,079,320.00	2,079,320.00		3,517,120.00	1,670,000.00
Impact Fee Deposits	-	-			
Interest Income	25,000.00	25,000.00		45,000.00	30,000.00
Total	4,741,754.76	4,741,754.76		6,048,628.70	6,053,863.94
Expense					
TXF to Debt Service 2015	711,231.76	711,231.76		711,231.76	698,498.56
TXF to Debt Service 2019	983,533.00	983,533.00		983,533.00	1,013,533.00
TXF to Debt Service 2022					2,431,563.06
Total expense	1,694,764.76	1,694,764.76		1,694,764.76	4,143,594.62
Total Bal Fwd.	3,046,990.00	3,046,990.00		4,353,863.94	1,910,269.32
DEBT SERVICE FUND 2015					
Bal Fwd.	861,673.04	861,673.04		862,629.54	849,573.10
Revenue					
TXF from Impact Fund	711,231.76	711,231.76		711,231.76	698,498.56
Interest	8,000.00	8,000.00		9,000.00	8,000.00
Total Revenue	1,580,904.80	1,580,904.80		1,582,861.30	1,556,071.66
Expenses					
Debt Payment 2015	733,288.20	733,288.20		733,288.20	711,231.76
Total Expense	733,288.20	733,288.20		733,288.20	711,231.76
Balance Fwd.	847,616.60	847,616.60		849,573.10	844,839.90
DEBT SERVICE FUND 2013					
Bal Fwd.	100,180.42	100,180.42		100,190.00	98,685.00
Revenue					
TXF from HOT	89,505.00	89,505.00		89,505.00	91,600.00
Interest	1,200.00	1,200.00		1,400.00	1,200.00
Total	190,885.42	190,885.42		191,095.00	191,485.00
Expense					
Tax Series 2013	92,410.00	92,410.00		92,410.00	89,505.00
Total Expenses	92,410.00	92,410.00		92,410.00	89,505.00
Balance Fwd.	98,475.42	98,475.42		98,685.00	101,980.00
DEBT SERVICE FUND 2019					
Bal Fwd.	976,303.11	976,303.11		978,695.96	1,015,695.96
Revenue					
TXF from Impact Fees	983,553.00	983,553.00		983,553.00	1,013,533.00
Interest	12,000.00	12,000.00		12,000.00	12,000.00
Total	1,971,856.11	1,971,856.11		1,974,248.96	2,041,228.96

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Expense					
Tax Series 2019	958,553.00	958,553.00		958,553.00	983,553.00
Total Expenses	958,553.00	958,553.00		958,553.00	983,553.00
Balance Fwd.	1,013,303.11	1,013,303.11		1,015,695.96	1,057,675.96
DEBT SERVICE FUND 2022					
Bal Fwd.	-	-		-	-
Revenue					
TXF from Impact Fees	-	-		-	2,431,563.06
Interest	-	-		-	-
Total	-	-		-	2,431,563.06
Expense					
Tax Series 2022	-	-		-	1,215,163.06
Total Expenses	-	-		-	1,215,163.06
Balance Fwd.	-	-		-	1,216,400.00
PEG FUND					
Balance Fwd.	142,224.71	142,224.71		142,458.18	174,158.18
Revenues					
TWC	27,000.00	27,000.00		30,000.00	27,000.00
Interest Income	1,400.00	1,400.00		1,700.00	1,700.00
Total Revenues	170,624.71	170,624.71		174,158.18	202,858.18
Expense	-	-		-	-
Balance Fwd.	170,624.71	170,624.71		174,158.18	202,858.18
RESERVE FUND					
Balance Fwd.	1,526,195.16	1,526,195.16		1,527,374.05	1,745,374.05
Revenue					
TXF from General Fund	200,000.00	200,000.00		200,000.00	200,000.00
Interest	16,000.00	16,000.00		18,000.00	18,000.00
Total	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
Expense	-	-		-	-
Balance Fwd.	1,742,195.16	1,742,195.16		1,745,374.05	1,963,374.05
TIRZ 1					
Balance Forward	463,027.86	463,027.86		384,645.69	195,487.56
Revenues					
City AV	89,118.46	89,118.46		93,641.57	115,297.54
County AV	218,599.49	218,599.49		191,901.06	215,354.00
City for GAP Escrow	250,000.00	250,000.00		250,000.00	-
Interest Income	3,000.00	3,000.00		9,000.00	3,000.00
EPS Reimbursements	-	-		-	-
Total Revenue	1,023,745.81	1,023,745.81		929,188.32	529,139.10
Expense					
TIRZ Expense					
Project Management/Misc. Costs	48,000.00	48,000.00		20,000.00	32,000.00
Project Administration P3 Works	35,000.00	35,000.00		15,000.00	16,000.00

Item 3.

Item 3.

	FY 2022 Adopted	FY 2022 Amended	Change	FY 2022 Projected	FY 2022 Proposed
Legal Fees	20,000.00	20,000.00		20,000.00	12,000.00
EPS	-	-			
MAS	62,500.00	62,500.00		25,000.00	30,000.00
HDR	227,500.00	227,500.00		240,000.00	478,000.00
TJKM - Grant Writing	7,500.00	7,500.00		7,500.00	-
Buie - PR	8,500.00	8,500.00		-	-
Misc. Consulting	25,000.00	25,000.00		-	5,000.00
Creation Cost Reimbursements	-	-			
TXF to GAP Escrow	250,000.00	250,000.00		250,000.00	-
Stakeholder Reimbursement	-	156,200.76	156,200.76	156,200.76	
Total Expense	684,000.00	840,200.76	156,200.76	733,700.76	573,000.00
Balance Forward	339,745.81	183,545.05	(156,200.76)	195,487.56	(43,860.90)

TIRZ 2

Balance Forward	244,199.12	244,199.12		346,638.50	653,178.27
Revenue					
Interest Income	400.00	400.00		3,500.00	2,000.00
City AV	111,125.78	111,125.78		114,269.93	240,664.11
County AV	254,043.81	254,043.81		232,569.38	437,211.00
Total Revenue	609,768.71	609,768.71		696,977.81	1,333,053.38

Expense

Creation Cost Reimbursements	-	-			
Stakeholder Reimbursement	-	43,799.24	43,799.24	43,799.54	
Total Expense	-	43,799.24	43,799.24	43,799.54	-
Balance Forward	609,768.71	565,969.47	(43,799.24)	653,178.27	1,333,053.38

VEHICLE REPLACEMENT FUND

Revenue					
Balance Forward				-	31,193.00
TXF from General Fund	25,462.00	25,462.00		25,462.00	70,326.00
TXF from DSRP	5,731.00	5,731.00		5,731.00	29,595.00
TXF from WWU	-	-		-	29,911.00
Total Revenue	31,193.00	31,193.00		31,193.00	161,025.00

Expense

Vehicle Replacement	-	-			
Total Expense	-	-		-	-
Balance Forward	31,193.00	31,193.00		31,193.00	161,025.00



DRIPPING SPRINGS
Texas

CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, August 02, 2022 at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 6:01 p.m.

City Council Members present were:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

City Administrator Michelle Fischer
Deputy City Administrator Ginger Faught
City Treasurer Shawn Cox
City Secretary Andrea Cunningham
IT Director Jason Weinstock
People & Communications Director Lisa Sullivan
Parks & Community Services Director Andrew Binz
DSRP Manager Emily Nelson
Farmers Market Manager Charlie Reed
Farmers Market Committee Chair Gouri Johannsen

PLEDGE OF ALLEGIANCE

Council Member King led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments

until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

PROCLAMATIONS & PRESENTATIONS

1. Annual Report on the Dripping Springs Visitors Bureau. Pam Owens, President/CEO

Pam Owens gave a presentation which is on file.

Via unanimous consent, the City Council considered the Consent Agenda first.

CITY COUNCIL

CONSENT AGENDA

The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of City Council meetings, it is intended that these items will be acted upon by the City Council with a single motion because no public hearing or determination is necessary. However, a City Council Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the City Council voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the City Council may add additional items that are listed elsewhere on the same agenda.

3. **Approval of the July 19, 2022, City Council Workshop & Regular meeting minutes.**
 4. **Approval of the July 26, 2022, City Council Workshop & Regular meeting minutes.**
 5. **Approval of the reappointment of Hope Boatright for a term ending June 30, 2024, and the appointment of Matthew Fougerat and Olivia Barnard for terms ending June 30, 2024, to the Parks & Recreation Commission.**
 6. **Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 3 Fiscal Improvements.**
- Filed as Resolution No. 2022-R30**
7. **Approval of a Resolution Approving and Accepting a Construction Bond for Big Sky Subdivision Phase 4 Fiscal Improvements.**
- Filed as Resolution No. 2022-R31**
8. **Approval of a Resolution Accepting Improvements and Approving and Accepting a Maintenance Bond for Driftwood Subdivision Wastewater Extension Improvements.**

Filed as Resolution No. 2022-R32

A motion was made by Mayor Pro Tem Manassian to approve Consent Agenda Items 3 – 8, with corrections to minutes as submitted. Council Member Parks seconded the motion which carried unanimously 5 to 0.

WORKSHOP

Workshop items are for discussion only and no action will be taken.

2. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.

Shawn Cox gave a presentation on the proposed budgets for Dripping Springs Ranch Park and Event Center, Farmers Market, Agriculture Fund and Hotel Occupancy Tax (HOT) Fund, which are on file.

No action was taken on this item.

A motion was made by Mayor Pro Tem Taline Manassian to adjourn into Executive Session under Texas Government Code Section 551.074, Deliberation of Personnel Matters and regarding Executive Session Agenda Items 9 and 10. Council Member King seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

- 9. Deliberation of the employment, evaluation, and duties of the administrator and deputy city administrator.** *Deliberation of Personnel Matters, 551.074*
- 10. Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of Penny Appleman, Roman Baligad, Jim Bass, Andrew Binz, Kevin Campbell, Sherry Canady, Tory Carpenter, Sarah Cole, Shawn Cox, Andrea Cunningham, Brandon Elliott, Ginger Faught, Michelle Fischer, Sesario Garza, Johnathon Hill, Caylie Houchin, Alison Jamieson, Sheri Kapanka, Amy Kappler, Jesse Kennis, Howard Koontz, Johnna Krantz, Charles Gray Lahrman, Debbie Loesch, Heron Longoria, Laura Mueller, Emily Nelson, Shane Pevehouse, Dany Ramirez, Steve Rasette, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Romero, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, and Lisa Sullivan, Andrew Thompson, Jason Weinstock.** *Deliberation of Personnel Matters, 551.074*

The City Council met in Executive Session from 7:28 p.m. – 9:24 p.m.

No action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 9:24 p.m.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

- August 9, 2022, at 5:30 p.m.
- August 16, 2022, at 6:00 p.m.
- August 23, 2022, at 5:30 p.m.
- August 30, 2022, at 5:30 p.m.

Board, Commission & Committee Meetings

- August 4, 2022, Historic Preservation Commission at 4:00 p.m.
- August 8, 2022, TIRZ No. 1 & No. 2 Board at 4:00 p.m.
- August 8, 2022, Founders Day Commission at 6:30 p.m.
- August 9, 2022, Planning & Zoning Commission at 6:00 p.m.
- August 10, 2022, Utility Commission at 4:00 p.m.

ADJOURN

A motion was made by Council Member Tahuahua to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 9:24 p.m.

APPROVED ON: August 16, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



DRIPPING SPRINGS
Texas

CITY COUNCIL WORKSHOP & REGULAR MEETING

City of Dripping Springs

Council Chambers, 511 Mercer St, Dripping Springs, TX

Tuesday, August 09, 2022 at 5:30 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the City Council present, Mayor Foulds, Jr. called the meeting to order at 5:30 pm.

City Council Members present were:

Mayor Bill Foulds, Jr.
Mayor Pro Tem Taline Manassian
Council Member Place 2 Wade King
Council Member Place 3 Geoffrey Tahuahua
Council Member Place 4 Travis Crow
Council Member Place 5 Sherrie Parks

Staff, Consultants & Appointed/Elected Officials present were:

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Deputy City Administrator Ginger Faught
City Attorney Laura Mueller
City Treasurer Shawn Cox
City Secretary Andrea Cunningham
IT Director Jason Weinstock
Public Works Director Aaron Reed
Parks & Community Services Director Andrew Binz
DSRP Manager Emily Nelson
Emergency Management Coordinator Roman Baligad

PLEDGE OF ALLEGIANCE

Andrea Cunningham led the Pledge of Allegiance to the Flag.

CITY COUNCIL

PRESENTATION OF CITIZENS

A member of the public who desires to address the City Council regarding any item on an agenda for an open meeting may do so at presentation of citizens before an item or at a public hearing for an item during the City Council's consideration of that item. Citizens wishing to discuss matters not contained within the current agenda may do so, but only during the time allotted for presentation of citizens. Speakers are allowed two (2) minutes to speak during presentation of citizens or during each public hearing. Speakers may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the

assistance of a translator to address the City Council. It is the request of the City Council that members of the public wishing to speak on item(s) on the agenda with a noticed Public Hearing hold their comments until the item(s) are presented for consideration. Speakers are encouraged to sign in. Anyone may request a copy of the City's policy on presentation of citizens from the city secretary. By law no action may be taken during Presentations of Citizens.

No one spoke during Presentation of Citizens.

BUSINESS AGENDA

1. Emergency Management Report regarding Dripping Springs Ranch Park Animal Shelter Operations.

Roman Baligad presented the report which is on file.

2. Discussion and possible approval of Declaration No. 2022-D02: A declaration of the City of Dripping Springs, Texas, declaring a disaster for the City of Dripping Springs due to public emergency. Sponsor: Mayor Bill Foulds, Jr.

Roman Baligad and Laura Mueller presented the staff report which is on file. Staff does not recommend issuance of the declaration.

No action was taken on this item.

WORKSHOP

Workshop items are for discussion only and no action will be taken.

3. Presentation and discussion regarding the Proposed Filed Municipal Budget for Fiscal Year 2023.

Shawn Cox gave a presentation which is on file.

Gabriela Fierro, Account Executive with McKinstry gave a presentation regarding a preliminary assessment and investment grade audit proposal for the DSRP Event Center.

No action was taken on this item.

OPEN SESSION

A motion was made by Mayor Pro Tem Manassian to adjourn into Executive Session under Texas Government Code Section 551.074, Deliberation of Personnel Matters and regarding Executive Session agenda item 4. Council Member King seconded the motion which carried unanimously 5 to 0.

EXECUTIVE SESSION AGENDA

The City Council for the City of Dripping Springs has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073

Deliberations about Gifts and Donations), 551.074 (*Personnel Matters*), 551.076 (*Deliberations about Security Devices*), and 551.086 (*Economic Development*). The City Council for the City of Dripping Springs may act on any item listed in Executive Session in Open Session or move any item from Executive Session to Open Session for action.

4. **Deliberation regarding the appointment, employment, evaluation, reassignment, compensation, and duties of Penny Appleman, Roman Baligad, Jim Bass, Andrew Binz, Kevin Campbell, Sherry Canady, Tory Carpenter, Sarah Cole, Shawn Cox, Andrea Cunningham, Brandon Elliott, Ginger Faught, Michelle Fischer, Sesario Garza, Johnathon Hill, Caylie Houchin, Alison Jamieson, Sheri Kapanka, Amy Kappler, Jesse Kennis, Howard Koontz, Johnna Krantz, Charles Gray Lahrman, Debbie Loesch, Heron Longoria, Laura Mueller, Emily Nelson, Shane Pevehouse, Dany Ramirez, Steve Rasette, Aaron Reed, Charles Reed, Craig Rice, Warlan Rivera, Jessica Selina Romero, Mackenzie Rusick, Teresa Sanders, Lily Sellers, Nick Spillar, William Stevens, Riley Sublett, and Lisa Sullivan, Andrew Thompson, Jason Weinstock. *Deliberation of Personnel Matters, 551.074***

The City Council met in Executive Session from 6:54 p.m. – 8:39 p.m.

No vote or action was taken during Executive Session. Mayor Foulds, Jr. returned the meeting to Open Session at 8:39 p.m.

UPCOMING MEETINGS

City Council & Board of Adjustment Meetings

August 16, 2022, at 6:00 p.m.

August 23, 2022, at 5:30 p.m.

August 30, 2022, at 5:30 p.m.

September 6, 2022, at 6:00 p.m. (CC & BOA)

Board, Commission & Committee Meetings

August 10, 2022, Utility Commission at 4:00 p.m.

August 17, 2022, Parks & Recreation Commission at 6:00 p.m.

August 18, 2022, Famers Market Committee at 10:00 a.m.

August 18, 2022, Emergency Management Commission at 12:00 p.m.

ADJOURN

A motion was made by Council Member Tahuahua to adjourn the meeting. Council Member King seconded the motion which carried unanimously 5 to 0.

This regular meeting adjourned at 8:40 p.m.

APPROVED ON: August 16, 2022

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Ginger Faught, Deputy City Administrator

Council Meeting Date: August 16, 2022

Agenda Item Wording: Approval of a Corrected Wastewater Ordinance an Ordinance amending Chapter 20, Article 20.02 and 20.06, Sections 20.02.006 of the Dripping Springs Code of Ordinances; Amending the General Provisions related to Wastewater and Water Rates including Rates for Service Provided to out of city customers. *Sponsor: Mayor Foulds, Jr.*

Agenda Item Requestor: Sarah Cole, Building Official

Summary/Background: The city discussed and adopted a rate of \$28.88 but the published ordinance was \$28.28. This ordinance is correcting the ordinance to be \$28.88.

The City hired Bruce Fairchild to conduct a wastewater and water rate analysis and study (see attached report). Mr. Fairchild also did the last rate analysis that was completed in 2018 which resulted in a wastewater rate increase.

This proposed amendment will increase wastewater rates by 10% (both the base fee and the volumetric charge). We are charging both in city and out of city residents the same rates. The last rate increase was approved in January 2018.

Currently our water rates are a markup of 6% on top of what we are charged by the West Travis County Public Utility Agency. This has not been an issue for us as we have not had active residential customers. We are starting to connect homes in the Driftwood Development and need to set standard rates. This proposed amendment sets a base fee and volumetric charge for water customers based on the rates charged by the Dripping Springs Water Supply. The recommendation sets rates 20% higher for those customers outside of the City Limits. See the attached report from Mr. Fairchild regarding his analysis and justification.

If approved, these results will be reflected on the May 2022 utility bills.

Commission Recommendations: N/A

Recommended Council Actions:

Approve rates as presented.

Attachments:

Rate study preformed by Bruce Fairchild. Ordinance Amendment.

Next Steps/Schedule:

Publish required notice. Update utility bills to reflect new rates.

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2022-10A

AN ORDINANCE AMENDING CHAPTER 20, ARTICLES 20.02 AND 20.06, SECTIONS 20.02.006(c) AND 20.06.004 OF THE DRIPPING SPRINGS CODE OF ORDINANCES; AMENDING THE GENERAL PROVISIONS RELATED TO WASTEWATER AND WATER RATES INCLUDING RATES FOR SERVICE PROVIDED TO OUT OF CITY CUSTOMERS; AND PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City of Dripping Springs owns and operates its municipal wastewater collection and treatment facilities (hereinafter, the "system"); and

WHEREAS, the City of Dripping Springs provides water service to citizens both inside and outside the city limits; and

WHEREAS, the city has adopted ordinances regarding construction, operation, extension and regulation of the wastewater system and system services; and

WHEREAS, the City performed a water and wastewater study related to rates for residents and for out of city residents; and

WHEREAS, the City Council finds that the amendments imposed by this Ordinance modify water and wastewater rates such that they are fair, just, and reasonable and so that the services are adequate and efficient and reflect the results of the water and wastewater studies; and

WHEREAS, the City Council finds that the amendments imposed by this Ordinance are characterized as reasonable, necessary, and proper for the good government of the City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Dripping Springs, Texas:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Chapter 20, Article 20, Sections 20.02.006(c) and 20.06.004 of the City of Dripping Springs Code of Ordinances is hereby amended so to read in accordance with Attachment "A" which is attached

hereto and incorporated into this Ordinance for all intents and purposes. Any underlined text shall be inserted into the Code and any struck-through text shall be deleted from the Code, as stated on Attachment A.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 16th day of August 2022, by a vote of __ (ayes) to __ (nays) to __ (abstentions) of the City Council of Dripping Springs, Texas as amended on August 16, 2022.

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

ATTACHMNT “A”

Sec. 20.02.006. - Application for service; rates.

* * *

(c) Wastewater service rates.

(1) The following monthly wastewater rates and charges for the collection, treatment and disposal of wastewater are in effect for residential customers, including multifamily and apartment, and commercial customers both within and outside the corporate limits of the city from the effective date of this article:

(A) Minimum usage charge per LUE: ~~\$26.25~~28.28~~28.88~~.

(B) Excess usage charge per LUE: \$50.00.

(C) Gallonage charge: ~~\$3.68~~4.05 per 1,000 gallons.

(2) Minimum usage charges per LUE apply to each LUE for which a connection fee has been paid.

(3) Excess usage charges apply to each LUE (or fraction thereof) in use at a service address that exceeds the number of LUE's for which a connection fee has been paid. The number of LUE's in use is measured by the city, using methods authorized by this chapter for billing purposes, such as metered water consumption by the customer. The city may vote to waive excess use fees for a particular customer class until excess use exceeds a specified amount.

(4) In addition, the city shall charge each customer any regulatory assessment required by the state commission on environmental quality.

(5) The rates fixed herein are estimated to be sufficient to provide for the expenses of operation, maintenance, and replacement of the system, including debt service. Such rates may be revised from time to time as may be necessary. Prior to revising such rates, the city may obtain a cost-of-service audit to be used as the basis for a rate increase.

* * *

Sec. 20.06.004 Water rates and charges.

(a) Applicability . These rates and charges are applicable to all sales or service of water within and outside the corporate limits of the city.

(b) Rates and charges. The city's rates and charges to customers for the sales or service of water shall consist of two parts: (i) base rates, (ii) Special charges, and (iii) administrative fee.

(1) Base rates. For customers who live within the city limits of the City of Dripping Springs, the city shall charge as its base rates the same rates, fees, and charges (including, but not limited

to, water impact fees, connection fees, minimum monthly charges, capital charges, and volumetric charges), the same as what is charged by the Dripping Springs Water Supply Corporation.

(2) Base rates. For customers who live outside the city limits of the City of Dripping Springs, the city shall charge as its base rates the same rates, fees, and charges (including, but not limited to, water impact fees, connection fees, minimum monthly charges, capital charges, and volumetric charges), the same as what is charged by the Dripping Springs Water Supply Corporation plus an additional twenty percent (20%) for the rates, fees, and charges.

~~(A) that are charged to the city by its wholesale water provider, WTCPUA pursuant to WTCPUA tariff and policies for water service and all contracts with the WTCPUA, and (B) that are charged to the city by any service provider or contractor that is engaged by the city to assist with the operation or maintenance of the city's retail water system. Except for special charges, all rates, charges, and fees imposed by the WTCPUA or by a city contractor providing services that allow the city to provide water service on the city will be passed through to each customer on a pro rata basis so that the city fully recoups from its retail customers the rates, fees, and charges that are billed to the city. The base rate will be shown separately on customer's water bill. Costs associated with water loss in the city's retail water system shall be allocated to retail customers on a pro rata basis.~~

~~(2)~~(3) Special charges. Each retail water customer shall be responsible to pay costs incurred that are attributable to a specific retail customer or retail customer account (such as, but not limited to, returned check fees, disconnect charges, and resumption of service charges).

~~(3)~~(4) Administrative fee. Except for wholesale water impact fees, the city shall charge an administrative fee calculated as a percentage of the sum of the base rates and special charges charged pursuant to subsections (b)(1), ~~and (b)(2), and (b)(3)~~ above. The applicable percentage shall initially be six percent and periodically reviewed and revised, as appropriate. The administrative fee will be shown separately on customer's water bill.

**DRIPPING SPRINGS WASTERWATER UTILITY SYSTEM
Rate Analysis -- Fiscal Year 2022**

Operating Expenses:

Salaries and Benefits	\$	323,145	
Routine Operations		70,000	
Non-routine Operations		90,000	
Other O&M		490,704	
Contingency Reserve		200,000	
			1,173,849

Sal+Taxes+Benefits+Retire+on Call

System M&R thru Equipment plus Fleet Maintenance thru Dispatch

Administrative and General Expenses:

Administrative Expense	\$	47,000	
Professional Services		48,500	
Planning and Permitting		50,000	
Engineering		142,500	
			288,000

Legal Fees+Auditing+Regulatory

Const. Services+Misc Pla/Consult+2nd CPI+Water Plan+Caiterra+HR Fill Station

Non-Debt Funded Capital Requirements:

Equipment Purchases	\$	169,640	
Capital Projects		135,000	
			304,640

Equipment+Fleet Acq

Road Recon+Effluent Fill Station

Debt Service Requirements:

Tax Series 2015		733,288	
Tax Series 2019		958,553	
Coverage	@	1.2 times	-
			1,691,841

TOTAL COST OF SERVICE

3,458,330

Other Revenues:

Miscellaneous Fees	\$	(197,631)	
Delayed Connect Fees		(157,850)	
Interest Income		(50,000)	
PEC and Cable Fees		(260,000)	
Sales Tax Transfer		(759,224)	
Impact Fee Transfer		(826,443)	
Transfer to Water		12,000	
			(2,239,148)

Late/Returned Check Fees + ROW Fees+TGS Fees+Transfer Fees+ Over-use Fees + Other income

Imputed based on 10% increase in existing rates

NET REVENUE REQUIREMENTS

1,219,182

REVENUES:

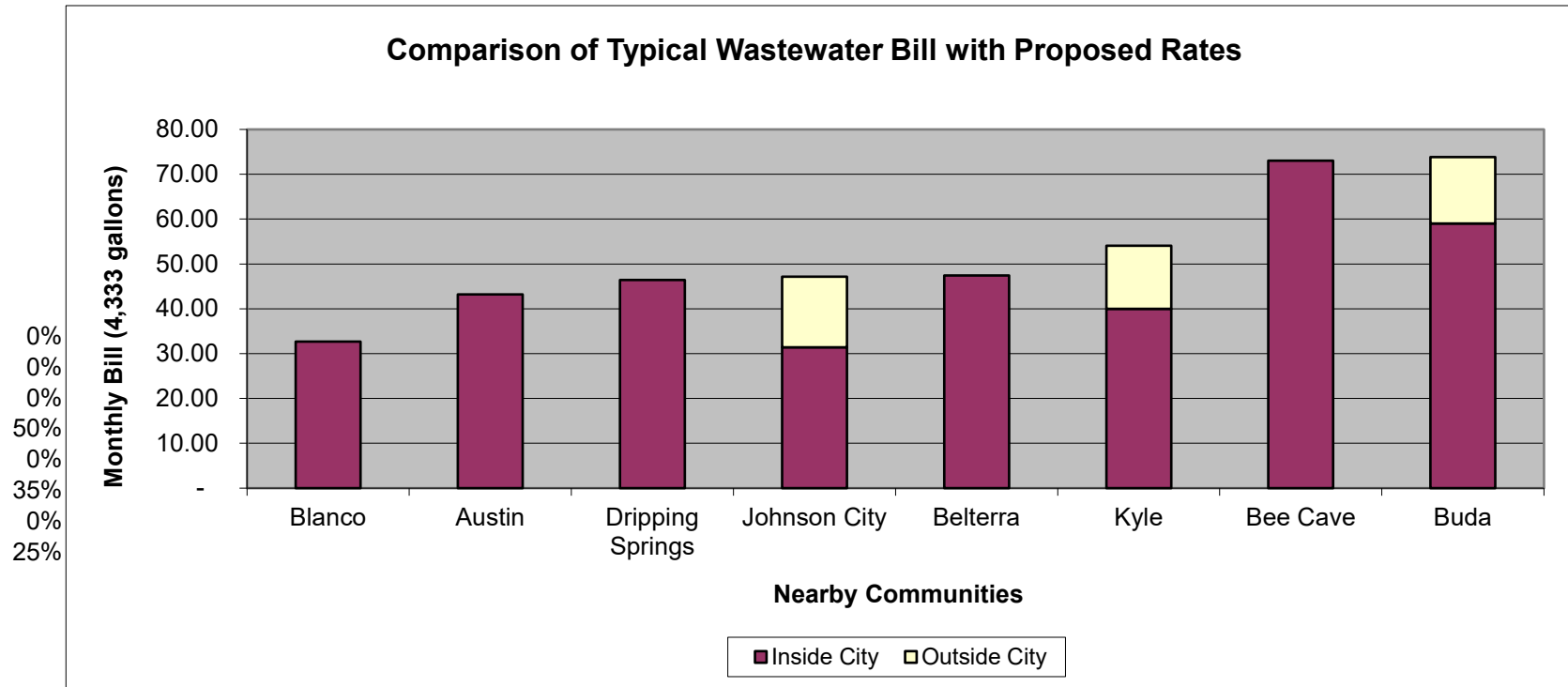
Curent Rates:

Customer Charge:						
Customers	1,925	12		23,100	\$	26.25
Usage Charge:						
Gallons	5.905	12	1,925	136,406	\$	3.68
Revenues						1,108,347

Proposed Rates:

Increase 10%

Customer Charge:						
Customers	1,925	12		23,100	\$	28.88
Usage Charge:						
Gallons	5.905	12	1,925	136,406	\$	4.05
Revenues						1,219,182



ATTACHMENT A

SCHEDULE OF WATER RATES

	<u>Inside-City</u>	<u>Outside-City</u>
	Rates of Dripping Springs Water Supply Corp.	20% Rate Differential Above Inside-City
RESIDENTIAL/COMMERCIAL WITH NO IRRIGATION METER		
Monthly Minimum	\$ 35.00 /Month	\$ 42.00 /Month
Tier (gallons)		
1 - 4,000	\$ 2.25 /1,000	\$ 2.70 /1,000
4,001 - 8,000	\$ 3.75 /1,000	\$ 4.50 /1,000
8,001 - 12,000	\$ 4.25 /1,000	\$ 5.10 /1,000
12,001 - 20,000	\$ 5.75 /1,000	\$ 6.90 /1,000
20,001 - 30,000	\$ 6.25 /1,000	\$ 7.50 /1,000
30,001 - 50,000	\$ 8.25 /1,000	\$ 9.90 /1,000
50,001 above	\$ 12.00 /1,000	\$ 14.40 /1,000
COMMERCIAL WITH SEPARATE IRRIGATION METER		
Monthly Minimum	\$ 35.00 /Month	\$ 42.00 /Month
Tier (gallons)		
1 - 4,000	\$ 2.25 /1,000	\$ 2.70 /1,000
4,001 - 8,000	\$ 3.75 /1,000	\$ 4.50 /1,000
8,001 - 12,000	\$ 4.25 /1,000	\$ 5.10 /1,000
12,001 - 30,000	\$ 4.75 /1,000	\$ 5.70 /1,000
30,001 - 50,000	\$ 7.25 /1,000	\$ 8.70 /1,000
50,001 above	\$ 9.25 /1,000	\$ 11.10 /1,000
IRRIGATION METER		
Monthly Minimum	\$ 35.00 /Month	\$ 42.00 /Month
Tier (gallons)		
1 - 30,000	\$ 3.25 /1,000	\$ 3.90 /1,000
30,001 - 50,000	\$ 5.25 /1,000	\$ 6.30 /1,000
50,001 - 100,000	\$ 8.25 /1,000	\$ 9.90 /1,000
100,001 - above	\$ 12.00 /1,000	\$ 14.40 /1,000

FINANCIAL CONCEPTS AND APPLICATIONS, INC.**3907 RED RIVER
AUSTIN, TEXAS 78751****(512) 458-4644****BHFairchild@gmail.com**

April 11, 2022

Ms. Ginger Faught
Deputy City Administrator
City of Dripping Springs
511 Mercer Street
Dripping Springs, Texas 78620

Dear Ginger:

You requested that we prepare a study developing rates for water service that the City of Dripping Springs is scheduled to begin providing in 2022. Rates for water service are customarily based on an analysis of the utility's cost of providing service, similar to the methodology used to establish the rates Dripping Springs charges customers for wastewater service. A cost-of-service study is based on historical or budgeted data that reflects representative levels of the operating expenses, capital costs, and customer usage that are expected to prevail when the rates will be in effect.

For most water systems, operating expenses and capital costs are known historically or can be reasonably estimated, and the number of customers and their usage are measurable and relatively stable. However, because the Dripping Springs water system is new and developing, it is difficult to determine accurately the operating and capital costs required to operate the system, and even more difficult to estimate the number and usage of customers that will be served. As a result, performing a traditional cost-of-service study to calculate rates for the Dripping Spring water system is problematic, with there being no assurance that any rates will reflect the cost of providing service and produce revenues reasonably expected to recover these costs.

An alternative to a cost-of-service study is to set initial rates for a new utility based on those charged by neighboring utilities. The rates that similarly situated utilities charge are expected to be generally reflective of the cost of providing service in the area and can be viewed as a competitive and fair price for water service. Further, setting initial rates based on those charged by neighboring utilities provides an objective basis for initial rates until the Dripping Springs water system becomes sufficiently established and mature that information is available to allow a meaningful cost-of-service study to be performed.

Ms. Ginger Faught
April 11, 2022
Page Two

A second consideration in setting the rates to be charged by the Dripping Springs water system is whether to differentiate between customers located inside and outside the city limits. When a city-owned utility serves outside-city customers, it takes on additional risks and responsibilities in providing service. This burden is often accounted for by charging outside-city customers higher rates, which are determined based on differences in the cost of providing service or an amount judged reasonable. For example, the rates of the cities of Buda, Kyle, and Johnson City are approximately 30, 35, and 50 percent higher for customers located outside their city limits than within. Because meaningful cost data for the Dripping Springs water system do not yet exist, any inside/outside city rate differential must necessarily be based on other factors.

The most immediate neighboring utility to the Dripping Springs water system is the Dripping Springs Water Supply Corporation. DSWSC's current water rates consist of a fixed monthly charge of \$35.00 plus volumetric charges that increase in blocks as a customer's monthly usage rises. This rate structure is intended to encourage water conservation and is typical of most water utilities' rate design, although the blocks and rates are specific to each utility. In Attachment A, DSWSC's schedule of rates is displayed in the first column, with rates calculated assuming a 20 percent rate differential for outside-city customers being shown in the second column.

Attachment B is a graph that compares typical monthly bills based DSWSC's rates for inside and outside customers with the monthly bills of other nearby communities assuming monthly water usage of 10,000 gallons. As can be seen there, using DSWSC's rates as the basis for initial rates for the Dripping Springs water system would result in monthly bills that generally compare favorably with those of nearby communities.

If I can answer any questions or provide additional information, please do not hesitate to contact me.

Sincerely,

Bruce H. Fairchild

Attachments



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: August 16, 2022

Agenda Item Wording: **Approval of the reappointment of Bonnie Humphrey, Russell Paxton, Gordon DeWitte, Mike Jones and Bill Little to the Emergency Management Commission for terms ending January 1, 2024, and the appointment of Sirena Cumberland as the DSISD Representative for a term ending January 1, 2024.**

Agenda Item Requestor: Roman Baligad, Emergency Management Coordinator

Summary/Background: This item was on the January 21, 2021 City Council agenda, where there was no action taken.

Member Responsibilities

Section 2.04.196.1:

- (a) The commission shall advise the city council on recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.
- (b) The commission shall advise the city council on recommended interlocal and mutual aid agreements related to emergency management operations in preparation for, during, and after a disaster or state of emergency.
- (c) The commission shall review and evaluate all current municipal ordinances of the city, identify provisions that relate to or apply to emergency management, and make recommendations to the city council for needed changes and/or additions.
- (d) The commission shall manage, staff, and operate an area emergency operations center when disaster, major incident, or event dictates that level of support to first responders in accordance with the approved City Emergency Management Plan, state law, and county and state plans as applicable.
- (e) Identify and engage in protection, prevention, mitigation, response, and recovery planning and activities related to local conditions and needs.
- (f) Recommend an annual operating budget for emergency management services with the assistance of the emergency management coordinator to the city council each fiscal year.

Member Selection

Section 2.04.195(e):

- (1) Each year staff will prepare a slate of nominees for city council consideration. The slate will include nominees with a background and experience in those activities related to emergency management. The chair

shall provide a recommendation for members seeking appointment or reappointment.

- (2) The city council shall approve, reject, or modify the slate of nominees.

Membership Requirements

Section 2.04.195(c)(1):

- (1) The commission shall have 12 voting members,
 - (A) Three at-large members that shall be reside within Hays County.
 - (B) One each.
 - (i.) Municipal member designated as emergency management coordinator;
 - (ii.) Chamber of commerce representative;
 - (iii.) Nonprofit organization;
 - (iv.) Hays County Constable or designee;
 - (v.) Emergency Services District Number 1 representative;
 - (vi.) Emergency Services District Number 6 representative;
 - (vii.) Hays County Emergency Manager or designee;
 - (viii.) Dripping Springs Independent School District; and
 - (ix.) Hays County Fire Marshal or designee.

*****There is an additional Emergency Management Commission item regarding alignment of current members to the above categories as approved in December 2021, Ordinance 2021-53.***

Officer Appointments

Section 2.04.195(d)(2): The chair and vice-chair shall be appointed by the city council and serve a one-year term. There is no limit to the number of terms the chair or vice-chair may serve. In the event that the chair or vice-chair are absent, the emergency management coordinator will preside.

Current Membership

Member	Term	Seat Description (old ordinance)
Bonnie Humphrey, Chair	01/01/22	Business Community
Bill Little, Vice Chair	01/01/22	At-Large
Roman Baligad	N/A	Emergency Management Coordinator
Scott Collard	01/01/23	Emergency Response
Gordon DeWitte	01/01/22	Volunteer Services Organization
Doug Fowler	01/01/23	Emergency Response
Ron Hood	01/01/23	Precinct 4 Constable
Mike Jones	01/01/22	Hays County Representative
Jason McNutt	01/01/23	At-Large
Russell Paxton	01/01/22	Nonprofit Organization
Dillon Polk	01/01/23	At-Large
Vacancy 1	01/01/22	DSISD Representative

Vacancies and Applicants

There are six (6) seats that expired January 1, 2022, and no applications were received for this commission. All current members have requested reappointment per Emergency Management Coordinator Roman Baligad.

The DSISD recently hired a new Director of Safety, Sirena Cumberland. Roman Baligad has spoken with Sirena regarding the seat on the Commission to which she has agreed to fill.

**Commission
Recommendations:**

Chair Humphrey recommends the reappointment of Bonnie Humphrey, Russell Paxton, Gordon DeWitte, Mike Jones and Bill Little to the Emergency Management Commission for terms ending January 1, 2024.

**Recommended
Council Actions:**

Emergency Management Coordinator Roman Baligad recommends the reappointment of Bonnie Humphrey, Russell Paxton, Gordon DeWitte, Mike Jones and Bill Little to the Emergency Management Commission for terms ending January 1, 2024; and the appointment of Sirena Cumberland as the DSISD Representative for a term ending January 1, 2024.

Attachments:**Next Steps/Schedule:**

1. Inform members of Council decision
2. Update roster and website



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: August 16, 2022

Agenda Item Wording: **Approval of the realignment of Emergency Management Commissioners related to Chapter 2, Article 2.04, Division 7, Emergency Management Commission Section 2.04.195(c)(1): Gordon DeWitte to At-Large, Scott Collard to ESD No. 6, Doug Fowler to ESD No. 1, and Dillon Polk to Fire Marshal representative.**

Agenda Item Requestor: Roman Baligad, Emergency Management Coordinator

Summary/Background: In December 2021, the City Council approved Ordinance 2021-53 regarding amendments to the Emergency Management Commission. The below chart depicts those amendments and proposed changes to member seat designations.

<i>Member</i>	<i>Previous Seat Category</i>	<i>Amended Seat Category</i>
Bill Little	At-Large	No Change
Jason McNutt	At-Large	No Change
Gordon DeWitte	Volunteer Organization	At-Large
Roman Baligad	City EMC	No Change
Bonnie Humphrey	Chamber Representative	No Change
Russell Paxton	Nonprofit Organizations	No Change
Ron Hood	Precinct 4 Constable	No Change
Scott Collard	Emergency Response	ESD No. 6
Doug Fowler	Emergency Response	ESD No. 1
Mike Jones	Hays County EMC	No Change
Vacant	DSISD Representative	No Change
Dillon Polk	At-Large	Hays County Fire Marshal

**Recommended
Council Actions:**

Emergency Management Coordinator Roman Baligad recommends the following amendments to seat designations: Gordon DeWitte to At-Large, Scott Collard to ESD No. 6, Doug Fowler to ESD No. 1, and Dillon Polk to Fire Marshal representative.

Attachments:

1. Ordinance 2021-53

Next Steps/Schedule:

1. Update EMC webpage
2. Update EMC roster and distribute to Commission

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2021-53

AN ORDINANCE AMENDING ARTICLE 2.04: DIVISION 7. EMERGENCY MANAGEMENT COMMISSION: UPDATING THE ORDINANCE AS IT RELATES TO PROCEDURES AND FORMAT OF ORDINANCE; PROVIDING FOR THE FOLLOWING: FINDINGS OF FACT; AMENDMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the duties and responsibilities of the Emergency Management Commission has changed as the City and Emergency Management Commission has grown; and

WHEREAS, the Emergency Management Commission is supported by City staff; and

WHEREAS, the Emergency Management Commission provides recommendations and support when emergencies and disasters arise; and

WHEREAS, the City of Dripping Springs finds that it in the best interest of the community and the Farmers Market to make the changes to the ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Dripping Springs, Texas:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. AMENDMENT

Article 2.04; Division 7: Emergency Management Commission, Code of Ordinances, City of Dripping Springs, is hereby amended to read in accordance with Attachment A, which is attached hereto and incorporated into this Ordinance for all intents and purposes. Language that is struck through is repealed, language that is underlined is added.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance, are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with

jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record the attached rules, regulations, and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE


This Ordinance shall be effective immediately upon passage.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 21st day of December 2021, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:



Bill Foulds, Jr., Mayor

ATTEST:



Andrea Cunningham, City Secretary



ATTACHMENT "A"

CHAPTER 2 - ADMINISTRATION AND PERSONNEL
ARTICLE 2.04. - BOARDS, COMMISSIONS AND COMMITTEES
DIVISION 7. EMERGENCY MANAGEMENT COMMISSION

Sec. 2.04.191. Title.

This division shall be commonly cited as the "emergency management commission" ordinance.

Sec. 2.04.192. Purpose

- (a) This article provides for the standards for the formation, function, and responsibilities of an emergency management commission tasked with representing various groups with interest in emergency planning and operations.
- (b) This article is in furtherance of good government and public safety. Through these regulations, the city seeks to prioritize and promote the safety of persons and property by:
- (1) Recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.
 - (2) Provide public information and training regarding personal and family disaster planning and response.

Sec. 2.04.19~~3~~2. Scope.

This division applies to all property within the incorporated municipal boundaries (i.e., "city limits") and the extraterritorial jurisdiction ("ETJ").

Sec. 2.04.194 Definitions.

- (a) Rules of interpretation. Words and phrases used in this article shall have the meanings set forth in this section. Terms that are not defined below, but are defined elsewhere in the Code of Ordinances, shall be given the meanings set forth in the code. Words and phrases not defined in the Code of Ordinances shall be given their common, ordinary meaning unless the context clearly requires otherwise. When not inconsistent with the context, words used in the present tense shall include the future tense, words in the plural number shall include the singular number (and vice versa), and words in the masculine gender shall include the feminine gender (and vice versa). The word "shall" is always mandatory, while the word "may" is merely directory. Headings and captions are for reference purposes only.
- (b) Specific definitions.
- Commission: The emergency management commission, an advisory body, -created herein.*

Sec. 2.04.195. Membership; meetings.

- (a) ~~Indemnification~~Liability. The City of Dripping Springs Texas Municipal League liability coverage shall include the members of the commission to the extent allowed by law~~shall be~~

insured, indemnified, defended and held harmless from liability in the performance of their responsibilities, to the extent of the law, provided such expenses shall come only from the city's insurance policy. The city attorney shall advise and represent the commission, as appropriate.

(b) ~~Municipal officers~~Ethical Standards. Commission members ~~are municipal officers and shall~~ comply with all ethical standards applied to officers of the city as stated in Article 2.02 of the City of Dripping Springs Code of Ordinances.

(c) Number of members.

(1) The commission shall have twelve (12) voting members.

i. Three at-large members that shall be reside within Hays County.

ii. One each

1. Municipal member designated as emergency management coordinator

2. Chamber of Commerce Representative;

3. Nonprofit organization;

4. Hays County Constable or designee;

5. Emergency Services District Number 1 representative;

6. Emergency Services District Number 6 representative;

7. Hays County Emergency Manager or designee;

8. Dripping Springs Independent School District; and

9. Hays County Fire Marshal or designee.

(2) The commission may have subcommittees of at least three members, one of whom will be the subcommittee chair designated by the subcommittee at their first meeting. ~~a~~A vice-chair will be selected by the chair and approved by a majority of the subcommittee members. ~~T~~he vice-chair will serve as subcommittee chair in the absence of the chair. Subcommittees may invite input from non-committee members.

(d) Terms of members and chair and vice-chair

(1) Each commission member will serve a two-year term, at the will of the city council. There is no limit as to how many terms a member may serve.

(2) The chair and vice-chair shall be appointed by the city council and serve a one-year term. There is no limit to the number of terms the chair or vice-chair may serve. In the event that the chair or vice-chair are absent, the emergency management coordinator will preside.

(e) Member selection.

(1) Each year staff will prepare a slate of nominees for city council consideration. The slate will include nominees with a background and experience in those activities related to emergency management. The chair shall provide a recommendation for members seeking appointment or reappointment.

(2) The city council shall approve, reject, or modify the slate of nominees.

(f) Resignation and vacancies.

(1) A commission member may resign by notifying the city secretary in writing of their intent to resign.

(2) A failure to attend three or more sequential commission meetings without approval from the chair will constitute a de facto notification of intent to resign.

(3) Vacancies shall be filled by appointment, with the appointed replacement member being bestowed the remainder of the unexpired term.

(g) Meetings.

(1) The commission shall meet monthly at city hall, unless otherwise deemed appropriate by the chair. Agendas will be drafted by the commission chair, under the advisement of the emergency management coordinator.

(2) Designated subcommittees may meet more often, as coordinated with and arranged by the emergency management coordinator. Subcommittee agendas will be drafted by the subcommittee chair, under the advisement of the subcommittee members.

(3) The commission will make a written report to the city council each month to update the council on projects and progress.

(4) A quorum is required to take action as the Dripping Springs Emergency Management Commission.

Sec. 2.04.196. Authority.

The commission has no authority to make decisions binding on the city. The commission's functions are purely advisory and not subject to the Texas Open Meetings Act. Meetings shall be noticed and generally open to the public except when limited by security, emergency, or related matters.

Sec. 2.04.196. Responsibilities.

(a) The commission shall advise the city council on recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.

(b) The commission shall advise the city council on recommended interlocal and mutual aid agreements related to emergency management operations in preparation for, during, and after a disaster or state of emergency.

(c) The commission shall review and evaluate all current municipal ordinances of the city, identify provisions that relate to or apply to emergency management, and make recommendations to the city council for needed changes and/or additions.

(d) The commission shall manage, staff, and operate an area emergency operations center when disaster, major incident, or event dictates that level of support to first responders in accordance with the approved City Emergency Management Plan, state law, and county and state plans as applicable.

- (e) Identify and engage in protection, prevention, mitigation, response, and recovery planning and activities related to local conditions and needs.
- (f) Recommend an annual operating budget for emergency management services with the assistance of the emergency management coordinator to the city council each fiscal year

Sec. 2.04.197 Emergency Management Plan.

- (a) The commission shall advise the emergency management coordinator in the development of an emergency management plan consistent with federal, state, and county standards and practices that addressed the unique and special needs of the city and ETJ. The plan will be submitted to the county emergency preparedness coordinator for approval prior to submission to the city council and county commissioners court. Upon approval, the plan will become an addendum or appendix to the county emergency management plan.
- (b) The commission shall review the plan annually and update as needed.
- (c) Public access to information. The committees work and work product will be subject to the Texas Public Information Act, Chapter 552 of the Texas Government Code.

Sec. 2.04.198. Support

- (a) City staff will provide logistical support to the commission and its subcommittees, as defined by access to city facilities for purposes of public meetings, access to city resources for purposes of copies and communications, and a designated staff liaison to coordinate and direct such support. Staff shall also provide a monthly report on emergency activities within the City to be presented at each commission meeting.
- (b) The city website will provide a page via the staff liaison upon which the commission may post:

 - (1) Meeting information;
 - (2) Agendas and minutes; and
 - (3) Resource materials, if any.

Sec. 2.04.199 – 2.04.220. Reserved.

~~**Sec. 2.04.193. Creation:**~~

- ~~(a) **Formation.** There is hereby created within the city organization an emergency management commission.~~
- ~~(b) **Membership.** The commission shall consist of and be governed by twelve (12) members in which the city council shall endeavor, to the extent reasonably available, to appoint members who have interest, experience, and involvement in the following categories:

 - ~~(1) Emergency response; i.e. fire services, emergency medical service, law enforcement (2).~~
 - ~~(2) Business community/Dripping Springs Chamber of Commerce (1).~~
 - ~~(3) Dripping Springs Independent School District (1).~~
 - ~~(4) Nonprofit organizations (1).~~
 - ~~(5) Volunteer service organizations (1).~~
 - ~~(6) City emergency management coordinator (1).~~~~

~~(7) Hays County Representative (1).~~

~~(8) Hays County Precinct No. 4 Constable (1).~~

~~(9) Resident at large (3).~~

- ~~(c) Appointment and removal. Members of the commission shall be appointed by the city council. The members of the commission may elect from among its membership a secretary. Commissioners may be removed by the city council for cause by simple majority vote or for lack of confidence by affirmative vote of four of the five city councilmembers (4/5). Any commissioner absent for three or more consecutive regular meetings, or more than four regular meetings within a fiscal year, unless excused, shall be deemed to have automatically and voluntarily resigned, and thus vacated his/her position on the commission. The city emergency management coordinator may make recommendations for removal at any time.~~
- ~~(d) Indemnification. The members of the commission shall be insured, indemnified, defended and held harmless from liability in the performance of their duties, to the extent allowed by law, provided such expenses shall come only from the city's insurance policy. The city attorney shall advise and represent the commission, as appropriate.~~
- ~~(e) Terms of office. Each commission member shall have a two year term of office, where each member's term is staggered so as to have six members' terms expire on January 1st of even years and six members' terms expire January 1st of odd years so that no more than six members shall be appointed each year. Vacancies on the commission may be filled by appointment of the city council for an unexpired term. Nothing in this section, or this division, shall be construed as creating a property interest on behalf of the commissioner in continued occupancy of a position on the commission.~~
- ~~(f) Municipal officers. Commission members shall be obligated to comply with all ethical standards applied to officers of the city.~~
- ~~(g) Management. The presiding officer of the commission shall be a chairperson appointed by the city council. The city council shall also select a vice chairperson, who shall preside over all meetings at which the chairperson is absent or abstaining. In those meetings at which the chairperson and vice chairperson are unable to preside, the city emergency management coordinator will preside.~~
- ~~(h) Voting. A quorum for all meetings of the commission shall consist of a simple majority. The chairperson shall have the right to vote in matters before the commission. A commissioner serving as presiding officer in the chairperson's and vice chairperson's absence shall retain the right to vote on all matters.~~
- ~~(i) Resources. Functions will require some funding by the city.~~
- ~~(j) Ethics. Commissioners shall be subject to the city's ethics ordinance.~~

~~(Ordinance 1910.20, adopted 1/19/16; Ordinance 1910.21, adopted 3/8/16; Ordinance 1920.22, adopted 11/14/17)~~

~~Sec. 2.04.194. Responsibilities:~~

- ~~(a) Meetings. The commissioners shall conduct meetings once a month. Meetings shall be conducted at city hall, unless otherwise deemed appropriate by the chairperson. The~~

~~commission may hold public hearings as deemed necessary and appropriate. Other meeting times and locations can be selected by the chairperson, as deemed necessary and appropriate. All meetings are subject to the Open Meetings Act, chapter 551 of the Texas Government Code.~~

- ~~(b) Policies and implementation. The commission shall advise the city council on recommended policies and application of policies for the development and implementation of an emergency management plan for the city and ETJ.~~
- ~~(c) Regulations. The commission shall review and evaluate all current municipal ordinances of the city, identify provisions that relate to or apply to emergency management, and make recommendations to the city council for needed changes and/or additions.~~
- ~~(d) Information. The commission shall serve as a conduit for soliciting, compiling and submitting public input to the city council. The commission shall be subject to the Texas Public Information Act, chapter 552 of the Texas Government Code.~~
- ~~(e) Activities. The commission shall:

 - ~~(1) Develop an emergency management plan consistent with federal, state, and county standards and practices that addresses the unique and special needs of the city and ETJ. The plan will be submitted to the county emergency management coordinator for approval prior to submission to the city council and county commissioners court. Upon approval, the plan will become an addendum or appendix to the county emergency management plan.~~
 - ~~(2) Review the local emergency management plan annually and update as needed.~~
 - ~~(3) Manage, staff, and operate an area emergency operations center when disaster, major incident, or event dictates that level of support to first responders.~~
 - ~~(4) Provide to the public information and training regarding personal and family disaster planning and response.~~
 - ~~(5) Identify and engage in protection, prevention, mitigation, response, and recovery planning and activities related to local conditions and needs.~~~~

~~(Ordinance 1910.20, adopted 1/19/16; Ordinance 1910.21, adopted 3/8/16)~~

~~Secs. 2.04.195—2.04.220. Reserved.~~



DRIPPING SPRINGS
Texas

To: Mayor Bill Foulds, Jr. and City Council, City of Dripping Springs

From: Shawn Cox, Finance Director/City Treasurer 

Date: August 16, 2022

RE: July 2022 City Treasurer's Report

General Fund:

The General Fund received **\$900,811.70** in revenues for July. A total of \$9,765,374.32 has been collected in revenues. This represents a collection of 97.15%.

General Fund revenues are in line with or ahead of the approved/projected year-end budget. Some line items of note include:

- 100-000-40001: Sales Tax – \$343,377.34 was received in Sales Tax, of which \$257,012.34 is considered City Revenues and not allocated to either the Wastewater Fund or through agreements. This represents an 8.73% increase from June 2021 – Average monthly collections for Sales Tax in FY 2022 were anticipated to be \$316,000.00. Though July, our average monthly collections total \$343,683.25.
- 100-000-4100: Solid Waste Franchise Fee – In July, \$12,307.43 was received, bringing our annual total to \$45,563.40. This is \$5,563.40 more than was projected. The FY22 Projected Budget will be updated accordingly.
- 100-200-42001: Health Permits/Inspections: This line item was projected to be \$100,000.00 at the end of FY22. Currently, \$109,480.00 has been collected.
- 100-200-43000: Site Development Fees – This line item has continued to come in more than projected. With a total collection of \$375,408.01 in July, total collections are currently at \$753,049.69.
- 100-400-44004: Park Rental Income – At \$6,232.50, this line item is currently ahead of budget by \$882.50.

General Fund expenditures are in line with the approved/projected year-end budget. Some line items of note include:

- 100-106-64001: Office IT Equipment & Support: Currently, \$66,930.27 of the \$70,890.00 budgeted has been expended. Finance and IT are reviewing this line item and will include any proposed adjustments in the FY22 Projected Budget.

Wastewater Utility Fund:

For June, **\$85,658.56** was received in revenues.

Wastewater revenues are in line with or ahead of the approved budget. Some line items of note include:

- The Water Supply Corporation had an issue with billing which led to lower than anticipated deposit for wastewater fees. It is anticipated that the fees will be corrected before the end of the fiscal year.
- The transfer of the July Sales Tax allocation will be made in August. A new account was being set up and the transfer was not able to happen. However, \$68,675.47 is the July allocation.

Wastewater expenditures are in line with the approved budget. Some line items of note include:



DRIPPING SPRINGS Texas

Dripping Springs Ranch Park (DSRP):

\$32,706.38 in revenues were collected for July.

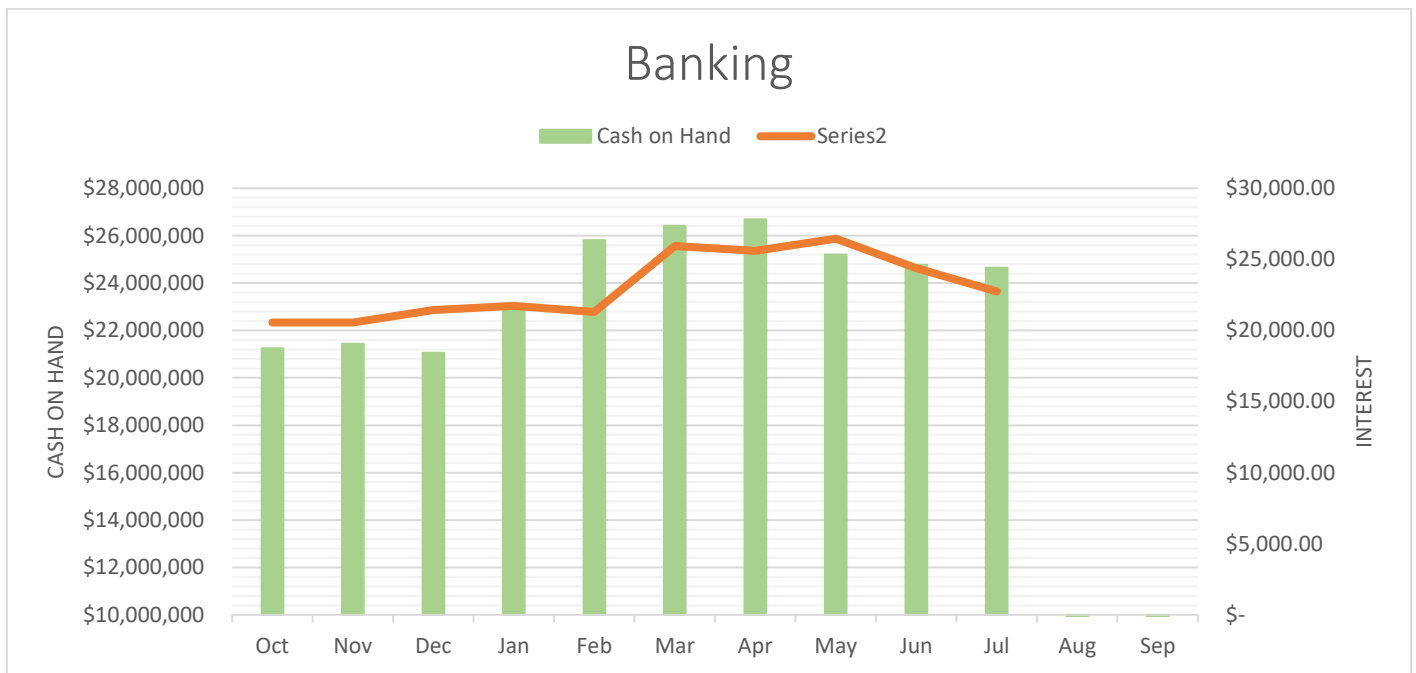
DSRP revenues are in line with the approved/projected year-end budget. Some line items of note include:

- 200-401-44002: Program & Event Fees – To date this line item shows to have collected \$4,417.00. However, with a recent budget amendment this line item was zeroed out. This \$4,417.00 will be reallocated to the proper line items.

DSRP expenditures are in line with the approved/projected year-end budget.

Banking:

On July 31st, the City's cash balances were **\$24.65 Million**. This is a 0.5% decrease from the previous month's cash balances. A total of **\$22,733.18** was collected in interest revenues for the Month of July.





Dripping Springs, TX

Item 9.
Budget Report
Account Summary

For Fiscal: 2021-2022 Period Ending: 07/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
Revenue							
Department: 000 - Undesignated							
100-000-40000	Ad Valorem Tax	1,983,491.97	1,983,491.97	5,852.88	2,059,557.64	76,065.67	103.83 %
100-000-40001	Sales Tax Revenue	3,796,125.70	3,796,125.70	343,377.34	3,436,832.50	-359,293.20	9.46 %
100-000-40002	Mixed Beverage	60,000.00	60,000.00	7,832.49	76,061.11	16,061.11	126.77 %
100-000-40006	Ad Valorem Tax Penalty/Interest	4,000.00	4,000.00	581.97	12,060.25	8,060.25	301.51 %
100-000-41000	Solid Waste Franchise Fee	40,000.00	40,000.00	12,307.43	45,563.40	5,563.40	113.91 %
100-000-42000	Alcohol Permit Fees	7,085.00	7,085.00	30.00	5,514.25	-1,570.75	22.17 %
100-000-46000	FEMA	0.00	0.00	0.00	5,292.38	5,292.38	0.00 %
100-000-46001	Other Revenues	40,000.00	40,000.00	-2,640.00	71,421.51	31,421.51	178.55 %
100-000-46002	Interest	40,000.00	40,000.00	9,042.18	79,460.54	39,460.54	198.65 %
100-000-46011	Coronavirus Local Fiscal Recovery F	707,181.10	707,181.10	0.00	1,397.61	-705,783.49	99.80 %
100-000-47000	Transfer from Capital Improvement	300,000.00	324,000.00	0.00	0.00	-324,000.00	100.00 %
100-000-47001	Transfer from DSRP	10,400.00	10,400.00	0.00	0.00	-10,400.00	100.00 %
100-000-47005	Transfer from HOT Fund	4,305.00	4,305.00	0.00	0.00	-4,305.00	100.00 %
100-000-47013	Transfer From TIRZ	0.00	0.00	0.00	127,102.00	127,102.00	0.00 %
	Department: 000 - Undesignated Total:	6,992,588.77	7,016,588.77	376,384.29	5,920,263.19	-1,096,325.58	15.62%
Department: 103 - Courts							
100-103-43028	Muni Court Fines/Special Fees	250.00	250.00	0.00	0.00	-250.00	100.00 %
	Department: 103 - Courts Total:	250.00	250.00	0.00	0.00	-250.00	100.00%
Department: 200 - Planning & Development							
100-200-42001	Health Permits/Inspections	60,000.00	60,000.00	10,805.00	109,480.00	49,480.00	182.47 %
100-200-43000	Site Development Fees	239,108.41	239,108.41	375,408.01	753,049.69	513,941.28	314.94 %
100-200-43002	Zoning Fees	65,000.00	65,000.00	895.00	85,422.00	20,422.00	131.42 %
100-200-43030	Subdivision Fees	656,006.25	656,006.25	65,010.00	1,023,380.64	367,374.39	156.00 %
	Department: 200 - Planning & Development Total:	1,020,114.66	1,020,114.66	452,118.01	1,971,332.33	951,217.67	93.25%
Department: 201 - Building							
100-201-42007	Sign Permits	0.00	0.00	550.00	17,675.00	17,675.00	0.00 %
100-201-43029	Fire Inspections	10,000.00	10,000.00	5,094.00	27,210.13	17,210.13	272.10 %
100-201-43031	Building Code Fees	1,500,000.00	1,500,000.00	54,022.40	1,605,807.76	105,807.76	107.05 %
	Department: 201 - Building Total:	1,510,000.00	1,510,000.00	59,666.40	1,650,692.89	140,692.89	9.32%
Department: 400 - Parks & Recreation							
100-400-44000	Sponsorships & Donations	9,027.00	11,723.00	3,240.00	8,155.97	-3,567.03	30.43 %
100-400-44001	Community Service Fees	4,400.00	4,400.00	740.00	2,835.00	-1,565.00	35.57 %
100-400-44002	Program & Event Fees	5,000.00	18,800.00	290.00	27,420.00	8,620.00	145.85 %
100-400-44004	Park Rental Income	5,350.00	5,350.00	1,020.00	6,232.50	882.50	116.50 %
100-400-47002	Transfer from Parkland Dedication	113,462.80	113,462.80	0.00	0.00	-113,462.80	100.00 %
100-400-47003	Transfer from Landscaping Fund	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.00 %
100-400-47005	Transfer from HOT Fund	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.00 %
100-400-47014	Transfer from Parkland Developme	111,731.40	121,731.40	0.00	0.00	-121,731.40	100.00 %
	Department: 400 - Parks & Recreation Total:	254,971.20	281,467.20	5,290.00	44,643.47	-236,823.73	84.14%
Department: 402 - Aquatics							
100-402-44003	Aquatic Fees	85,800.00	85,800.00	-8,717.00	24,764.00	-61,036.00	71.14 %
100-402-44004	Park Rental Income	16,800.00	16,800.00	15,070.00	16,548.00	-252.00	1.50 %
100-402-46012	Reimbursement of Utility Costs	8,000.00	8,000.00	0.00	2,014.95	-5,985.05	74.81 %
	Department: 402 - Aquatics Total:	110,600.00	110,600.00	6,353.00	43,326.95	-67,273.05	60.83%
Department: 404 - Founders Day							
100-404-45000	FD Craft/Business Booths	6,500.00	6,500.00	0.00	6,255.81	-244.19	3.76 %
100-404-45001	FD Food Booths	1,100.00	1,100.00	0.00	1,312.50	212.50	119.32 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-404-45002	FD BBQ Cooker Registration Fees	4,600.00	4,600.00	0.00	4,837.50	237.50	105.16 %
100-404-45003	FD Carnival	9,500.00	9,500.00	0.00	13,585.46	4,085.46	143.00 %
100-404-45004	FD Parade Registration Fees	3,750.00	3,750.00	0.00	3,975.00	225.00	106.00 %
100-404-45005	FD Sponsorships	70,000.00	70,000.00	1,000.00	85,750.00	15,750.00	122.50 %
100-404-45006	FD Parking Fees	1,700.00	1,700.00	0.00	3,299.22	1,599.22	194.07 %
100-404-45007	FD Electric Fees	2,400.00	2,400.00	0.00	3,100.00	700.00	129.17 %
100-404-47007	Transfer from General Fund	0.00	13,000.00	0.00	13,000.00	0.00	0.00 %
Department: 404 - Founders Day Total:		99,550.00	112,550.00	1,000.00	135,115.49	22,565.49	20.05%
Revenue Total:		9,988,074.63	10,051,570.63	900,811.70	9,765,374.32	-286,196.31	2.85%
Expense							
Department: 000 - Undesignated							
100-000-60000	Salaries	2,249,643.70	2,263,243.70	0.00	0.00	2,263,243.70	100.00 %
100-000-61000	Health Insurance	224,269.22	224,269.22	29,660.03	264,353.81	-40,084.59	-17.87 %
100-000-61001	Dental Insurance	14,498.88	14,498.88	0.00	0.00	14,498.88	100.00 %
100-000-61002	Medicare	0.00	0.00	0.00	16.01	-16.01	0.00 %
100-000-61003	Social Security	0.00	0.00	0.00	68.45	-68.45	0.00 %
100-000-61005	Federal Withholding	180,413.74	181,706.14	0.00	-3,400.57	185,106.71	101.87 %
100-000-61006	TMRS	133,118.97	133,118.97	0.00	66.24	133,052.73	99.95 %
100-000-62009	Human Resources Consultant	10,000.00	10,000.00	2,937.50	13,946.39	-3,946.39	-39.46 %
100-000-63004	Dues, Fees & Subscriptions	30,000.00	30,000.00	4,357.14	27,690.41	2,309.59	7.70 %
100-000-63005	Training/Continuing Education	83,623.90	83,623.90	3,367.15	24,033.22	59,590.68	71.26 %
100-000-64000	Office Supplies	25,000.00	25,000.00	1,261.32	16,724.89	8,275.11	33.10 %
100-000-64004	Office Furniture and Equipment	6,000.00	6,000.00	1,343.82	3,677.81	2,322.19	38.70 %
100-000-66002	Postage & Shipping	3,200.00	3,200.00	812.99	2,296.12	903.88	28.25 %
100-000-68004	Animal Control	3,400.00	3,400.00	0.00	3,400.00	0.00	0.00 %
100-000-69002	Economic Development	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
100-000-70001	Mileage	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-000-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	0.00	1,215.00	48,785.00	97.57 %
100-000-70003	Other Expenses	10,000.00	10,000.00	104.95	2,985.98	7,014.02	70.14 %
100-000-70009	Coronavirus Local Fiscal Recovery F	0.00	56,146.39	0.00	57,357.89	-1,211.50	-2.16 %
100-000-90000	Transfer to Reserve Fund	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00 %
100-000-90002	Transfer to TIRZ	450,244.23	450,244.23	0.00	0.00	450,244.23	100.00 %
100-000-90005	Transfer to DSRP	75,000.00	178,000.00	0.00	0.00	178,000.00	100.00 %
100-000-90013	Transfer to Vehicle Replacement Fu	25,462.00	25,462.00	0.00	0.00	25,462.00	100.00 %
100-000-90014	Transfer to Founders Day	0.00	13,000.00	0.00	0.00	13,000.00	100.00 %
Department: 000 - Undesignated Total:		3,785,874.64	3,972,913.43	43,844.90	424,431.65	3,548,481.78	89.32%
Department: 100 - City Council/Boards & Commissions							
100-100-62010	Miscellaneous Consultant	7,500.00	7,500.00	0.00	520.00	6,980.00	93.07 %
100-100-64003	Uniforms	0.00	0.00	0.00	44.50	-44.50	0.00 %
100-100-69000	Family Violence Center	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
100-100-69008	Land Acquisition	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
Department: 100 - City Council/Boards & Commissions Total:		24,500.00	24,500.00	0.00	564.50	23,935.50	97.70%
Department: 101 - City Administrators Office							
100-101-60000	Regular Employees	0.00	0.00	51,625.76	381,626.81	-381,626.81	0.00 %
100-101-60002	Overtime	0.00	0.00	121.61	904.31	-904.31	0.00 %
100-101-61000	Health Insurance	0.00	0.00	2,534.31	18,584.11	-18,584.11	0.00 %
100-101-61001	Dental Insurance	0.00	0.00	208.44	1,528.56	-1,528.56	0.00 %
100-101-61002	Medicare	0.00	0.00	697.38	5,155.60	-5,155.60	0.00 %
100-101-61003	Social Security	0.00	0.00	2,981.81	19,684.53	-19,684.53	0.00 %
100-101-61004	Unemployment	0.00	0.00	0.00	575.99	-575.99	0.00 %
100-101-61006	TMRS	0.00	0.00	3,063.45	22,772.23	-22,772.23	0.00 %
Department: 101 - City Administrators Office Total:		0.00	0.00	61,232.76	450,832.14	-450,832.14	0.00%
Department: 102 - City Secretary							
100-102-60000	Regular Employees	0.00	0.00	9,230.77	67,999.95	-67,999.95	0.00 %
100-102-60001	Part-time Employees	0.00	0.00	3,424.62	12,328.33	-12,328.33	0.00 %
100-102-61000	Health Insurance	0.00	0.00	839.70	6,157.26	-6,157.26	0.00 %
100-102-61001	Dental Insurance	0.00	0.00	52.11	382.14	-382.14	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-102-61002	Medicare	0.00	0.00	181.78	1,152.10	-1,152.10	0.00 %
100-102-61003	Social Security	0.00	0.00	777.29	4,926.51	-4,926.51	0.00 %
100-102-61004	Unemployment	0.00	0.00	54.80	320.11	-320.11	0.00 %
100-102-61006	TMRS	0.00	0.00	546.45	4,047.99	-4,047.99	0.00 %
100-102-62000	Municipal Election	8,000.00	8,000.00	0.00	432.00	7,568.00	94.60 %
100-102-62018	Code Publication	5,350.00	5,350.00	0.00	2,197.06	3,152.94	58.93 %
100-102-64003	Uniforms	0.00	0.00	60.00	60.00	-60.00	0.00 %
100-102-66003	Public Notices	6,000.00	6,000.00	43.44	3,280.26	2,719.74	45.33 %
100-102-69003	Records Management	1,220.00	1,220.00	0.00	420.00	800.00	65.57 %
100-102-70001	Mileage	0.00	0.00	0.00	305.66	-305.66	0.00 %
Department: 102 - City Secretary Total:		20,570.00	20,570.00	15,210.96	104,009.37	-83,439.37	-405.64%
Department: 103 - Courts							
100-103-60001	Part-time Employees	0.00	0.00	1,193.75	4,656.25	-4,656.25	0.00 %
100-103-61002	Medicare	0.00	0.00	17.31	67.53	-67.53	0.00 %
100-103-61003	Social Security	0.00	0.00	74.01	288.71	-288.71	0.00 %
100-103-61004	Unemployment	0.00	0.00	19.10	74.50	-74.50	0.00 %
100-103-62003	Muni Court Attorney/ Judge	15,500.00	15,500.00	0.00	2,900.00	12,600.00	81.29 %
100-103-62010	Miscellaneous Consultant	0.00	0.00	0.00	162.50	-162.50	0.00 %
Department: 103 - Courts Total:		15,500.00	15,500.00	1,304.17	8,149.49	7,350.51	47.42%
Department: 104 - City Attorney							
100-104-60000	Regular Employees	0.00	0.00	17,307.69	126,161.81	-126,161.81	0.00 %
100-104-60001	Part-time Employees	0.00	0.00	1,209.80	2,415.20	-2,415.20	0.00 %
100-104-61000	Health Insurance	0.00	0.00	846.18	6,205.32	-6,205.32	0.00 %
100-104-61001	Dental Insurance	0.00	0.00	52.11	382.14	-382.14	0.00 %
100-104-61002	Medicare	0.00	0.00	256.61	1,777.16	-1,777.16	0.00 %
100-104-61003	Social Security	0.00	0.00	1,097.23	7,598.83	-7,598.83	0.00 %
100-104-61004	Unemployment	0.00	0.00	19.36	182.65	-182.65	0.00 %
100-104-61006	TMRS	0.00	0.00	1,024.62	7,509.70	-7,509.70	0.00 %
100-104-62003	Special Counsel and Consultants	59,000.00	44,107.60	0.00	7,418.01	36,689.59	83.18 %
100-104-64003	Uniforms	0.00	0.00	0.00	24.00	-24.00	0.00 %
Department: 104 - City Attorney Total:		59,000.00	44,107.60	21,813.60	159,674.82	-115,567.22	-262.01%
Department: 105 - Communications							
100-105-60000	Regular Employees	0.00	0.00	8,492.32	62,438.18	-62,438.18	0.00 %
100-105-61000	Health Insurance	0.00	0.00	837.63	6,142.23	-6,142.23	0.00 %
100-105-61001	Dental Insurance	0.00	0.00	52.11	382.14	-382.14	0.00 %
100-105-61002	Medicare	0.00	0.00	122.04	900.62	-900.62	0.00 %
100-105-61003	Social Security	0.00	0.00	521.79	3,850.67	-3,850.67	0.00 %
100-105-61004	Unemployment	0.00	0.00	0.00	143.99	-143.99	0.00 %
100-105-61006	TMRS	0.00	0.00	502.74	3,716.86	-3,716.86	0.00 %
100-105-66000	Website	6,625.00	6,625.00	0.00	6,625.00	0.00	0.00 %
100-105-66005	Public Relations	7,488.00	8,988.00	1,650.26	3,159.78	5,828.22	64.84 %
Department: 105 - Communications Total:		14,113.00	15,613.00	12,178.89	87,359.47	-71,746.47	-459.53%
Department: 106 - IT							
100-106-60000	Regular Employees	0.00	0.00	7,892.80	34,680.50	-34,680.50	0.00 %
100-106-60002	Overtime	0.00	0.00	0.00	57.26	-57.26	0.00 %
100-106-61000	Health Insurance	0.00	0.00	21.57	1,452.70	-1,452.70	0.00 %
100-106-61001	Dental Insurance	0.00	0.00	0.00	86.85	-86.85	0.00 %
100-106-61002	Medicare	0.00	0.00	114.45	502.22	-502.22	0.00 %
100-106-61003	Social Security	0.00	0.00	489.35	2,147.46	-2,147.46	0.00 %
100-106-61004	Unemployment	0.00	0.00	0.00	144.01	-144.01	0.00 %
100-106-61006	TMRS	0.00	0.00	467.25	2,064.88	-2,064.88	0.00 %
100-106-64001	Office IT Equipment & Support	70,890.00	70,890.00	4,644.16	66,930.27	3,959.73	5.59 %
100-106-64002	Software	165,142.00	183,888.00	5,531.78	111,899.66	71,988.34	39.15 %
100-106-65000	Network/Phone	31,000.00	31,000.00	904.73	16,481.23	14,518.77	46.83 %
Department: 106 - IT Total:		267,032.00	285,778.00	20,066.09	236,447.04	49,330.96	17.26%
Department: 107 - Finance							
100-107-60000	Regular Employees	0.00	0.00	21,070.48	155,362.72	-155,362.72	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-107-60002	Overtime	0.00	0.00	16.92	147.34	-147.34	0.00 %
100-107-61000	Health Insurance	0.00	0.00	2,501.79	18,345.24	-18,345.24	0.00 %
100-107-61001	Dental Insurance	0.00	0.00	156.33	1,146.42	-1,146.42	0.00 %
100-107-61002	Medicare	0.00	0.00	291.02	2,146.82	-2,146.82	0.00 %
100-107-61003	Social Security	0.00	0.00	1,244.47	9,180.02	-9,180.02	0.00 %
100-107-61004	Unemployment	0.00	0.00	0.00	432.01	-432.01	0.00 %
100-107-61006	TMRS	0.00	0.00	1,248.39	9,257.49	-9,257.49	0.00 %
100-107-62001	Financial Services	115,000.00	115,000.00	0.00	28,000.00	87,000.00	75.65 %
100-107-67000	TML Liability Insurance	20,850.00	20,850.00	4,497.25	18,750.00	2,100.00	10.07 %
100-107-67001	TML Property Insurance	34,646.00	34,646.00	9,376.75	38,439.00	-3,793.00	-10.95 %
100-107-67002	TML Workmen's Comp Insurance	25,000.00	25,000.00	1,924.50	21,692.00	3,308.00	13.23 %
100-107-70000	Bad Debt Expense	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-107-70001	Mileage	0.00	0.00	0.00	200.41	-200.41	0.00 %
100-107-90003	Transfer to Wastewater Utility Fund	759,225.14	914,946.14	0.00	685,180.75	229,765.39	25.11 %
100-107-90004	SPA & ECO D Transfers	218,656.84	218,656.84	0.00	154,403.58	64,253.26	29.39 %
Department: 107 - Finance Total:		1,178,377.98	1,334,098.98	42,327.90	1,142,683.80	191,415.18	14.35%
Department: 200 - Planning & Development							
100-200-60000	Regular Employees	0.00	0.00	29,042.75	205,869.87	-205,869.87	0.00 %
100-200-61000	Health Insurance	0.00	0.00	2,796.21	20,607.02	-20,607.02	0.00 %
100-200-61001	Dental Insurance	0.00	0.00	173.70	1,282.20	-1,282.20	0.00 %
100-200-61002	Medicare	0.00	0.00	410.03	2,899.94	-2,899.94	0.00 %
100-200-61003	Social Security	0.00	0.00	1,753.20	12,399.49	-12,399.49	0.00 %
100-200-61004	Unemployment	0.00	0.00	16.03	716.31	-716.31	0.00 %
100-200-61006	TMRS	0.00	0.00	1,719.34	12,252.69	-12,252.69	0.00 %
100-200-62002	Engineering & Surveying	70,000.00	94,000.00	10,516.25	44,214.12	49,785.88	52.96 %
100-200-62003	Special Counsel and Consultant	0.00	0.00	0.00	1,920.90	-1,920.90	0.00 %
100-200-62005	Health Inspector	50,000.00	50,000.00	6,598.34	57,966.46	-7,966.46	-15.93 %
100-200-62006	Architectural & Landscape Consulta	5,000.00	5,000.00	0.00	1,956.27	3,043.73	60.87 %
100-200-62007	Historic District Consultant	3,500.00	3,500.00	312.50	2,923.91	576.09	16.46 %
100-200-62010	Miscellaneous Consultant	175,000.00	175,000.00	0.00	22,171.06	152,828.94	87.33 %
100-200-64003	Uniforms	0.00	0.00	0.00	481.76	-481.76	0.00 %
Department: 200 - Planning & Development Total:		303,500.00	327,500.00	53,338.35	387,662.00	-60,162.00	-18.37%
Department: 201 - Building							
100-201-60000	Regular Employees	0.00	0.00	25,048.03	141,847.33	-141,847.33	0.00 %
100-201-60002	Overtime	0.00	0.00	126.63	880.13	-880.13	0.00 %
100-201-61000	Health Insurance	0.00	0.00	3,325.29	19,703.68	-19,703.68	0.00 %
100-201-61001	Dental Insurance	0.00	0.00	208.44	1,236.45	-1,236.45	0.00 %
100-201-61002	Medicare	0.00	0.00	361.86	2,042.03	-2,042.03	0.00 %
100-201-61003	Social Security	0.00	0.00	1,547.22	8,731.26	-8,731.26	0.00 %
100-201-61004	Unemployment	0.00	0.00	0.00	644.30	-644.30	0.00 %
100-201-61006	TMRS	0.00	0.00	1,490.35	8,488.78	-8,488.78	0.00 %
100-201-62004	Bldg. Inspector	750,000.00	750,000.00	132,297.48	1,343,567.89	-593,567.89	-79.14 %
100-201-62008	Lighting Consultant	1,000.00	1,000.00	0.00	247.50	752.50	75.25 %
100-201-62014	FireInspector	0.00	0.00	9,245.57	9,245.57	-9,245.57	0.00 %
100-201-64003	Uniforms	0.00	0.00	0.00	116.46	-116.46	0.00 %
100-201-70001	Mileage	0.00	0.00	0.00	44.46	-44.46	0.00 %
Department: 201 - Building Total:		751,000.00	751,000.00	173,650.87	1,536,795.84	-785,795.84	-104.63%
Department: 300 - Utilities							
100-300-60000	Regular Employees	0.00	0.00	15,746.96	115,210.63	-115,210.63	0.00 %
100-300-60002	Overtime	0.00	0.00	906.64	3,472.36	-3,472.36	0.00 %
100-300-60003	On Call Pay	0.00	0.00	400.00	400.00	-400.00	0.00 %
100-300-61000	Health Insurance	0.00	0.00	1,671.60	12,256.36	-12,256.36	0.00 %
100-300-61001	Dental Insurance	0.00	0.00	104.22	764.28	-764.28	0.00 %
100-300-61002	Medicare	0.00	0.00	231.05	1,607.68	-1,607.68	0.00 %
100-300-61003	Social Security	0.00	0.00	987.91	6,874.24	-6,874.24	0.00 %
100-300-61004	Unemployment	0.00	0.00	0.00	288.01	-288.01	0.00 %
100-300-61006	TMRS	0.00	0.00	1,009.57	7,087.97	-7,087.97	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-300-64003	Uniforms	0.00	0.00	0.00	1,497.20	-1,497.20	0.00 %
100-300-70001	Mileage	0.00	0.00	0.00	36.40	-36.40	0.00 %
100-300-71001	Transportation Improvement Proje	775,000.00	775,000.00	9,902.50	278,574.48	496,425.52	64.05 %
	Department: 300 - Utilities Total:	775,000.00	775,000.00	30,960.45	428,069.61	346,930.39	44.77 %
	Department: 304 - Maintenance						
100-304-60000	Regular Employees	0.00	0.00	32,869.62	239,721.35	-239,721.35	0.00 %
100-304-60002	Overtime	0.00	0.00	462.02	7,890.25	-7,890.25	0.00 %
100-304-60003	On Call Pay	0.00	0.00	1,200.00	8,800.00	-8,800.00	0.00 %
100-304-61000	Health Insurance	0.00	0.00	4,987.59	36,227.67	-36,227.67	0.00 %
100-304-61001	Dental Insurance	0.00	0.00	312.66	2,267.08	-2,267.08	0.00 %
100-304-61002	Medicare	0.00	0.00	487.17	3,618.84	-3,618.84	0.00 %
100-304-61003	Social Security	0.00	0.00	2,083.12	15,474.04	-15,474.04	0.00 %
100-304-61004	Unemployment	0.00	0.00	0.00	903.68	-903.68	0.00 %
100-304-61006	TMRS	0.00	0.00	2,044.27	15,261.14	-15,261.14	0.00 %
100-304-63000	Office Maintenance/Repairs	11,060.00	11,060.00	911.27	8,767.77	2,292.23	20.73 %
100-304-63001	Equipment Maintenance	3,000.00	3,000.00	12.97	1,685.63	1,314.37	43.81 %
100-304-63002	Fleet Maintenance	18,800.00	28,800.00	3,033.02	29,128.81	-328.81	-1.14 %
100-304-63008	Stephenson Building & Lawn Maint	5,500.00	5,500.00	0.00	346.31	5,153.69	93.70 %
100-304-63009	Street/ROW Maintenance	184,250.00	184,250.00	17,751.15	40,232.33	144,017.67	78.16 %
100-304-63018	Triangle/Veterans Park Maintenanc	700.00	700.00	0.00	17.98	682.02	97.43 %
100-304-64003	Uniforms	7,760.00	7,760.00	0.00	1,059.97	6,700.03	86.34 %
100-304-64004	Office Furniture and Equipment	0.00	0.00	0.00	939.56	-939.56	0.00 %
100-304-64006	Fleet Acquisition	210,700.00	196,700.00	0.00	41,298.49	155,401.51	79.00 %
100-304-64008	Fuel	0.00	0.00	0.00	2,951.24	-2,951.24	0.00 %
100-304-64009	Maintenance Equipment	47,878.00	47,878.00	75.94	5,604.60	42,273.40	88.29 %
100-304-64010	Maintenance Supplies	4,600.00	4,600.00	553.61	2,914.50	1,685.50	36.64 %
100-304-65001	Street Electricy	20,000.00	20,000.00	1,571.66	14,520.17	5,479.83	27.40 %
100-304-65002	City Streets Water	4,000.00	4,000.00	282.05	2,536.18	1,463.82	36.60 %
100-304-65003	Office Electricy	4,500.00	4,500.00	579.76	4,308.91	191.09	4.25 %
100-304-65004	Office Water	650.00	650.00	43.32	412.82	237.18	36.49 %
100-304-65005	Stephenson Bldg Electric	1,500.00	1,500.00	129.36	997.52	502.48	33.50 %
100-304-65006	Stephenson Water	500.00	500.00	35.63	321.59	178.41	35.68 %
100-304-65009	Triangle Electric	500.00	0.00	38.25	38.25	-38.25	0.00 %
100-304-65010	Triangle Water	500.00	0.00	0.00	0.00	0.00	0.00 %
100-304-69001	Lighting Compliance	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
100-304-69006	Stephenson Bldg Improvements	0.00	14,000.00	0.00	0.00	14,000.00	100.00 %
100-304-69010	Downtown Bathroom	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
100-304-70001	Mileage	0.00	0.00	0.00	26.33	-26.33	0.00 %
100-304-71002	Street Improvements	592,087.25	592,087.25	0.00	298,379.26	293,707.99	49.61 %
100-304-71003	City Hall Improvements	5,000.00	5,000.00	205.09	748.25	4,251.75	85.04 %
	Department: 304 - Maintenance Total:	1,225,485.25	1,234,485.25	69,669.53	787,400.52	447,084.73	36.22 %
	Department: 400 - Parks & Recreation						
100-400-60000	Regular Employees	0.00	0.00	16,015.92	99,696.29	-99,696.29	0.00 %
100-400-60001	Part-time Employees	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
100-400-60005	Camp Staff	0.00	0.00	32,420.75	44,453.97	-44,453.97	0.00 %
100-400-60006	Camp Staff OT	0.00	0.00	47.25	47.25	-47.25	0.00 %
100-400-61000	Health Insurance	0.00	0.00	44.01	3,758.52	-3,758.52	0.00 %
100-400-61001	Dental Insurance	0.00	0.00	0.00	225.81	-225.81	0.00 %
100-400-61002	Medicare	0.00	0.00	703.00	1,992.99	-1,992.99	0.00 %
100-400-61003	Social Security	0.00	0.00	3,006.01	8,522.05	-8,522.05	0.00 %
100-400-61004	Unemployment	0.00	0.00	610.16	1,208.46	-1,208.46	0.00 %
100-400-61006	TMRS	0.00	0.00	948.16	5,938.79	-5,938.79	0.00 %
100-400-62011	Park Consultant	0.00	10,000.00	0.00	6,485.00	3,515.00	35.15 %
100-400-63004	Dues, Fees & Subscriptions	1,337.50	1,337.50	0.00	2,269.56	-932.06	-69.69 %
100-400-63010	Sports & Rec Park Lawn Mainten	0.00	0.00	0.00	13,030.00	-13,030.00	0.00 %
100-400-63011	Founders Park Lawn Maintenance	0.00	0.00	0.00	5,040.00	-5,040.00	0.00 %
100-400-63012	Charro Ranch Landscaping	0.00	0.00	0.00	3,290.00	-3,290.00	0.00 %
100-400-63013	General Parks Maintenance	1,000.00	1,000.00	0.00	478.03	521.97	52.20 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining	
100-400-63015	Founders Park/Pool Maintenance	0.00	0.00	4,067.93	7,460.51	-7,460.51	0.00 %
100-400-63016	Sports & Rec Park Maintenance	51,920.00	56,519.00	107.44	25,010.17	31,508.83	55.75 %
100-400-63017	Charro Ranch Park Maintenance	7,700.00	7,700.00	0.00	129.09	7,570.91	98.32 %
100-400-63018	Triangle/Veterans Park Maintenananc	0.00	0.00	0.00	4.46	-4.46	0.00 %
100-400-64005	Equipment Rental	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
100-400-64011	Park Supplies	3,000.00	3,000.00	0.00	1,695.04	1,304.96	43.50 %
100-400-64012	Charro Ranch Supplies	1,500.00	1,500.00	0.00	150.25	1,349.75	89.98 %
100-400-64013	Founders Park/Pool Supplies	43,375.00	43,375.00	182.98	26,576.24	16,798.76	38.73 %
100-400-64014	Sports & Rec Park Supplies	400.00	400.00	0.00	258.91	141.09	35.27 %
100-400-64015	Park Program & Event Supplies	1,500.00	13,740.00	173.62	3,510.61	10,229.39	74.45 %
100-400-65007	Portable Toilets	5,000.00	5,000.00	450.00	5,702.50	-702.50	-14.05 %
100-400-65009	Triangle Electric	0.00	500.00	0.00	344.25	155.75	31.15 %
100-400-65010	Triangle Water	0.00	500.00	35.18	357.09	142.91	28.58 %
100-400-65011	Sports & Rec Park Water	14,500.00	14,500.00	-16,633.36	-24,195.15	38,695.15	266.86 %
100-400-65012	Sports & Rec Park Electricity	1,200.00	2,500.00	195.85	1,917.60	582.40	23.30 %
100-400-65013	FMP Pool/Pavilion Water	6,000.00	0.00	0.00	0.00	0.00	0.00 %
100-400-65014	Founders Park/Pool Electricity	4,500.00	0.00	753.47	753.47	-753.47	0.00 %
100-400-66001	Advertising	6,500.00	6,500.00	0.00	6,897.58	-397.58	-6.12 %
100-400-66004	City Sponsored Events	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
100-400-70003	Other Expenses	11,500.00	11,500.00	12.99	6,717.99	4,782.01	41.58 %
100-400-70007	Sponsored Events	0.00	0.00	0.00	3,889.07	-3,889.07	0.00 %
100-400-71004	All Parks Improvements	0.00	32,942.50	0.00	22,112.72	10,829.78	32.87 %
100-400-71005	Founders Park/Pool Improvmts	67,731.40	67,731.40	0.00	19,052.10	48,679.30	71.87 %
100-400-71006	Sports & Rec Park Improvements	0.00	0.00	0.00	56.99	-56.99	0.00 %
100-400-71007	Charro Ranch Improvements	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
100-400-71009	Triangle Improvements	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
Department: 400 - Parks & Recreation Total:		240,963.90	292,545.40	43,141.36	304,838.21	-12,292.81	-4.20%
Department: 401 - DSRP							
100-401-60000	Regular Employees	376,654.59	376,654.59	32,420.86	266,445.36	110,209.23	29.26 %
100-401-60002	Overtime	0.00	0.00	62.87	2,650.51	-2,650.51	0.00 %
100-401-60003	On Call Pay	0.00	0.00	1,400.00	8,800.00	-8,800.00	0.00 %
100-401-61000	Health Insurance	50,274.49	50,274.49	4,178.67	35,470.38	14,804.11	29.45 %
100-401-61001	Dental Insurance	3,161.76	3,161.76	260.55	2,214.38	947.38	29.96 %
100-401-61002	Medicare	0.00	0.00	463.50	3,825.17	-3,825.17	0.00 %
100-401-61003	Social Security	0.00	0.00	1,981.74	16,355.37	-16,355.37	0.00 %
100-401-61004	Unemployment	0.00	0.00	27.79	1,468.64	-1,468.64	0.00 %
100-401-61005	Federal Withholding	30,032.28	30,032.28	0.00	0.00	30,032.28	100.00 %
100-401-61006	TMRS	19,323.28	19,323.28	1,988.86	15,529.57	3,793.71	19.63 %
100-401-65000	Network/Phone	500.00	500.00	0.00	0.00	500.00	100.00 %
100-401-65017	Electricity	500.00	500.00	0.00	0.00	500.00	100.00 %
Department: 401 - DSRP Total:		480,446.40	480,446.40	42,784.84	352,759.38	127,687.02	26.58%
Department: 402 - Aquatics							
100-402-60000	Regular Employees	0.00	0.00	6,000.00	43,940.00	-43,940.00	0.00 %
100-402-60007	Aquatic Staff	70,591.24	70,591.24	22,511.63	31,962.82	38,628.42	54.72 %
100-402-61000	Health Insurance	0.00	0.00	830.64	5,814.48	-5,814.48	0.00 %
100-402-61001	Dental Insurance	0.00	0.00	52.11	364.77	-364.77	0.00 %
100-402-61002	Medicare	0.00	0.00	413.43	1,100.60	-1,100.60	0.00 %
100-402-61003	Social Security	0.00	0.00	1,767.72	4,705.98	-4,705.98	0.00 %
100-402-61004	Unemployment	0.00	0.00	360.22	655.45	-655.45	0.00 %
100-402-61006	TMRS	0.00	0.00	380.68	2,547.57	-2,547.57	0.00 %
100-402-63015	Founders Park/Pool Maintenance	28,240.00	28,240.00	0.00	1,147.30	27,092.70	95.94 %
100-402-64011	Park Supplies	0.00	0.00	99.45	628.65	-628.65	0.00 %
100-402-64022	Pool Chemicals	0.00	0.00	485.41	9,236.56	-9,236.56	0.00 %
100-402-65000	Network/Phone	1,500.00	1,500.00	0.00	1,239.31	260.69	17.38 %
100-402-65013	FMP Pool/Pavilion Water	0.00	6,000.00	1,597.45	4,423.48	1,576.52	26.28 %
100-402-65014	FMP Pool/Pavilion Electric	0.00	4,500.00	0.00	4,674.36	-174.36	-3.87 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
100-402-65019	Propane/Natural Gas	20,000.00	20,000.00	0.00	7,374.54	12,625.46	63.13 %
	Department: 402 - Aquatics Total:	120,331.24	130,831.24	34,498.74	119,815.87	11,015.37	8.42%
	Department: 404 - Founders Day						
100-404-63019	FD Clean Up	5,060.00	5,060.00	0.00	5,758.17	-698.17	-13.80 %
100-404-64016	FD Event Supplies	7,000.00	7,000.00	0.00	5,280.21	1,719.79	24.57 %
100-404-64017	FD Event Tent, Table, & Chairs	4,500.00	4,500.00	0.00	6,671.08	-2,171.08	-48.25 %
100-404-64018	FD Barricades	19,874.00	19,874.00	0.00	14,819.72	5,054.28	25.43 %
100-404-65007	Portable Toilets	7,150.00	7,150.00	0.00	10,019.00	-2,869.00	-40.13 %
100-404-65016	FD Electricity	6,400.00	6,400.00	0.00	1,843.34	4,556.66	71.20 %
100-404-66008	FD Parade	650.00	650.00	0.00	552.00	98.00	15.08 %
100-404-66009	FD Publicity	8,500.00	8,500.00	0.00	9,584.14	-1,084.14	-12.75 %
100-404-66010	Events, Entertainment & Activities	15,000.00	15,000.00	0.00	13,950.00	1,050.00	7.00 %
100-404-66012	FD Sponsorship	5,000.00	5,000.00	0.00	3,303.97	1,696.03	33.92 %
100-404-68005	FD Security	20,000.00	33,000.00	0.00	42,067.98	-9,067.98	-27.48 %
100-404-70002	FD Contingencies	416.00	416.00	0.00	5,613.27	-5,197.27	-1,249.34 %
	Department: 404 - Founders Day Total:	99,550.00	112,550.00	0.00	119,462.88	-6,912.88	-6.14%
	Department: 500 - Emergency Management						
100-500-60000	Regular Employees	0.00	0.00	7,500.01	55,426.77	-55,426.77	0.00 %
100-500-60002	Overtime	0.00	0.00	0.00	281.25	-281.25	0.00 %
100-500-61000	Health Insurance	0.00	0.00	21.06	153.90	-153.90	0.00 %
100-500-61001	Dental Insurance	0.00	0.00	52.11	382.14	-382.14	0.00 %
100-500-61002	Medicare	0.00	0.00	108.75	807.77	-807.77	0.00 %
100-500-61003	Social Security	0.00	0.00	465.00	3,453.90	-3,453.90	0.00 %
100-500-61004	Unemployment	0.00	0.00	0.00	144.00	-144.00	0.00 %
100-500-61006	TMRS	0.00	0.00	444.00	3,316.31	-3,316.31	0.00 %
100-500-64000	Office Supplies	0.00	0.00	0.00	1,306.54	-1,306.54	0.00 %
100-500-64003	Uniforms	0.00	0.00	0.00	611.50	-611.50	0.00 %
100-500-68000	Emergency Management Equip	50,970.00	50,970.00	1,894.28	46,706.55	4,263.45	8.36 %
100-500-68001	Emergency Fire & Safety	2,118.00	2,118.00	174.67	1,221.67	896.33	42.32 %
100-500-68002	Emergency Management PR	2,000.00	2,000.00	0.00	505.00	1,495.00	74.75 %
100-500-68003	Emergency Equipment Maint	5,860.00	5,860.00	-841.89	2,425.85	3,434.15	58.60 %
	Department: 500 - Emergency Management Total:	60,948.00	60,948.00	9,817.99	116,743.15	-55,795.15	-91.55%
	Expense Total:	9,422,192.41	9,878,387.30	675,841.40	6,767,699.74	3,110,687.56	31.49%
	Fund: 100 - General Fund Surplus (Deficit):	565,882.22	173,183.33	224,970.30	2,997,674.58	2,824,491.25	-1,630.93%
	Fund: 200 - Dripping Springs Ranch Park						
	Revenue						
	Department: 401 - DSRP						
200-401-42008	Riding Permit Fees	10,000.00	10,000.00	220.00	9,705.00	-295.00	2.95 %
200-401-43010	Stall Rental Fees	39,200.00	39,200.00	875.00	40,878.19	1,678.19	104.28 %
200-401-43011	RV Site Rental Fees	19,000.00	19,000.00	610.00	27,775.00	8,775.00	146.18 %
200-401-43012	Facility Rental Fees	135,500.00	135,500.00	11,934.00	116,877.75	-18,622.25	13.74 %
200-401-43013	Equipment Rental Fees	5,000.00	5,000.00	260.00	1,814.38	-3,185.62	63.71 %
200-401-43014	Staff & Miscellaneous Fees	4,000.00	4,000.00	1,351.00	5,476.00	1,476.00	136.90 %
200-401-43015	Cleaning Fees	25,000.00	25,000.00	3,050.00	21,200.00	-3,800.00	15.20 %
200-401-44000	Sponsorships & Donations	136,275.00	52,275.00	754.00	10,111.50	-42,163.50	80.66 %
200-401-44002	Program & Event Fees	84,275.00	0.00	3,050.00	4,417.00	4,417.00	0.00 %
200-401-44005	Coyote Camp	0.00	74,925.00	1,989.00	26,504.20	-48,420.80	64.63 %
200-401-44006	Riding Series	0.00	84,000.00	3,600.00	60,687.54	-23,312.46	27.75 %
200-401-44007	Miscellaneous Events	0.00	9,350.00	1,670.00	93,672.08	84,322.08	1,001.84 %
200-401-46001	Other Revenues	4,000.00	4,000.00	140.00	765.00	-3,235.00	80.88 %
200-401-46002	Interest	600.00	600.00	190.88	1,211.01	611.01	201.84 %
200-401-46003	Sponsorships/Donations	0.00	0.00	0.50	3.50	3.50	0.00 %
200-401-46006	Merchandise Sales	21,300.00	21,300.00	3,012.00	20,426.00	-874.00	4.10 %
200-401-47004	Transfer from Ag Facility Fund	37,065.00	37,065.00	0.00	875.00	-36,190.00	97.64 %
200-401-47005	Transfer from HOT Fund	253,501.87	335,701.87	0.00	45,869.53	-289,832.34	86.34 %
200-401-47006	Transfer for RV Parking Lot - HOT	0.00	47,800.00	0.00	47,800.00	0.00	0.00 %
200-401-47007	Transfer from General Fund	75,000.00	178,000.00	0.00	0.00	-178,000.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-47008	Transfer from TWDB	151,500.00	0.00	0.00	0.00	0.00	0.00 %
Department: 401 - DSRP Total:		1,001,216.87	1,082,716.87	32,706.38	536,068.68	-546,648.19	50.49%
Revenue Total:		1,001,216.87	1,082,716.87	32,706.38	536,068.68	-546,648.19	50.49%
Expense							
Department: 400 - Parks & Recreation							
200-400-63035	Ranch House Maintenance	1,000.00	1,000.00	395.66	4,727.86	-3,727.86	-372.79 %
200-400-64024	Ranch House Supplies	1,000.00	1,000.00	45.35	1,835.89	-835.89	-83.59 %
Department: 400 - Parks & Recreation Total:		2,000.00	2,000.00	441.01	6,563.75	-4,563.75	-228.19%
Department: 401 - DSRP							
200-401-60003	On Call Pay	10,400.00	10,400.00	0.00	0.00	10,400.00	100.00 %
200-401-60005	Camp Staff	64,054.20	64,054.20	0.00	0.00	64,054.20	100.00 %
200-401-62003	Special Counsel and Consultants	0.00	0.00	0.00	1,141.80	-1,141.80	0.00 %
200-401-63000	Building/Office Maintenance	0.00	0.00	5,236.41	36,651.89	-36,651.89	0.00 %
200-401-63001	Equipment Maintenance	16,000.00	16,000.00	603.30	17,484.87	-1,484.87	-9.28 %
200-401-63002	Fleet Maintenance	2,500.00	2,500.00	0.00	115.14	2,384.86	95.39 %
200-401-63003	Lawn Maintenance	0.00	0.00	769.00	11,839.00	-11,839.00	0.00 %
200-401-63004	Dues, Fees & Subscriptions	9,561.94	9,561.94	1,601.45	19,114.18	-9,552.24	-99.90 %
200-401-63005	Training/Continuing Education	400.00	400.00	0.00	164.95	235.05	58.76 %
200-401-63023	General Maintenance	118,518.92	133,518.92	1,761.76	19,017.80	114,501.12	85.76 %
200-401-63024	Stall Cleaning & Repair	2,000.00	2,000.00	0.00	537.60	1,462.40	73.12 %
200-401-63033	Program Fees	0.00	0.00	0.00	1,944.54	-1,944.54	0.00 %
200-401-64000	Office Supplies	10,000.00	10,000.00	0.00	2,215.07	7,784.93	77.85 %
200-401-64001	IT Equipment	0.00	0.00	279.99	299.09	-299.09	0.00 %
200-401-64002	Software	0.00	0.00	0.00	2,063.41	-2,063.41	0.00 %
200-401-64003	Uniforms	0.00	0.00	0.00	119.98	-119.98	0.00 %
200-401-64004	Office Furniture and Equipment	0.00	0.00	0.00	491.44	-491.44	0.00 %
200-401-64005	Equipment Rental	2,000.00	2,000.00	0.00	319.95	1,680.05	84.00 %
200-401-64006	Fleet Acquisition	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00 %
200-401-64008	Fuel	0.00	0.00	0.00	5,155.56	-5,155.56	0.00 %
200-401-64010	Maintenance Supplies	0.00	0.00	0.00	986.87	-986.87	0.00 %
200-401-64011	Park Supplies	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
200-401-64015	Park Program & Event Supplies	13,950.00	0.00	6,483.67	22,233.27	-22,233.27	0.00 %
200-401-64020	Building Supplies	0.00	0.00	0.00	266.61	-266.61	0.00 %
200-401-64021	Merchandise	11,402.63	11,402.63	0.00	6,374.29	5,028.34	44.10 %
200-401-64023	Equipment	26,922.00	26,922.00	0.00	501.20	26,420.80	98.14 %
200-401-64026	Sponsorship Expenses	0.00	2,050.00	0.00	574.24	1,475.76	71.99 %
200-401-64027	Coyote Camp	0.00	8,250.00	3,776.76	11,297.43	-3,047.43	-36.94 %
200-401-64028	Riding Series	0.00	32,000.00	0.00	20,283.43	11,716.57	36.61 %
200-401-64029	Miscellaneous Events	0.00	6,400.00	1,579.64	16,514.18	-10,114.18	-158.03 %
200-401-65000	Network/Phone	56,304.00	56,304.00	0.00	40,965.32	15,338.68	27.24 %
200-401-65004	Office Water	0.00	7,000.00	1,443.69	8,228.26	-1,228.26	-17.55 %
200-401-65005	Water	7,000.00	0.00	0.00	0.00	0.00	0.00 %
200-401-65007	Portable Toilets	5,953.40	5,953.40	0.00	600.00	5,353.40	89.92 %
200-401-65008	Alarm	1,112.40	1,112.40	672.00	2,847.00	-1,734.60	-155.93 %
200-401-65017	Electricity	60,000.00	60,000.00	8,477.07	68,984.13	-8,984.13	-14.97 %
200-401-65018	Septic	750.00	750.00	0.00	0.00	750.00	100.00 %
200-401-65019	Propane/Natural Gas	2,500.00	2,500.00	506.22	7,205.29	-4,705.29	-188.21 %
200-401-65020	On Call Phone	2,060.00	2,060.00	0.00	0.00	2,060.00	100.00 %
200-401-66001	Advertising	0.00	0.00	3,395.00	3,395.00	-3,395.00	0.00 %
200-401-66002	Postage & Shipping	100.00	100.00	0.00	3.10	96.90	96.90 %
200-401-66010	Events, Entertainment & Activities	0.00	0.00	0.00	2,100.00	-2,100.00	0.00 %
200-401-70001	Mileage	500.00	500.00	0.00	0.00	500.00	100.00 %
200-401-70002	Contingencies/Emergency Fund	50,000.00	50,000.00	0.00	5,917.67	44,082.33	88.16 %
200-401-70003	Other Expenses	20,000.00	20,000.00	0.00	692.38	19,307.62	96.54 %
200-401-70004	Hays County Livestock Board Agree	13,200.00	13,200.00	0.00	0.00	13,200.00	100.00 %
200-401-70007	Sponsored Events	34,800.00	5,050.00	0.00	0.00	5,050.00	100.00 %
200-401-70013	DSRP Sales Tax	0.00	0.00	853.10	2,231.71	-2,231.71	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
200-401-71008	DSRP Improvements	0.00	364,500.00	6,062.50	68,800.72	295,699.28	81.12 %
200-401-90013	Transfer to Vehicle Replacement Fu	5,731.00	5,731.00	0.00	0.00	5,731.00	100.00 %
	Department: 401 - DSRP Total:	583,720.49	968,220.49	43,501.56	424,678.37	543,542.12	56.14%
	Expense Total:	585,720.49	970,220.49	43,942.57	431,242.12	538,978.37	55.55%
	Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	415,496.38	112,496.38	-11,236.19	104,826.56	-7,669.82	6.82%
Fund: 400 - Wastewater Utility							
Revenue							
Department: 000 - Undesignated							
400-000-43024	Over Use Fees	134,550.60	0.00	0.00	0.00	0.00	0.00 %
400-000-46001	Other Revenues	0.00	0.00	3,699.00	-64,835.82	-64,835.82	0.00 %
	Department: 000 - Undesignated Total:	134,550.60	0.00	3,699.00	-64,835.82	-64,835.82	0.00%
Department: 300 - Utilities							
400-300-41001	PEC Franchise Fee	130,000.00	130,000.00	0.00	121,014.09	-8,985.91	6.91 %
400-300-41002	ROW Fees	6,000.00	6,000.00	35.79	4,339.29	-1,660.71	27.68 %
400-300-41003	Cable Franchise Fees	130,000.00	130,000.00	0.00	117,012.13	-12,987.87	9.99 %
400-300-41004	Texas Gas Franchise Fees	3,000.00	3,000.00	6,342.90	9,952.01	6,952.01	331.73 %
400-300-43018	Wastewater Service Fees	0.00	945,095.04	39,115.16	845,611.96	-99,483.08	10.53 %
400-300-43019	Water Service Fees	945,095.04	0.00	0.00	0.00	0.00	0.00 %
400-300-43020	Late Fees	9,480.00	9,480.00	30,350.61	41,573.38	32,093.38	438.54 %
400-300-43021	Delayed Connection Fees	157,850.00	157,850.00	0.00	2,700.00	-155,150.00	98.29 %
400-300-43023	Transfer Fees	9,600.00	9,600.00	0.00	5,370.00	-4,230.00	44.06 %
400-300-43024	Over Use Fees	0.00	134,550.60	2,009.24	75,619.13	-58,931.47	43.80 %
400-300-46001	Other Revenues	95,000.00	95,000.00	0.00	0.00	-95,000.00	100.00 %
400-300-46002	Interest	50,000.00	50,000.00	4,105.86	59,669.47	9,669.47	119.34 %
400-300-47007	Transfer from General Fund	0.00	155,721.00	0.00	0.00	-155,721.00	100.00 %
400-300-47008	Transfer from TWDB	6,520,000.00	6,520,000.00	0.00	0.00	-6,520,000.00	100.00 %
400-300-47009	Sales Tax	759,225.14	759,225.14	0.00	618,691.04	-140,534.10	18.51 %
	Department: 300 - Utilities Total:	8,815,250.18	9,105,521.78	81,959.56	1,901,552.50	-7,203,969.28	79.12%
	Revenue Total:	8,949,800.78	9,105,521.78	85,658.56	1,836,716.68	-7,268,805.10	79.83%
Expense							
Department: 300 - Utilities							
400-300-60000	Regular Employees	246,000.00	246,000.00	25,213.93	164,467.50	81,532.50	33.14 %
400-300-60002	Overtime	0.00	0.00	845.10	6,034.50	-6,034.50	0.00 %
400-300-60003	On Call Pay	10,400.00	10,400.00	800.00	7,400.00	3,000.00	28.85 %
400-300-61000	Health Insurance	28,931.49	28,931.49	3,058.93	16,755.77	12,175.72	42.08 %
400-300-61001	Dental Insurance	1,806.72	1,806.72	191.07	1,042.20	764.52	42.32 %
400-300-61002	Medicare	0.00	0.00	388.82	2,575.56	-2,575.56	0.00 %
400-300-61003	Social Security	0.00	0.00	1,662.57	11,012.61	-11,012.61	0.00 %
400-300-61004	Unemployment	0.00	0.00	129.95	958.45	-958.45	0.00 %
400-300-61005	Federal Withholding	20,622.60	20,622.60	0.00	0.00	20,622.60	100.00 %
400-300-61006	TMRS	15,384.00	15,384.00	1,590.05	10,581.80	4,802.20	31.22 %
400-300-62001	Financial	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
400-300-62002	Engineering and Surveying	217,500.00	222,000.00	0.00	48,677.92	173,322.08	78.07 %
400-300-62003	Special Counsel & Consultants	35,000.00	35,000.00	0.00	43,824.47	-8,824.47	-25.21 %
400-300-62019	Planning and Permitting	50,000.00	50,000.00	0.00	55,839.51	-5,839.51	-11.68 %
400-300-62020	Lab Testing	25,000.00	25,000.00	1,654.75	11,693.22	13,306.78	53.23 %
400-300-63001	Equipment Maintenance	0.00	0.00	0.00	10.99	-10.99	0.00 %
400-300-63002	Fleet Maintenance	1,200.00	1,200.00	428.03	454.51	745.49	62.12 %
400-300-63004	Dues, Fees & Subscriptions	0.00	0.00	0.00	524.52	-524.52	0.00 %
400-300-63005	Training/Continuing Education	8,000.00	8,000.00	0.00	1,788.75	6,211.25	77.64 %
400-300-63009	Street/ROW Maintenance	10,000.00	10,000.00	275.00	3,587.13	6,412.87	64.13 %
400-300-63025	Wastewater Treatment Plant Maint	63,100.00	63,100.00	7,333.88	28,828.17	34,271.83	54.31 %
400-300-63026	Routine Operations	70,000.00	70,000.00	1,165.67	19,720.39	50,279.61	71.83 %
400-300-63027	Operations Non Routine	65,000.00	90,000.00	10,654.84	62,509.84	27,490.16	30.54 %
400-300-63028	Lift Station Maintenance	40,600.00	40,600.00	20,073.30	62,320.78	-21,720.78	-53.50 %
400-300-63029	Sanitary Sewer Line Maintenance	39,000.00	156,500.00	4,863.02	4,863.02	151,636.98	96.89 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
400-300-63030						
Drip Field Maintenance	25,000.00	25,000.00	125.45	11,379.98	13,620.02	54.48 %
400-300-63031						
Sludge Hauling	80,000.00	80,000.00	7,767.33	94,162.13	-14,162.13	-17.70 %
400-300-63033						
Wastewater Flow Measurement	9,000.00	9,000.00	0.00	6,702.91	2,297.09	25.52 %
400-300-63034						
Utility Operations	53,500.00	53,500.00	14.95	41,671.72	11,828.28	22.11 %
400-300-64001						
IT Equipment & Support	0.00	0.00	99.99	144.25	-144.25	0.00 %
400-300-64002						
Software	0.00	34,221.00	0.00	16.00	34,205.00	99.95 %
400-300-64003						
Uniforms	2,800.00	2,800.00	447.79	3,025.22	-225.22	-8.04 %
400-300-64006						
Fleet Acquisition	46,400.00	46,400.00	-266.55	46,133.45	266.55	0.57 %
400-300-64008						
Fuel	5,000.00	5,000.00	142.64	852.65	4,147.35	82.95 %
400-300-64010						
Supplies	10,000.00	45,000.00	4,316.32	28,446.60	16,553.40	36.79 %
400-300-64022						
Chemicals	9,600.00	9,600.00	0.00	7,674.03	1,925.97	20.06 %
400-300-64023						
Equipment	123,240.00	123,240.00	901.23	124,844.26	-1,604.26	-1.30 %
400-300-65000						
Network/Phone	8,904.00	8,904.00	544.16	5,638.39	3,265.61	36.68 %
400-300-65017						
Electric	73,500.00	73,500.00	6,223.36	64,421.35	9,078.65	12.35 %
400-300-69008						
Land Acquisition	0.00	0.00	0.00	51,915.00	-51,915.00	0.00 %
400-300-70001						
Mileage	0.00	0.00	0.00	196.68	-196.68	0.00 %
400-300-70003						
Other Expenses	52,000.00	56,000.00	42,606.00	105,747.27	-49,747.27	-88.83 %
400-300-71000						
Capital Projects	2,225,000.00	2,225,000.00	0.00	0.00	2,225,000.00	100.00 %
400-300-72001						
TWDB - Capital Projects	5,050,000.00	5,050,000.00	0.00	0.00	5,050,000.00	100.00 %
400-300-72002						
TWDB - Engineering and Design	747,500.00	747,500.00	58,040.44	262,347.03	485,152.97	64.90 %
400-300-72003						
TWDB - Special Counsel and Consul	0.00	0.00	0.00	188,749.41	-188,749.41	0.00 %
400-300-72004						
TWDB - Misc.	760,000.00	760,000.00	41,150.67	213,292.07	546,707.93	71.94 %
400-300-72005						
TWDB - Land Acquisition	0.00	0.00	50,338.64	419,998.51	-419,998.51	0.00 %
400-300-90010						
Transfer to Water Fund	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
Department: 300 - Utilities Total:	10,250,988.81	10,471,209.81	292,781.33	2,242,830.52	8,228,379.29	78.58%
Expense Total:	10,250,988.81	10,471,209.81	292,781.33	2,242,830.52	8,228,379.29	78.58%
Fund: 400 - Wastewater Utility Surplus (Deficit):	-1,301,188.03	-1,365,688.03	-207,122.77	-406,113.84	959,574.19	70.26%
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	6,611.34	2,696,387.30	3,776,395.62	349.66%

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund						
Revenue						
000 - Undesignated	6,992,588.77	7,016,588.77	376,384.29	5,920,263.19	-1,096,325.58	15.62%
103 - Courts	250.00	250.00	0.00	0.00	-250.00	100.00%
200 - Planning & Development	1,020,114.66	1,020,114.66	452,118.01	1,971,332.33	951,217.67	93.25%
201 - Building	1,510,000.00	1,510,000.00	59,666.40	1,650,692.89	140,692.89	9.32%
400 - Parks & Recreation	254,971.20	281,467.20	5,290.00	44,643.47	-236,823.73	84.14%
402 - Aquatics	110,600.00	110,600.00	6,353.00	43,326.95	-67,273.05	60.83%
404 - Founders Day	99,550.00	112,550.00	1,000.00	135,115.49	22,565.49	20.05%
Revenue Total:	9,988,074.63	10,051,570.63	900,811.70	9,765,374.32	-286,196.31	2.85%
Expense						
000 - Undesignated	3,785,874.64	3,972,913.43	43,844.90	424,431.65	3,548,481.78	89.32%
100 - City Council/Boards & Commissions	24,500.00	24,500.00	0.00	564.50	23,935.50	97.70%
101 - City Administrators Office	0.00	0.00	61,232.76	450,832.14	-450,832.14	0.00%
102 - City Secretary	20,570.00	20,570.00	15,210.96	104,009.37	-83,439.37	-405.64%
103 - Courts	15,500.00	15,500.00	1,304.17	8,149.49	7,350.51	47.42%
104 - City Attorney	59,000.00	44,107.60	21,813.60	159,674.82	-115,567.22	-262.01%
105 - Communications	14,113.00	15,613.00	12,178.89	87,359.47	-71,746.47	-459.53%
106 - IT	267,032.00	285,778.00	20,066.09	236,447.04	49,330.96	17.26%
107 - Finance	1,178,377.98	1,334,098.98	42,327.90	1,142,683.80	191,415.18	14.35%
200 - Planning & Development	303,500.00	327,500.00	53,338.35	387,662.00	-60,162.00	-18.37%
201 - Building	751,000.00	751,000.00	173,650.87	1,536,795.84	-785,795.84	-104.63%
300 - Utilities	775,000.00	775,000.00	30,960.45	428,069.61	346,930.39	44.77%
304 - Maintenance	1,225,485.25	1,234,485.25	69,669.53	787,400.52	447,084.73	36.22%
400 - Parks & Recreation	240,963.90	292,545.40	43,141.36	304,838.21	-12,292.81	-4.20%
401 - DSRP	480,446.40	480,446.40	42,784.84	352,759.38	127,687.02	26.58%
402 - Aquatics	120,331.24	130,831.24	34,498.74	119,815.87	11,015.37	8.42%
404 - Founders Day	99,550.00	112,550.00	0.00	119,462.88	-6,912.88	-6.14%
500 - Emergency Management	60,948.00	60,948.00	9,817.99	116,743.15	-55,795.15	-91.55%
Expense Total:	9,422,192.41	9,878,387.30	675,841.40	6,767,699.74	3,110,687.56	31.49%
Fund: 100 - General Fund Surplus (Deficit):	565,882.22	173,183.33	224,970.30	2,997,674.58	2,824,491.25	-1,630.93%
Fund: 200 - Dripping Springs Ranch Park						
Revenue						
401 - DSRP	1,001,216.87	1,082,716.87	32,706.38	536,068.68	-546,648.19	50.49%
Revenue Total:	1,001,216.87	1,082,716.87	32,706.38	536,068.68	-546,648.19	50.49%
Expense						
400 - Parks & Recreation	2,000.00	2,000.00	441.01	6,563.75	-4,563.75	-228.19%
401 - DSRP	583,720.49	968,220.49	43,501.56	424,678.37	543,542.12	56.14%
Expense Total:	585,720.49	970,220.49	43,942.57	431,242.12	538,978.37	55.55%
Fund: 200 - Dripping Springs Ranch Park Surplus (Deficit):	415,496.38	112,496.38	-11,236.19	104,826.56	-7,669.82	6.82%
Fund: 400 - Wastewater Utility						
Revenue						
000 - Undesignated	134,550.60	0.00	3,699.00	-64,835.82	-64,835.82	0.00%
300 - Utilities	8,815,250.18	9,105,521.78	81,959.56	1,901,552.50	-7,203,969.28	79.12%
Revenue Total:	8,949,800.78	9,105,521.78	85,658.56	1,836,716.68	-7,268,805.10	79.83%
Expense						
300 - Utilities	10,250,988.81	10,471,209.81	292,781.33	2,242,830.52	8,228,379.29	78.58%
Expense Total:	10,250,988.81	10,471,209.81	292,781.33	2,242,830.52	8,228,379.29	78.58%
Fund: 400 - Wastewater Utility Surplus (Deficit):	-1,301,188.03	-1,365,688.03	-207,122.77	-406,113.84	959,574.19	70.26%
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	6,611.34	2,696,387.30	3,776,395.62	349.66%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Fund	565,882.22	173,183.33	224,970.30	2,997,674.58	2,824,491.25
200 - Dripping Springs Ranch Park	415,496.38	112,496.38	-11,236.19	104,826.56	-7,669.82
400 - Wastewater Utility	-1,301,188.03	-1,365,688.03	-207,122.77	-406,113.84	959,574.19
Report Surplus (Deficit):	-319,809.43	-1,080,008.32	6,611.34	2,696,387.30	3,776,395.62



STAFF REPORT
City of Dripping Springs
 PO Box 384
 511 Mercer Street
 Dripping Springs, TX 78620

Submitted By: Michelle Fischer, City Administrator

Council Meeting Date: August 16, 2022

Agenda Item Wording: **Discuss and consider approval of a Sponsorship and Use Agreement between the City of Dripping Springs and the Dripping Springs Visitors Bureau related to the Dripping Springs Songwriters Festival.** *Applicant: Pam Owens, President/CEO Dripping Springs Visitors Bureau. Sponsor: Council Member Wade King.*

Agenda Item Requestor: Pam Owens, President/CEO, Dripping Springs Visitors Bureau

Summary/Background: The 2022 Dripping Springs Songwriters Festival will take place October 14, 15, and 16. 45 songwriters will perform on 8 stages throughout downtown Dripping Springs and 4,000 people are expected to attend. The following venues plan to have stages: The Barber Shop, Acopon Brewing, Mazama Coffee, Hudson's on Mercer, Grawlix/Warehouse District, Dog 'n' Bone, Sidecar Tasting Rom, and Haus of Jayne. The Station on Mercer Street is planned to serve as the hospitality station. The Dripping Springs Visitors Bureau (DSVB) requests the city's approval to use the Stephenson Building's parking lot and the parking lot at The Triangle for the event. They also request the city to be a co-sponsor of the event and the application is attached. The Special Event Permit Application for the event is also attached.

The City will assist with drafting and issuing press releases related to the event, include it on the City's calendar of events, and publicize the event through social media and the City's website. The DSVB will provide content and graphics for social media posts. The DSVB will advertise the event through various forms of media and agrees to include the City logo on all printed advertising and materials related to the event.

The DSVB may display a banner for the event at Veterans Memorial Park.

The City will work with Waste Connections to provide trash receptacles for the event, or provide trash barrels.

The City will provide access to electricity for up to 4 food trucks in the Stephenson Building Parking lot, for a tent on Mercer Street, and for a

stage. The DSVB will reimburse the City for the electricity and the use of the spider boxes.

The DSVB also submitted an application (attached) for the temporary street closure of Mercer Street from Bluff Street to San Marcos Street, and for a portion of Old Fitzhugh Road. The City Engineer is working on the traffic control plan for the street closure permit, which will be placed on a near future City Council meeting agenda for consideration. The City will set up road the road closure and related signage upon approval of the street closure and traffic control plan by City Council.

The City will mark the Stephenson Field for use as parking.

The City will provide 200 Chairs and 20 wooden tables. The DSVB will pay \$150 for rental and staff time of the tables, chairs, and trash barrels. They are required to cover the tables and return them in the condition in which they were received. The DSVB shall be responsible for any damage or cleaning needed for the chairs or tables.

If no large event has been booked at Ranch Park by October 1, 2022, the stage from the large event room will be offered to the festival at a reduced rental rate of \$50. Delivery and setup of the stage is \$300.

The DSVB will fund and oversee the organization and execution of the event and agrees to keep the City informed of the plans for the event. The DSVB will provide all volunteer labor needed to operate/oversee all aspects of the event.

The DSVB will apply for all needed permits for the event.

The DSVB will provide written agreement to the City for the use of each private location noted on the site map.

The DSVB will obtain a 40 yard or larger dumpster for the event and provide a solid waste management plan including staff and timing for removal of solid waste.

The DSVB will pay the City \$800 for maintenance staff to set up for the traffic control plan, delivery and pickup of equipment, and other time as specified in the agreement. The DSVB may request in writing additional assistance from maintenance staff at a rate of \$60 per hour per staff member. This request must be made in writing by September 23, 2022. Any requests for maintenance staff after this date cannot be guaranteed.

The City and DSVB will work together to finalize a map for all events, facilities, and utilities. The map in the meeting packet is a draft and staff is working with Pam Owens on changes. The final map shall be submitted and approved by the City Administrator and DSVB by September 23, 2022.

NOTE: It appears that some of the sections are not numbered/lettered correctly towards the later part of the agreement. I will work with the City Attorney to revise the numbering if needed.

**Commission
Recommendations:**

N/A

**Recommended
Council Actions:**

Staff recommends approval of the Sponsorship and Use Agreement

Attachments:

Sponsorship and Use Agreement, Temporary Street Closure Permit Application, Special Event Permit Application, Co-Sponsorship Agreement Application

Next Steps/Schedule:

Finalize traffic control plan, have City Council consider Temporary Road Closure Permit Application, finalize site plan

DSVB08162022



SPONSORSHIP AND USE AGREEMENT

Dripping Springs Visitors Bureau and City of Dripping Springs for Songwriters Festival

THIS SPONSORSHIP AND USE AGREEMENT (the “Agreement”) is entered into by and between the City of Dripping Springs, Hays County, Texas, (the “City”), a general law municipality organized and operating under the general laws of the state of Texas, and Dripping Springs Visitors Bureau, a registered Texas non-profit organization.

I. RECITALS

- A. Dripping Springs Visitors Bureau is a registered Texas non-profit in good standing whose purpose is to promote tourism and serve as ambassadors to connect visitors-guests and the community.
- B. Dripping Springs Visitors Bureau wishes to enter into a sponsorship and use agreement with the City to provide assistance in the promotion and execution of the Songwriters Festival to take place from October 14, 2022 to October 16, 2022.
- C. The City desires to aid Dripping Springs Visitors Bureau and, accordingly, agrees to sponsor the Songwriters Festival.

II. AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants described herein, the parties hereto agree as follows:

A. DEFINITIONS:

- (1) **City:** The City of Dripping Springs, a General Law, Type-A municipality located in Hays County, Texas .
- (2) **City Administrator:** the chief administrative officer of the City, or the officer's designee.

(3) **City Council:** The governing body of the City of Dripping Springs.

(4) **City of Dripping Springs Property:** The property known as the Stephenson Building Parking Lot and City Hall Parking Lot and the Parking Lot at the Triangle.

(5) **Person:** a human individual, sole proprietorship, partnership, corporation, nonprofit corporation, foundation or unincorporated association, or agency.

(6) **Dripping Springs Visitors Bureau:** a State of Texas Non-Profit.

B. DESCRIPTION: Co-Sponsor is hereby engaged to organize and hold the following event: Dripping Springs Songwriters Festival ("Event"), more particularly described in *Attachment "A"*, which is incorporated herein for all intents and purposes.

C. SCOPE: This Agreement applies to Co-Sponsor's utilization of the City of Dripping Springs Property for the reasons stated above, which shall be conducted on October 14-16, 2022, and to the responsibilities and duties of the parties for organizing the event.

D. LOCATION: This Agreement is fully performable in Dripping Springs, Texas and performance shall take in and near the Downtown Historic District. More specifically, the event shall take place at the the Barber Shop, Acopon Brewing, Mazama Coffee Co, Hudson's on Mercer, The Warehouse District, Sidecar Tasting Room, Haus of Jayne, and Dog 'N' Bone. Sunday will include a gospel brunch at Hudson's on Mercer St and then concert on Mercer St from 2 p.m.-6 p.m. between College St and Old Fitzhugh Rd. Set-up to start Friday, 10/14 at 8 a.m.

E. Duties of the City

(1) The City agrees to allow Co-Sponsor to utilize City of Dripping Springs Property for the purpose stated herein, and the City waives rental fees associated with using City property for the Event. Fees for all permits and amounts herein are due by September 23, 2022.

(2) The City is not obligated to provide funds for the Event as of the date of execution of this Agreement.

(3) The City confirms that it has obtained liability coverage through the Texas Municipal League Intergovernmental Risk Pool (TML-IRP) that covers its streets and public areas.

(4) The City agrees to assist with the drafting and issuance of press releases related to the event, include the event on the City's Calendar of Events, and publicize the event through the City's website and social media by posting at least three posts related to the event on social media.

- (5) City shall work with Waste Connections to provide trash receptables. If not available, the City shall provide trash cans including 10 trash barrels from the Dripping Springs Ranch Park for the event, for the collection and disposal of solid waste generated at the event. Dripping Springs Visitors Bureau will provide trash liners for the trash receptacles. (Dripping Springs Visitors Bureau may purchase trash liners from the City at cost).
- (6) City will provide access to electricity for up to 4 food trucks in the Stephenson Building parking lot, for the Sun Radio Sponsorship tent on Mercer St., and electricity for a stage located at 299 Mercer Street. Dripping Springs Visitors Bureau shall reimburse the City for the electricity and the use of the spider boxes.
- (7) City will set up road closure signage upon approval of road closure and traffic control plan by City Council.
- (8) City will mark the Stephenson Field for use as parking.
- (9) City will provide 200 Chairs and 20 wooden tables.
- (10) If no large event has been booked at the Dripping Springs Ranch Park by October 1, 2022, the stage from the large event room will be offered to the festival at a reduced rate of fifty dollars (\$50) for rental of the stage. Delivery and setup of the stage is three hundred dollars (\$300).
- (11) The City Engineer will prepare the Traffic Control Plan.
- (12) Placement of a banner for the Songwriters Festival at the Veterans Memorial Park.

F. Duties of Dripping Springs Visitors Bureau

- (1) Dripping Springs Visitors Bureau shall fund the Event.
- (2) Dripping Springs Visitors Bureau agrees to oversee the organization and execution of the Event, and agrees to keep the City informed of the plans for the event.
- (3) Dripping Springs Visitors Bureau shall advertise the event through various forms of media and agrees include the city logo on all printed advertising and materials related to the event.
- (4) Dripping Springs Visitors Bureau agrees to provide all volunteer labor needed to operate/oversee all aspects of the Event.
- (5) Dripping Springs Visitors Bureau shall provide content and graphics for social media posts.
- (6) Dripping Springs Visitors Bureau will apply for all needed permits.

- (7) Dripping Springs Visitors Bureau shall provide written agreement to the City for the use of each private location noted on the map on Exhibit “C”.
- (8) Dripping Springs Visitors Bureau will pay one hundred and fifty dollars (\$150) for rental and staff time of the tables, chairs, and trash barrels.
- (9) Dripping Springs Visitors Bureau is required to cover the tables and return them in the condition in which they were received. Dripping Springs Visitors Bureau shall be responsible for any damage or cleaning needed for the chairs or tables.
- (10) Dripping Springs Visitors Bureau will obtain a 40-yd or larger dumpster for the event. Dripping Springs Visitors Bureau shall provide a solid waste management plan including staff and timing for removal of solid waste.
- (11) Dripping Springs Visitors Bureau shall pay the City eight hundred dollars (\$800) for maintenance staff to set up for the traffic control plan, delivery and pickup of equipment, and other time as specified herein. Dripping Springs Visitors Bureau may request in writing additional assistance from maintenance staff at a rate of sixty dollars (\$60) per hour per staff member. This request must be made in writing by September 23, 2022. Any requests for maintenance staff after this date cannot be guaranteed.

G. It is understood and agreed between the parties that:

- (1) Dripping Springs Visitors Bureau will maintain its own liability insurance and will name the City as an additional named insured as attached in Exhibit “B”.
- (2) The City and Dripping Springs Visitors Bureau will work together to finalize a map for all events, facilities, and utilities. The final map shall be submitted and approved by the City Administrator and DSVB by September 23, 2022.
- (3) It is specifically agreed that nothing herein is intended to convey any real property rights of City Property to Dripping Springs Visitors Bureau.
- (4) The City assumes no responsibility for any property placed by Dripping Springs Visitors Bureau or any Dripping Springs Visitors Bureau member, agent, or guest, on City Property, and the City is hereby expressly released and discharged from any and all liability for any loss, injury, or damage to persons or property that may be sustained by reason of the use of City Property under this Agreement.
- (5) Dripping Springs Visitors Bureau accepts the premises as-is. Dripping Springs Visitors Bureau may not change any part of City Property or layout of its related facilities unless

it receives prior written approval from the Parks and Community Services Director for the proposed changes.

- (6) Dripping Springs Visitors Bureau will cooperate with the City to comply with all applicable laws (federal, state, and local), including ordinances of the City including any tent safety requirements. Dripping Springs Visitors Bureau agrees to abide by and conform with all rules and regulations from time to time adopted or prescribed by the City for the government and management of City Property.
- (7) Independent Contractor: The Parties agree that Co-Sponsor is an independent contractor, and is neither an agent nor an employee of the City. Co-Sponsor is solely responsible for directing and controlling Co-Sponsor's resources and staff in order to achieve the goals of this Agreement.
- (8) Participants in the Event shall obtain itinerant vendor licenses, temporary food establishment permits, and mobile food unit permits, as applicable. The City shall waive the application fees for the itinerant vendor licenses, temporary food establishment permits, and mobile food unit permits participating in the event.
- (9) This Agreement shall be enforceable when signed by both parties and shall be deemed terminated when all duties and obligations created herein are fully satisfied or as outlined below.
- (10) DRIPPING SPRINGS VISITORS BUREAU AGREES TO INDEMNIFY AND HOLD HARMLESS THE CITY, ITS AGENTS, SERVANTS, AND EMPLOYERS, FROM AND AGAINST ANY AND ALL CLAIMS FOR DAMAGES OR INJURIES TO PERSONS OR PROPERTY ARISING OUT OF OR INCIDENT TO THEIR USE OF, OR THE USE AND OCCUPANCY OF, CITY PROPERTY BY DRIPPING SPRINGS VISITORS BUREAU, AND DRIPPING SPRINGS VISITORS BUREAU DOES HEREBY ASSUME ALL LIABILITY AND RESPONSIBILITY FOR INJURIES, CLAIMS OR SUITS FOR DAMAGES TO PERSONS OR PROPERTY WHATSOEVER KIND OR CHARACTER, WHETHER REAL OR ASSERTED, OCCURRING DURING THE TERM OF THIS AGREEMENT IN CONNECTION WITH THE USE OR OCCUPANCY OF CITY PROPERTY BY DRIPPING SPRINGS VISITORS BUREAU OR ITS AGENTS, SERVANTS, EMPLOYEES, CONTRACTORS OR SUBCONTRACTORS, MEMBERS, GUESTS OR INVITEES.
- (11) Mandatory Disclosures: Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor must fill out Form 1295, as required by the Texas Ethics Commission, and submit it to the City. The form may be found here: <https://www.ethics.state.tx.us/filinginfo/QuickFileAReport.php>
- (12) Dripping Springs Visitors Bureau shall not assign this Agreement, or any rights, obligations dates, discounts, or entitlements created under this Agreement to any other person or entity.

- (13) Either party may terminate this Agreement without cause upon the terminating party giving the non-terminating party thirty (30) days written notice.
- (14) This Agreement will automatically terminate if Dripping Springs Visitors Bureau fails to make any required payment or if Dripping Springs Visitors Bureau fails to adequately respond and remedy any complaints or concerns from the City within thirty (30) days of a written request by the City.
- (15) **LAW & VENUE:** Any and all disputes that may arise in relation to this Agreement shall be subject to the laws of the State of Texas. Venue for any disputes arising under this Agreement shall be in Hays County, Texas.
- (16) All notices in connection with this Agreement shall be in writing and shall be considered given as follows:

When delivered personally to the recipient's address as stated in this Agreement; or Five (5) days after being sent by certified mail in the United States mail, with postage prepaid to the recipient's address as stated in this Agreement:

To the City:

City of Dripping Springs
Attn: City Administrator
PO Box 384
Dripping Spring, TX 78620

To Dripping Springs Visitors Bureau:

Dripping Springs Visitors Bureau
Attn: Pam Owens
509 W Mercer Street, Unit 13
Dripping Springs, Texas 78620

Nothing contained herein shall be construed to restrict the transmission of routine communications between representatives of City and Dripping Springs Visitors Bureau.

- (17) **BINDING ON SUCCESSORS:** This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective successors and permitted assigns.
- (18) **SEVERABILITY:** Any provisions of this Agreement prohibited or unenforceable by law shall be ineffective without affecting any other provision of this Agreement, or shall be deemed to be severed or modified to conform to such law, and the remaining provisions of this Agreement shall remain in force, provided that the purpose of this Agreement can be achieved. To the full extent, however, that the provisions of such applicable law may be waived, they are hereby waived to the end that this Agreement

be deemed to be a valid and binding agreement enforceable in accordance with its terms.

- (19) **MERGER:** This instrument, and all Attachments affixed hereto, constitutes the entire Agreement between the City and Co-Sponsor. To the extent there are any conflicts between this Agreement and the attachments, this Agreement shall govern. This Agreement supersedes all other agreements, oral or written, made with respect to the participation at the Park.
- (20) **MODIFICATIONS:** All amendments or modifications to the Agreement must be in writing. No modification shall be effective until approved by both parties.
- (21) **COUNTERPARTS:** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, and all of such counterparts together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, The City of Dripping Springs and Dripping Springs Visitors Bureau have executed this Agreement on the dates indicated.

CITY OF DRIPPING SPRINGS:

DRIPPING SPRINGS VISITORS BUREAU:

Bill Foulds Jr., Mayor

Pam Owens, President

Date

Date

ATTEST:

Andrea Cunningham, City Secretary

EXHIBIT A

Sponsorship Application

DRAFT

EXHIBIT B

Insurance Certificate

DRAFT

EXHIBIT C

DRAFT



Date Received: **08/02/2022** Accepted By: _____

Date Complete: _____ Approved _____ Denied _____

Conditions: _____

Name of Event: Dripping Springs Songwriters Festival

Contact Name: Pam Owens Phone Number: 512-858-4740

PERMIT FOR SPECIAL EVENT WITHIN CITY LIMITS CHECKLIST:

Site Plan

Sound Control Plan

Maintenance and Clean Up Plan

Monitoring and Security Plan

Neighborhood Notification Letter and Documentation of Notification

Refundable Deposit

Certificate of Liability Insurance

Licensing

Additional Permits If Applicable:

Street Closure Permit - \$250+

Itinerant Vendor Permit - \$35 - \$70 per Vendor

Special Event Food Vendor Permit - \$30 - \$150 per Vendor

Facility Rental Application - Various Fees

Commercial Activity in DS Parks - \$30-\$800



A Letter to Event Coordinators:

The City of Dripping Springs is eager to assist you in the coordination of your special event. This information packet is designed to help you understand and comply with City rules, regulations, and ordinances related to the production of a special event. It is the responsibility of the Event Coordinator to review all information contained in the packet and comply with all rules, regulations, ordinances, and conditions.

The City of Dripping Springs Parks & Community Services Department requires that an application be filled out and submitted at least 30 days prior to the start of the event. The purpose of this application is to review the content and focus of your event, how it will impact city services and patrons, and ultimately ensure that participants enjoy a safe and well-planned experience.

Applications will not be accepted if your event is less than 30 days away.

As an Event Coordinator, you are undertaking a large responsibility for the production of your special event. Remember that advance planning will help ensure that your event runs smoothly.

Thank you,
City of Dripping Springs Parks & Community Services Department



PERMIT FOR SPECIAL EVENT WITHIN CITY LIMITS

Item 10.

City Code §6.02.071 requires a permit for a Special Event. Such events can and often do impact surrounding properties and public rights of way, as well as the general health, safety, and welfare of the public. Sponsors of an activity open to the public expected to have fifty (50) or more people in attendance need a permit. A permit applicant must complete the following information prior to being issued a permit and must conform to permit requirements and conditions.

Name of the Event: Dripping Springs Songwriters Festival **Estimated Attendance:** 4000
Summary of Event: 45 songwriters will perform on 8 stages throughout Drip.
Location: Multiple locations mentioned on page 7
Date(s) of Event: October 14, 15, & 16
Start Time: 10/14@1pm **End Time:** 10/16@6pm **Set Up Begins:** 10/14@8am **Clean Up Begins:** 10/16@6pm

	<u>Applicant</u>	<u>Property Owner</u>
Name:	<u>Pam Owens</u>	_____
Entity (if applicable):	<u>Dripping Springs Visitors Bureau</u>	_____
Mailing Address:	_____	_____
Phone:	<u>512-858-4740</u>	_____
Email:	<u>pam@destinationdrippingsprings.com</u>	_____
Date:	_____	_____

All actual events must be in compliance with the descriptions, disclosures, and other representations of the applicant, and the applicant warrants by the signature below that all material facts are fully described in this permit application and attached submittals. The approval of this permit does not relieve the sponsor, tenant, or owner from abiding by any other law applicable to the use of the property, including but not limited to applicable zoning, or applicable to the conduct of activity during the event. The City's sole action is to deny, approve, or approve with conditions the event as described; and the City is in no way responsible or liable for acts and omissions of the permitted or others associated with the event.

Applicant's
Signature: _____ **Date:** _____

Property Owner's
Signature: _____ **Date:** _____

APPLICATION CONTINUED ON NEXT PAGE →

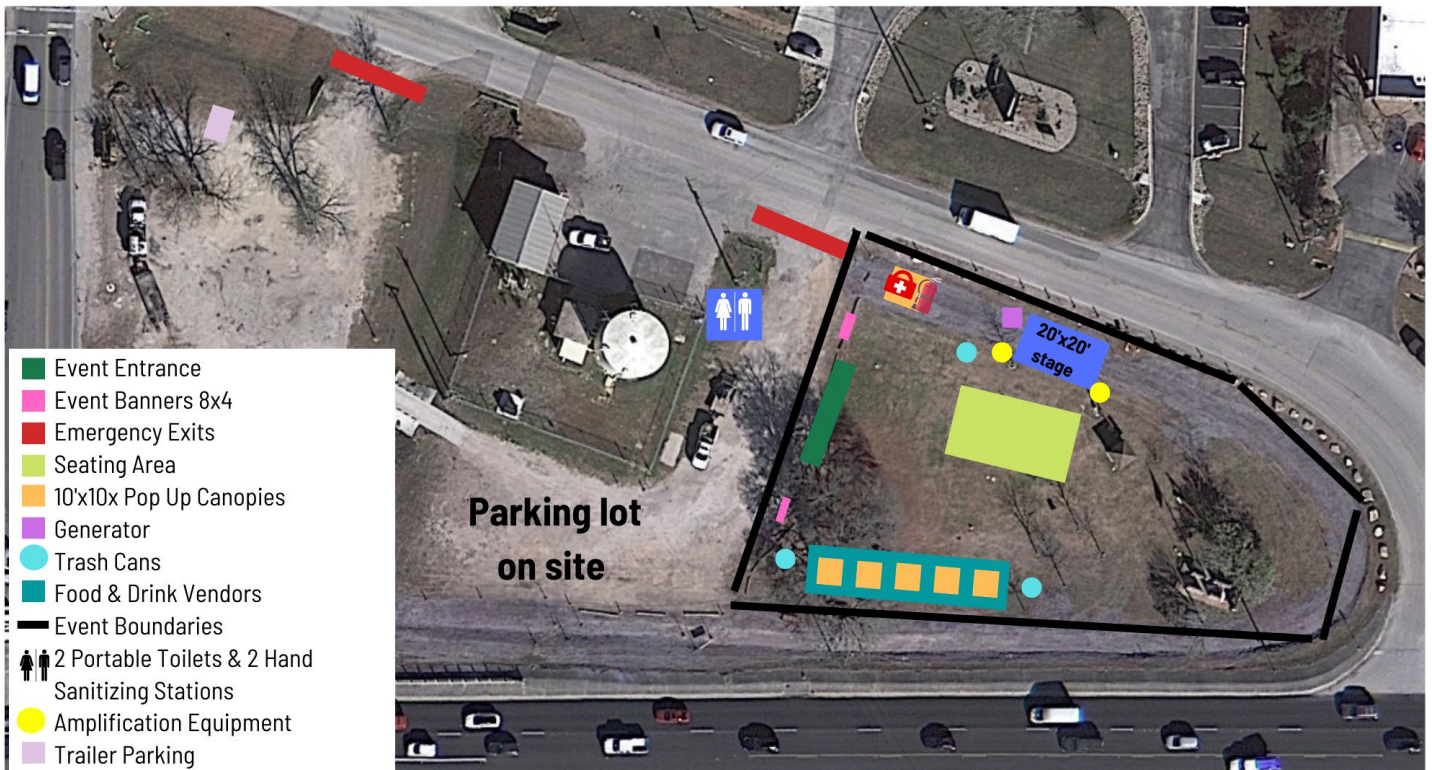
As the Event Coordinator, you are responsible for the safety of all participants. Consideration of must be a top priority in all aspects of event planning. If the topics mentioned are not applicable to your event, please notate with N/A. Please attach documentation that the Special Event complies with the following standards. Be sure to include dimensions on all plans.

- Submit the completed application with all supporting documents to the Community Events Coordinator - parks@cityofdrippingsprings.com
- The completed application must be submitted at least 30 days prior to the start of the event.
- The applicant will remove all temporary furnishings, fixtures, equipment, and signs installed for the event within 24 hours of the cessation of the event, unless the applicant shows a good cause for the City Administrator to allow additional time.

1) Site Plan:

- i. **On a map, please provide a reasonably accurate representation of the boundaries of the site and location where the event is to occur.** For each of the following items, notate where they will be located and provide plans for traffic control if applicable.
- *First Aid and/or EMS – At a minimum, a first aid kit is required at all events
 - *Fire extinguisher – Required at all events
 - Toilets- At least one toilet for each 250 attendees with substantiation that the toilets will be clean, sanitary, functioning, and useable throughout the event. Additional portable toilets may be required at parks or locations that do not have restroom facilities
 - Hand washing sinks
 - Parking – Verify that parking is lawful and sufficient for the anticipated attendance
 - Tents and Canopies – Please include dimensions, anything larger than 10x10 will require a fire inspection. If tent/canopy is located on city owned property or the city co-sponsors the event, each tent/canopy must comply with the city's Canopy Safety Ordinance.
 - Food vendors – Vendors will be required to apply for a special event food vendor license
 - Beverage vendors – Vendors will be required to apply for a special event food vendor license
 - Alcoholic beverage vendors – including type (draft beer, canned beer, or wine) and provide proper TABC permits
 - Stages – Include dimensions. Stages may require a Building Permit.
 - Bleachers – Include dimensions
 - Retail merchants- Merchants will be required to apply for an Itinerant Vendor License
 - Garbage receptacles
 - Recycling containers
 - Location and number of barricades
 - Trailers, vehicles, storage facilities
 - Fire lane
 - Signs or banners- Include dimensions and image(s) of design
 - Temporary lighting (must be shielded and comply with City Code)
 - Security
 - Generator/electricity
 - Assembly areas

APPLICATION CONTINUED ON NEXT PAGE →



2) Monitoring and security:

- i. Provide a description of the method for monitoring activity and general crowd movement including pedestrian safety, as well as a description of security measures and personnel.
- ii. Include at a minimum the names, placement, duties, and authority of personnel.
- iii. Provide owners' and tenants' written authorization. The signatures of the property owner and tenant or other lawful occupant, if different from the owner, or a written affirmation that they are both aware of the event and that they authorize the occurrences.
- iv. Provide contacts for nearby occupants and owners.

Attached.

3) Sound Control

- i. Provide workable plans to mitigate and limit the sound from the event so that the effects of excessive noise are minimized.
- ii. Abide by the plans and control excessive noise which occurs despite the plan.
- iii. All noise associated with the event shall cease by 10:00 p.m.
- iv. Provide voice and music amplification schedule, including start and finish times as well as any sound check times.

Please note a Hays County Sheriff's Department Deputy or other Peace Officer may determine that noise during a permitted event is offensive to others and may require applicant to stop or reduce

activities causing the noise. Also, the City of Dripping Springs may order an event to cease because it may incite a crowd to become unruly and risks injury.

Attached.

4) Maintenance and Clean Up

- i. **Provide a workable plan for the control of solid waste during the event and a cleanup plan for after the event.**
- ii. Include at a minimum the names, placement, duties, and authority of personnel

Attached.

5) Neighborhood Notification – Required for all Special Events

- i. Include a drafted Notification Letter with the permit application. Upon review of the application, delivery of letter will be based on the impact of your event.
 - Contact persons owning and occupying property within 200 feet of the event site and provide neighbors with Special Event contact information: name, telephone numbers (including a phone number that will be available and operating during the event) and hours of special event operation.
 - Provide a list of addresses that were notified and attach it to the permit application.**

6) Bond: Provide a bond or other acceptable security deposit of \$200.00 to cover the costs attributable to the costs of clean up and repair of nearby streets, other public property, and private property for litter and damage reasonably attributable to event sponsors of attendees. Absent a need to draw down upon the bond, it will be released in full within 48 hours of the event.

7) Proof of Insurance: Provide proof that insurance has been obtained to cover this event. If the event is on City Property the insurance policy must name the **City of Dripping Springs** as additional insured.

WILL ITEMS (MERCHANDISE, FOOD AND/OR DRINKS) BE SOLD AT THIS EVENT? **YES** NO

WILL YOUR EVENT REQUIRE STREET CLOSURE? **YES** NO

Special Event Plan – Dripping Springs Songwriters Festival 2022

1) Site Plan

a & b.

8 of the 8 venues have toilets and handwashing (see map) open to their customers.

The Barber Shop – 2 toilets, 2 handwashing sinks

Acopon Brewing – 2 toilets, 2 handwashing sinks

Mazama Coffee – 1 toilet, 1 handwashing sink

Hudson's on Mercer – 4 toilets, 2 handwashing sinks

Grawlix/Warehouse District – 3 toilets, 3 handwashing sinks

Dog 'n' Bone – 3 toilets, 3 handwashing sinks

Sidecar Tasting Room – 2 toilets, 2 handwashing sinks

Haus of Jayne – 1 toilet, 1 handwashing sink

Portable Toilets

On east side of The Barber Shop – 2 portable toilets, 1 double handwashing station

East side of Haydon building (formerly DS Rental) - 1 handicap portable toilet, 1 regular portable toilet and 1 double handwashing station

Alley between Vintage Soul and Mears Bldg - 1 handicap portable toilet, 2 regular portable toilets and 1 double handwashing station

Parking lot of Mears Bldg – 1 portable handicap toilet, 1 regular portable toilet, 1 double handwashing sink

Hospitality Station at The Station – 2 station portable toilet with 2 handwashing sinks

Stephenson Bldg - 1 portable handicap toilet, 1 double handwashing station

Hause of Jayne - 1 portable handicap toilet, 1 double handwashing station

Total of 18 venue toilets and 16 handwashing sinks

Total of 12 rented portable toilets and 8 double handwashing sinks

- c. Parking on city street spaces other than Mercer Street between Bluff and San Marcos, at City Hall lot after 5pm on Friday and all day Saturday, parking at Stephenson Building and Triangle lots. Parking at the school administration building on Saturday and Sunday. Will let First Baptist Church and other neighboring locations with parking lots that they could have paid lots during Festival. Have contacted Patriots Hall to see if they would like to manage parking at Triangle.
- d. Tents at the following locations:
 Friday, Saturday and Sunday
 Mercer Street – just east of College Street, 40x80 frame with barrels – in front of former DS Rental. Delivery on 10/14 at 10am. Pick up Sunday 10/16 at 7pm.
 Between The Barber Shop and Starrs (Dripping Springs Cook-off Club) 10' x 20'
 Other locations will have 10' x 10' pop-ups not tents
 Sides are not to be used on any tents.

- e. Six of the venues will serve food and 4 additional food trailers to be in the private parking lot on Mercer Street next to Home Sweet Home or across the street in the Haydon Building parking lot. (Waiting on final permission letter) All temporary food trailers/organizations will be permitted by the City according to the Dripping Springs City Code.
- f. Non-alcoholic beverages will be served by all venues and food vendors.
- g. Alcoholic beverages will only be sold at the 8 licensed venues and given away at The Station on Mercer Street, rented to Dripping Springs Distilling as a private hospitality room for the songwriters and the VIP badge holders.
- h. Fire extinguishers will be at all 8 venues and all itinerant food vendor locations. + Main tent on Mercer.
- i. Stages will be at all 8 venues with BOSE speakers. Performers will only use their guitars – no other instruments or “canned” music. One stage will be moved to Mercer Street for music on Sunday from 2pm-6pm.
- j. No bleachers
- k. No retail merchants other than those existing brick & mortar in the Historic Districts.
- l. First Aid will be located at tent in center of Mercer Street. EMS will be informed of the event.
- m. All venues and food vendors will have trash receptacles as well as we request to use all city receptacles. We will have a roll-off delivered to City parking lot for disposal (as requested on the co-sponsor application) Festival volunteers will take trash bags to roll-off. Roll-off scheduled to be delivered week of the Festival and picked up on Monday, October 17.
Stephenson Building
- n. Recycling containers – currently working on plan but have not managed to find an organization to handle this project.
- o. Barricades on engineering plan. Request city staff assistance for street barricade installation for Friday street closure and take down barricades by 8pm on Sunday. (as requested on the co-sponsor application)
- p. No trailers, vehicles, storage vehicles to be on city property.
- q. No additional fire lanes unless required by Fire Department during inspection.
- r. Banners on each venue stage – 4' x 8'

4' x 8' banner at Triangle indicating festival and locations

Sandwich board signs outside of each venue (near street) to designate name of sponsored stage and show schedule. Signs are 3' x 4' (sandwich boards larger) - We will need to borrow the City's sandwich boards from Ranch Park.

- s. Temporary lighting for outdoor stages at Warehouse District, Haus of Jayne and Sidecar Tasting Room, Mazama Coffee Co
- t. Security provided by off-duty constable officers. I have contacted Constable Hood.
- u. No generators
- v. Assembly area at Stephenson Building for rented chair/table/trash can drop-off and pick-up. Artist merchandise table, volunteer sign-in and first aid at tent on Mercer Street.

2) Sound Control

- a. Sound – have hired a professional sound manager to direct all sound technicians at each venue and will abide by noise rules for City. Technicians will be at all 8 venues throughout the festival.
- b. Will abide by sound control plan.
- c. All shows will be over by 9pm on Friday and 8pm on Saturday.
- d. Voice & music amplification schedule:
Friday: 1:30pm sound checks with shows starting at 2pm until 9pm
Saturday: 11:30am sound checks with shows starting at 12noon until 8pm

3) Maintenance and Clean Up:

We will use all City and the 8 venue receptacles and will have volunteers to pick up bags from receptacles and take to roll-off at City Hall parking lot.

***Roll-off at Stephenson building.**

4) Monitoring and security:

- a. Festival management and volunteers will monitor Mercer Street and Old Fitzhugh Road venues and streets by means of golf carts on the street and volunteer presence in venues at all times. Festival management and volunteers will be evident by their shirt color and badges.
- b. Off-duty Hays County constable deputies will be employed to have a walking and vehicle presence in the downtown area during the following time periods:
Friday, October 15 – 4:00-10:00 pm
Saturday, October 16 – 2:00-9:00 pm
Waiting on plan from the Constable's office.
- c. All owner and tenant notification will be provided after plan completed.

Mtg with Ronan on 8/9 for emer contingency plan

- d. Contact numbers and office address for the Dripping Springs Visitors Bureau president (Pam Owens) is on all letters to nearby residents, emergency services, utility companies and venue owners/managers.

5) Neighborhood Notification

- a. Letter is ready to notify neighbors September 1. We are working on addresses.
 - b. Will provide City documentation after delivery
- 6) Fee(s) to be provided by check from Dripping Springs Visitors Bureau.
- 7) Proof of insurance provided.
- 8) License for itinerant vendor's license will be provided by each vendor as defined by the City of Dripping Springs City Code.



Dripping Spring Songwriters Festival

Item 10.

509 W Mercer Street ~ Dripping Springs, TX 78620
512-858-4740 ~ dripping Springs songwriters festival.com

September 15, 2022

To: NEIGHBORS OF THE DOWNTOWN HISTORIC DISTRICTS

NOTIFICATION OF EVENT: October 14-16, 2021 at 8 Venues in the Historic Downtown Districts

We have received an approved Special Event Permit on Non-City Property for the 8th annual Dripping Springs Songwriters Festival to be held on Friday, October 14 – Sunday, October 16th. Per the City of Dripping Springs this is notification of the event.

We expect to draw 5,000 people to the Historic Downtown Districts throughout the 3 day festival. The Festival starts on Friday, October 14th at 2pm and ends Sunday, October 16th by 8pm. All events will take place in 8 venues in the Historic Downtown Districts on Mercer Street and on Old Fitzhugh Road: The Barber Shop, Acopon Brewing Co., Mazama Coffee Co., Hudson’s on Mercer, The Warehouse District, Sidecar Tasting Room, Haus of Jayne and Dog & Bone. Each venue will be providing restrooms, food and beverages to the festival attendees. Additional portable toilets and handwashing stations will be near the venues. Off-duty constables have been hired for traffic and crowd control.

The shows will end by 9:00 pm on Friday and by 8:00 pm on Saturday and Sunday. The artists will be playing acoustic instruments that will be run through a small Bose PA system. We have volunteers that will make sure that all trash is picked up and properly disposed of during the Festival.

On Friday, October 14th, the City will close Mercer Street at 10am from Bluff Springs to Old Fitzhugh Road until 8pm on Sunday. We will set up a stage in front of The old Dripping Springs Rental on Sunday for a final afternoon of music from 2-6pm. Traffic will flow not be obstructed on any surrounding streets (Old Fitzhugh, College, San Marcos or Bluff Springs).

We will host songwriters from all across the United States and internationally to perform for the Festival and we hope to bring in hundreds of new visitors to the City. City and school parking lots will be used for the event.

There’s going to be a lot of talent in Dripping Springs, please come out and enjoy the FREE Festival!!!

Please contact me if you have questions or need more information.

We appreciate your hospitality to the Festival participants.

Pam Owens
President/CEO
Dripping Springs Visitors Bureau
509 Mercer Street
512-858-4740 office
512-658-4942 mobile

From: Pam Owens
To: Caylie Houchin
Subject: Fwd: Permission to use Sidecar Tasting Room grounds - DS Songwriters Festival
Date: Wednesday, August 3, 2022 4:30:10 PM

From: Laura Atkins <laura@bellspringswinery.com>
Sent: Wednesday, August 3, 2022 4:19 PM
To: Pam Owens <pam@destinationdrippingsprings.com>
Subject: Re: Permission to use Sidecar Tasting Room grounds - DS Songwriters Festival

Hi Pam,

I, Laura Atkins, am giving you approval for the Dripping Springs Visitors Bureau using Sidecar Tasting Room for a stage venue during the Festival October 14th & 15th!

Thank you!

On Wed, Aug 3, 2022 at 3:47 PM Pam Owens <pam@destinationdrippingsprings.com> wrote:

Laura - as we discussed , the Dripping Springs Visitors Bureau would like to use Sidecar Tasting Room for a stage venue during the Festival. We would use the same basic setup as in 2021, for Friday and Saturday, October 14-15.

If you approve, please send me a return email letting me know that you agree that the Visitors Bureau use the property as described above so I can forward to the City with our event permit application.

Thank you for the consideration and please let me know if you have any questions.

Pam Owens

President/CEO

Dripping Springs Visitors Bureau

509 West Mercer Street, Unit 13

Dripping Springs, TX 78620

Phone: 512-858-4740 Mobile: 512-658-4942

Web: www.DestinationDrippingSprings.com

Email: pam@DestinatinoDrippingSprings.com





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Laura Atkins
Bell Springs Winery & Brewery
Business Operations Manager
Office: (512) 643-7398
Cell: (903) 276-9975

From: [Pam Owens](#)
To: [Caylie Houchin](#)
Subject: FW: OCT 2022 Songwriters Festival (Oct 14-15, 2022)
Date: Wednesday, August 3, 2022 3:58:33 PM
Attachments: [2022 - DRAFT City of DS Letter to emergency services-utilities Special Event Permit.pdf](#)
[2022 DRAFT City of DS Letter to Neighbors within 500 feet per Special Event Permit DRAFT.docx](#)

Attached are draft letters to emergency services and neighbors. Below is permission from Mazama. I am waiting on letters of permission from other property owners/managers.

Sent: Wednesday, August 3, 2022 3:04 PM
To: Pam Owens <pam@destinationdrrippingsprings.com>
Cc: vicky@mazamacoffee.com; 'Lori Green' <lori.mazama@gmail.com>
Subject: OCT 2022 Songwriters Festival (Oct 14-15, 2022)

Mazama Coffee Co gives permission for the DS Songwriters Festival, run by the DS Visitor's Center, to utilize the outdoor courtyard to host a venue for performances at 301 W Mercer St., Suite B beginning Friday, October 14 through Saturday, October 15, 2022, until 8pm each evening.

We understand that Mercer St will be closed to vehicular traffic from Friday at 10am through Saturday evening. College Street access to Mazama Coffee's back parking will not be impacted by any street closure and will remain open to staff and customers for the duration of the event.

Vicky Lewis
Mazama Coffee Co

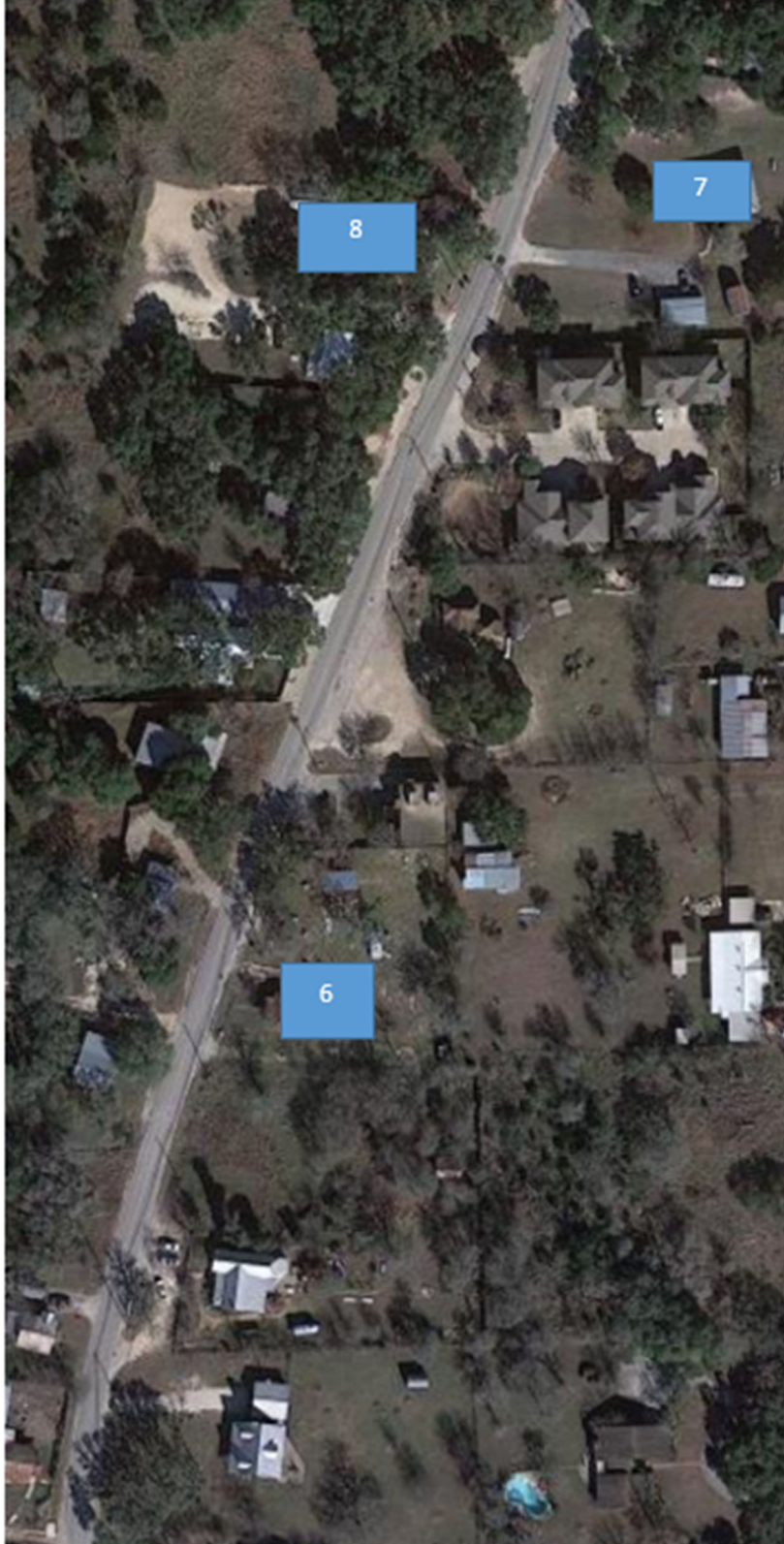
Dripping Springs Songwriters Festival 2022

- Venue Stages
- | | |
|----------------------|-------------------------|
| 1. Hudsons on Mercer | 5. Warehouse District |
| 2. Mazama Coffee Co. | 6. Dog 'N' Bone |
| 3. Acopon Brewing | 7. Haus of Jayne |
| 4. The Barber Shop | 8. Sidecar Tasting Room |

- Map Key
- | | | |
|------------------|--|--------------|
| Food Truck | | - |
| Portable Toilets | | - |
| Tents | | - T1, T2, T3 |
| Trash | | - |



Dripping Springs Songwriters Festival 2022





TEMPORARY ROAD CLOSURE PERMIT APPLICATION

Date Application Submitted: August 2nd 2022

Applicant Name/Organization: Destination Dripping Springs

Contact Person: Pam Owens

Address: 509 Mercer Street

City: Dripping Springs State: TX Zip Code 78620

Phone Numbers: Primary Contact: 512-858-4740 Cell: 512-658-4942

Email Address: pam@destinationdrippingsprings.com

Street(s) to be Closed Mercer Street & a portion of Old Fitzhugh

From Bluff To San Marcos
(intersection/block) (intersection/block)

From _____ To _____
(intersection/block) (intersection/block)

Requested date(s) and time(s) of closing:

From 8 :00 am/pm on 10 / 14 / 2022 to 7 : 00 am/pm on 10 / 16 / 2022

Reason for Closing Dripping Springs Songwriters Festival

STREET CLOSURE SUBMITTAL REQUIREMENTS

1. Temporary Street Closure Application
2. Detailed Engineered Traffic Control Plan
3. Notification to affected property owners, local Sherriff, Fire, and EMS, Dripping Springs Independent School District, Dripping Springs Water Supply Corporation, City of Dripping Springs Wastewater Operator, Pedernales Electric Cooperative, Verizon Wireless, Time Warner Cable, any other Utility Providers
4. Pay Associated Fee:
 - 13.12 – Temporary Public Right-of-Way Usage Permit Fee - \$50.00/day
 - 13.13 – Temporary Street Closure Permit Fee - \$250.00
 - 13.14 – Temporary Street Closure Permit Fee Extension - \$100.00
5. Proof of Liability Insurance Naming City as Additional Insured.
6. Approval of City Council

NOTICE: The Permit will become invalid on the expiration date noted on the permit. If an extension is necessary, the request, along with a Permit Extension Fee of \$100.00 must be submitted ten days prior to the expiration date or this permit will become invalid and a Stop Work Order may be placed on the project.

By signing below, I acknowledge that I have read through and met the above requirements for a complete submittal:

Applicant Signature *Date*

For Office Use Only

Total Fee: \$400

Form of Payment: Cash Check Check Number: _____ Credit Card _____

Date Payment Received: _____

Payment Processed By: _____



Temporary Road Closure Permit



Council Approved Date: _____

Date of Permit: _____

Type of Permit: _____

~ City of Dripping Springs – PO Box 384 – 511 Mercer Street ~
512-858-4725



May 18, 2022

City of Dripping Springs
511 West Mercer
Dripping Springs, TX 78620

Enclosed is the co-sponsor application request for the City of Dripping Springs to co-sponsor the 2022 Dripping Springs Songwriters Festival.

These are the items we are requesting from the City:

- Traffic Control Plan – to include road closure and traffic control/safety plan for Mercer Street and Old Fitzhugh Road
- Electricity – for 4 food trucks in the parking lot of the Mears building on Mercer Street
- Signage - Banner placement at the Hwy 290 triangle and possibly at Ranch Park
- Trash – use of City receptacles (extras from Ranch Park) and permission to have roll-off in the City parking lot
- Tents – coordinate inspections as needed
- City to publish event on social media and any other public communication channels
- Reduction in fees and total fee cost asap

I'm working with Caylie Houchin on the city requested forms. Feel free to contact me with any questions.

Sincerely,
Pam Owens
President/CEO
Dripping Springs Visitors Bureau

Co- Sponsorship Application

SPONSORING ORGANIZATION NAME: Dripping Springs Visitors Bureau

APPLICANT

First Name: Pam

Last Name: Owens

Contact Number: 5128584740

Email: pam@destinationdrummingsprings.com

Address: 509 W Mercer St, DS TX 786260

EVENT

NAME: Dripping Springs Songwriters Festival

START DATE/TIME: 10/14/2022 1:00pm

END DATE/TIME: 10/16/2022 6:00 pm

ADDRESS: Mercer St from Spring Bluff to San Marcos: Old Fitzhugh from Mercer to Sidecar

ESTIMATED ATTENDANCE: 4000

EVENT DESCRIPTION

Approximately 45 songwriters will perform on 8 stages - 6 outdoor stages and 2 indoor stages from Friday afternoon through Saturday evening. Venues will be The Barber Shop, Acopon Brewing, Mazama Coffee Co, Hudson's on Mercer, The Warehouse District, Sidecar Tasting Room, Haus of Jayne and Dog 'N' Bone. Sunday will include a gospel brunch at Hudson's on Mercer St and then concert on Mercer St from 2pm-6pm between College St and Old Fitzhugh Rd. Set-up to start Friday, 10/14 at 8am.

WILL THIS EVENT BE OPEN TO ALL MEMBERS OF THE PUBLIC?

Yes No

HAVE YOU PREVIOUSLY CO-SPONSORED WITH THE CITY OF DRIPPING SPRINGS?

Yes No

WILL YOU NEED MARKETING ASSISTANCE FOR THIS EVENT?

Yes No

WILL THE CITY LOGO BE USED FOR THIS EVENT?

Yes No

WILL ADMISSION BE CHARGED?

Yes No

WILL ANYTHING BE SOLD?

(Vendor permit may be required)

Yes No

WILL YOU BE SERVING FOOD?

(Food permit may be required)

Yes No

IS THE ORGANIZATION A REGISTERED NONPROFIT CORPORATION OR 501(c)3?

(Attach proof to Application)

Yes No

DOES THE ORGANIZATION HAVE LIABILITY INSURANCE FOR THIS EVENT?

(Attach proof to Application)

Yes No

IS A BUDGET SHEET THAT INCLUDES THE EXPENSES THE SPONSORSHIP IS REQUESTING INCLUDED WITH YOUR APPLICATION?

Yes No

HOW WILL THE CITY BE RECOGNIZED AS A CO-SPONSOR?

City logo will be used on city-wide banner, poster, website and through a social media post.

WHAT IS YOUR MEDIA AND/ OR PUBLICITY PLAN?

Digital marketing including social media posts, monthly newsletters, dedicated website, Sun Radio ads, Community Impact ads and articles, Century News articles, press releases. Digital ads will be directed to markets in Houston, Dallas, San Antonio as well as Louisiana, Oklahoma and New Mexico.

WHAT IS THE PRIOR HISTORY OF THIS EVENT OR SIMILAR EVENTS THAT INCLUDED COMMUNITY INVOLVEMENT?

This will be the 8th DS Songwriters Festival. It started in 2014, and has been held each year except for 2020. The 2022 festival will follow the same guidelines and format as previous years. The Festival will utilize about 50 community volunteers.

PLEASE, CHOOSE ONE OR MORE OF THE FOLLOWING OPTIONS AND BRIEFLY EXPLAIN YOUR SELECTION(S) BELOW:

This Event

- Promotes the City as a desirable place to live, visit and do business.
- Promotes the City as a visitor destination and/or bring tourism- associated revenue to the City.
- Enhances the quality of life and wellbeing of some or all residents of the community.
- Advances the City's commitment to and pride in being a multicultural community. Promotes the historic districts.
- Promotes cultural and artistic awareness among the citizenry.

*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE: 19-May-2022

CITY ADMINISTRATOR:

DATE: APPROVE DENY

DRIPPING SPRINGS RANCH PARK BOARD OF DIRECTORS RECOMMENDATION:

DATE: APPROVE DENY

CITY COUNCIL:

DATE: APPROVE DENY

Sign Request Form

THE CITY MUST BE A CO-SPONSOR OF AN EVENT OR SERVICE FOR A SIGN ADVERTISING IT TO BE DISPLAYED ON CITY PROPERTY. ATTACH THIS REQUEST TO THE CO-SPONSORSHIP APPLICATION.

Banners shall not be more than 32 square feet in area and 6 feet in height.

Noncommercial signs and temporary signs shall not be more than 36 square feet in area and 6 feet in height.

Requirements for Banners to be displayed at The Triangle:

Banner Width & Height: 4 feet tall by 8 feet wide

Banner Material and Grommets: vinyl with hemmed grommets every 2 feet

WIND SLITS ARE REQUIRED TO BE CUT IN BANNER TO ALLOW AIR FLOW. A BANNER WITHOUT WIND SLITS SHALL NOT BE DISPLAYED.

Sign locations will be determined by the City, based on availability.

The City will install the sign.

The City is not responsible for damage caused to a sign.

NAME OF ENTITY: Dripping Springs Visitors Bureau

NAME OF REPRESENTATIVE: Pam Owens

MAILING ADDRESS: 509 W Mercer St, DS TX 786260

TELEPHONE NUMBER 5128584740

EMAIL ADDRESS: pam@destinationdrippingsprings.com

DESCRIPTION OF EVENT OR SERVICE:

Approximately 45 songwriters will perform on 8 stages - 6 outdoor stages and 2 indoor stages from Friday afternoon through Saturday evening. Venues will be The Barber Shop, Acopon Brewing, Mazama Coffee Co, Hudson's on Mercer, The Warehouse District, Sidecar Tasting Room, Haus of Jayne and Dog 'N' Bone. Sunday will include a gospel brunch at Hudson's on Mercer St and then concert on Mercer St from 2pm-6pm between College St and Old Fitzhugh Rd. Set-up to start Friday, 10/14 at 8am.

DESCRIPTION OF INFORMATION TO BE DISPLAYED ON SIGN (ATTACH GRAPHIC TO APPLICATION):

2 banners displaying name of event, locations and times, some sponsors, website.
one at triangle and have not decided 2nd site yet

SIGN DIMENSIONS AND HEIGHT: 4' x 8'

SIGN MATERIALS:

Vinyl

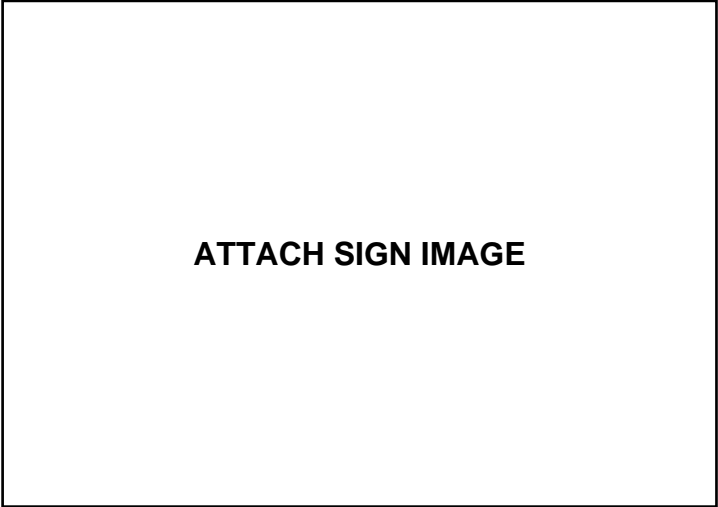
REQUESTED DATE FOR SIGN TO BE DISPLAYED: 01-Jun-2022

(No more than 30 days prior to event/service)

TYPE OF SIGN: BANNER NONCOMMERCIAL TEMPORARY

LOCATION WHERE SIGN WILL BE DISPLAYED:

[Redacted location information]



*****BELOW INFORMATION IS TO BE COMPLETED BY CITY STAFF*****

RECEIVED BY CITY DATE: [Redacted]

CITY ADMINISTRATOR:

DATE: [Redacted] APPROVE DENY

FREE • PRE-REGISTER: www.DrippingspringsSongwritersFestival.com

sample

OCT. 18-19
10-11

3 Days of Music

45+ Songwriters

7 Intimate Stages

70 Sets



DRIPPING SPRINGS
Texas



CO-SPONSORED BY



PREMIUM

STAGE SPONSORS



ESTES
AUDIOLOGY



STAR SPONSORS



YETI

ORANGE 142



GOLF CARS
OF AUSTIN

Dripping Springs Songwriters Festival BUDGET
May 1, 2022 through Dec 31, 2022

	<u>May 1, '22 - Dec 31, 22</u>
Ordinary Income/Expense	
Income	
Fund Raising Income	
Event Sponsorships	55,000.00
Product Sales	3,000.00
Total Fund Raising Income	<u>58,000.00</u>
Total Income	58,000.00
Expense	
Advertising & Promotion	12,500.00
Technical Services	3,000.00
Credit Card Merchant Fees	600.00
Event Entertainment	15,000.00
Food	500.00
Total Event Expense	<u>31,600.00</u>
Printing and Production	3,800.00
Products for Resale	1,500.00
Rent - Facility & Storage	840.00
Rental - Equipment & Furnishing	8,172.52
Security	2,000.00
Supplies (other than office)	3,987.99
Total Expense	<u>51,900.51</u>
Net Ordinary Income	<u>6,099.49</u>



CERTIFICATE OF LIABILITY INSURANCE

DATE	5/
	Item 10.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Watkins Insurance Group - Austin 3834 Spicewood Springs Rd, Ste 100 Austin TX 78759	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME: Michelle Ziats</td> </tr> <tr> <td>PHONE (A/C. No. Ext): 512-637-4409</td> <td>FAX (A/C. No): 512-452-0999</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS: mziats@watkinsinsurancegroup.com</td> </tr> <tr> <td colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> </tr> <tr> <td colspan="2">INSURER A: Continental Casualty Company</td> </tr> <tr> <td colspan="2" style="text-align: right;">NAIC # 20443</td> </tr> <tr> <td colspan="2">INSURER B:</td> </tr> <tr> <td colspan="2">INSURER C:</td> </tr> <tr> <td colspan="2">INSURER D:</td> </tr> <tr> <td colspan="2">INSURER E:</td> </tr> <tr> <td colspan="2">INSURER F:</td> </tr> </table>	CONTACT NAME: Michelle Ziats		PHONE (A/C. No. Ext): 512-637-4409	FAX (A/C. No): 512-452-0999	E-MAIL ADDRESS: mziats@watkinsinsurancegroup.com		INSURER(S) AFFORDING COVERAGE		INSURER A: Continental Casualty Company		NAIC # 20443		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:																							
INSURER D:																							
INSURER E:																							
INSURER F:																							
INSURED Dripping Springs Visitor Bureau Pam Owens, CEO P.O. Box 206 Dripping Springs TX 78620	DRIPSPR-07																						

COVERAGES **CERTIFICATE NUMBER: 293770217** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			6024697976	1/26/2022	1/26/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6024697976	1/26/2022	1/26/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Dripping Springs is Additional Insured per written contract
 RE: Festival - October 15-17, 2021

CERTIFICATE HOLDER City of Dripping Springs P O Box 384 Dripping Springs TX 78620	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 14 2017**

DRIPPING SPRINGS VISITORS BUREAU
720 BRAZOS SUITE 700
AUSTIN, TX 78701-0000



Employer Identification Number:
81-2538565
DLN:
26053469002837
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 30, 2016
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

DRIPPING SPRINGS VISITORS BUREAU

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey I. Cooper". The signature is stylized with a large, sweeping initial "J" and a long horizontal stroke at the end.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

Letter 947



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Craig Rice, Maintenance Director

Council Meeting Date: August 16th, 2022

Agenda Item Wording: **Discuss and consider approval of an agreement with Brightly Software Inc. for public works software.**

Agenda Item Requestor: Craig Rice, Maintenance Director

Summary/Background: City staff began researching work order management software early in Fiscal year 2022 when the wastewater services were brought in house and the current work order system did not meet their needs for maintenance and operations. The Maintenance Department has been making do with the current provider but would benefit as much if a software program better fit both Public Works and Maintenance Department needs.

All of the features of the software will serve to meet one of our strategic planning initiatives – Create Operational Efficiency. Having the ability to generate a work order while in the field will greatly increase the quality and accuracy of work orders. The completed work orders will then be tracked and staff will have the ability to generate reports and analyze more accurately where time is being spent, which will help us in the budgeting process as well as with staffing and equipment.

The initial startup and first-year support will cost \$19,273.48. That includes a Sourcewell discount as these services are included in the Sourcewell competitively negotiated contract. Going forward the City will continue to get a Sourcewell discount on the annual subscription fees. The proposal is a five-year contract with around 3% increases each year over the five years with year 2 services invoiced at \$10,312.54.

Commission Recommendations: N/A

Recommended Council Actions: Approval of the agreement and purchase for FY23 of the Work Order management software from Brightly Software Inc.

Attachments: Brightly Contract Cover Page.pdf
City of Dripping Springs. Asset Essentials Proposal.pdf
Brightly Subscription Agreement-revMar2022.pdf
Brightly Software Addendum_City of Dripping Springs_goc.docx
Conflict of Interest.pdf

Next Steps/Schedule: Attain required signatures and agreement.



Contract Cover Sheet

Item 11.

Number is first three letters of contractor with the date of approval. Ex: contract approved for HDR on Jan. 18, 2022 the number is HDR01182022. If administratively approved, use the date the contract is submitted to the city signator.

Contract Number	BRI08162022
Contractor with Contact Information	Brightly Software Inc 11000 Regency Parkway, Suite 400 Cary, NC 27518
Effective Date	Upon execution. Septemeber 1, 2022
Termination Date	End of Contract October 1, 2026.
Renewal/ Termination Notice Date	Not less than Forty five (45) days written notice
Bid/Quotes/ Budgeted	Asset Essentials Package - \$19,273.48 Yr 1 and installation cost
Department	Maintenance Department
Council Meeting Date (if applicable)	8/16/2022



PREPARED FOR

City Of Dripping Springs ("Subscriber")

Craig Rice
Public Works Director
P.O. Box 384
Dripping Springs, TX 78620

PREPARED BY

Brightly Software Inc ("Company")
11000 Regency Parkway, Suite 400
Cary, NC 27518

Dude Solutions is now Brightly. Same world-class software, new look and feel.

Meet Brightly at brightlysoftware.com

PUBLISHED ON

August 01, 2022



Q-306282

Service Term: 61 months (09/01/2022 - 09/30/2027)

Services			
Services Invoice - Year 1			
Item	Start Date	End Date	Investment
Asset Essentials Enterprise	9/1/2022	9/30/2023	9,177.83 USD
Subscription			9,177.83 USD
Year 1 Total:			

The Services invoice for Year 1 will be issued upon acceptance of the Order Form. Subsequent Services Invoices will be sent annually.

*2 months included at no charge on the first invoice.

Professional Services	
Asset Essentials Enterprise Implementation with Consulting	10,095.65 USD
Professional Services Year 1 Total:	10,095.65 USD
Total Year 1 Services & Professional Services	19,273.48 USD

Q-306282

Remaining Services Invoices

Item	Annual period Beginning	Investment
Year 2	10/1/2023	10,312.54 USD
Year 3	10/1/2024	10,621.91 USD
Year 4	10/1/2025	10,940.57 USD
Year 5	10/1/2026	11,268.79 USD





Asset Essentials – Assets, GIS, and PM Schedules Implementation Consulting Package

Statement of Work

Purpose

Brightly's (Company) Asset Essentials is designed to provide our clients with focused guidance by experienced consultants to ensure an effective and efficient implementation and a faster ROI. This includes - meeting with key stakeholders to ensure the set-up and configuration of the system will meet the client's current and future needs; location and category hierarchies are configured appropriately; workflows meet the needs of the business; available data is cleaned, aligned and imported; and end users are trained and ready for go-live.

Value

By partnering with Brightly, you are provided expert guidance in the best practice configuration and usage of Asset Essentials. The following are ways in which this value is realized:

- Faster time to value: clients who leverage our focused consulting services see implementation time frames that are up to four times faster than clients who do not utilize our services.
- Expert data management: we work with client data every day and provide guidance on creating good data for reporting. In partnership, we will help clean up and import data for you, allowing you more time to focus on your daily operations, and not the one-time activities necessary to get your account configured effectively.
- Dedicated professional services: the partnership between you and your consultant will align Asset Essentials best practices, configuration and workflows to best meet your business needs. Our team will bring their thousands of hours of expertise to the table, helping ensure a smooth transition to your new CMMS system.

Deliverables

- Project kick-off call with a Company Project Coordinator
- Determine specific maintenance related goals and objectives to drive the most effective Asset Essentials configuration to meet the client's current and future needs
- Determine and set-up appropriate workflows and drop-down lists
- Review, cleanse and import available user, location, asset, and scheduled PM data
- Establish integration with client GIS system, configure up to 10 client GIS layer syncs
- Assets, PMs and Corrective Work Order Processes
- Training for Admins, Leads and Full Users
- Go-Live Support for additional assistance during roll-out
- Unlimited access to Help Site, Virtual Classroom Trainings, and Best Practice webinars – during and after implementation

Methodology and Approach



Brightly or a qualified Service Provider (Company Service Provider) will interview your key maintenance stakeholders to determine account configurations and settings. With over 12,000 clients successfully using our software, we understand the importance of understanding your goals, objectives, and current workflows, as well as the importance of getting to know your users. Your professional services implementation will begin with an Orientation Call with a dedicated Project Coordinator. Additional resources will help prepare you for your consulting time through access to a project collaboration tool (Financial Force Community) where a team of implementation specialists will help answer questions and provide access and recommendations for Virtual Classroom Training sessions. Once your data has been collected you will be ready to work with your assigned consultant to understand your workflow, cleanse and import your data, configure your account and offer user-role based software training sessions. Below are topics that will be discussed with your Company Service Provider:

- The primary reasons your organization began a CMMS search
- The ideal timeline for completion
- Business deadlines that drive this timeline
- Project team members who will be participating in the implementation, and their roles
- Internal champions for this project
- Sceptics that may require additional change management support
- Issues, barriers, or roadblocks that your organization experienced with previous software implementations
- Resolution of those issues for this implementation/conversion
- Aspects of AE planned for immediate use
- Aspects of AE planned for future use
- Aspects of AE planned not to be used

	Immediate use	Future use	Not planned
Mobile App			
Cost Centers/Budgets			
Connector Tool Integration			
Projects			
Parts and POs			
Capital Forecast/Predictor Core			
Citizen Portal			
Mobile profiles			
Map-based Work Orders			



GIS Asset Management			
PM scheduling and best practices			
AE Reporting			

Goals and Reporting

- Reports/information needed from Asset Essentials for who and how often
- Key maintenance metrics
- Overall goals of your maintenance department
- Goals/needs from Asset Essentials CMMS
- Measures of success for this implementation

Users

- Users who will use Asset Essentials
- Roles for each user
- Responsibilities of each role including unique responsibilities within common roles
- Permissions per role
- Requester access, usage and approval
- Specialized user needs
- Departments

Public Works Departments

- Multiple site(s)
- Facility layout –
- Parent-child Locations for Buildings and Rooms
- Identifying Building-type Locations
- Management/supervisory responsibilities by functional area
- Similarities/differences between facilities

Mapping:

- WO creation from Map
- Citizen Portal (requires OIDC in Gov, not available in Edu)
- Mobile Profiles (available to all clients in Gov, requires GIS in Edu)

GIS:

- Configure GIS Map Settings
- Review Map Layers
- GIS Layer Configuration and Syncing Assets

Assets

- Asset life cycle process within your operation



- Major types/categories of equipment
- Asset Parent-child relationships
- Meters used
- Key reporting needed to drive effective asset management

Maintenance Operations

- Maintenance department org chart/hierarchy
- Techs specialized or general or both
- Tech service areas (if applicable)
- Departments other than maintenance involved in Asset Essentials -
- What departments
- Type of involvement
- Contractors

Workflow

- WO workflow processes –
- Requests/Corrective WO's
- Determining factors for who gets assigned each corrective or PM WO
- Examples include Location, Work Category, Type, Status, Priority, etc.
- Steps in the process -
- Requester process
- Approval process, if required
- Assignment Process
- Completion requirements
- Mobile app usage
- PM's
- Assigned from PM to an individual or flow through a planner/supervisor
- Asset Essentials creates Location or Asset-based PMs
- Tasks Library
- Scheduling cycles and stacking groups
- Overall WO management
- Prioritization
- Daily/Weekly needs
- Cost Tracking
- Building Views
- WO Reporting

Go Live Support

- Begin using AE as your primary CMMS
- Provide internal support for basic usability questions
- Up to 4 weekly follow up sessions with your Implementation Specialist to review progress with rollout and user adoption.

Implementation Complete!



- Project Close
- Begin working with Company's Legendary Support Team (LST) for ongoing user questions

Sample consulting engagement

Our primary goal is to assist your team in their transition to a new solution. Through our interviews with key staff, we will identify your objectives to focus on during our stay. Below you'll find an example schedule of a typical consulting engagement. Time invested into each phase varies based on client need.

Discovery Phase

The discovery phase is typically a phone or web interview that typically lasts a couple of hours

- Interview maintenance and operations managers/supervisors, technicians, operators
- Overview of application with key stakeholders
- Define workflow and use-cases within the applications
- Discuss change management and strategy

Data Loading and Configuration

Preparing Data is a key component of the service and requires client input, but the consultant will take care of the rest!

- Data review of existing data from previous CMMS system or data sets
- Map current data into AE setup and format
- Configure GIS Map Settings
- Review Map Layers
- GIS Layer Configuration and Syncing Assets
- Determine priority of data load to meet use-cases
- Review data in AE and discuss data management

Use-case setup and PM training

Setup workflow to meet use-cases and begin PM training

- Refinements to configuration, workflow and data as needed
- Build workflow to meet agreed use-cases
- Refine Request/Work Order templates to capture required data
- Training on creating and maintaining PMs with application Admins and Supervisors

Hands-on User Training

User training sessions by user role or function and typically last up to 90 minutes for up to 10-15 users

- Train end users – supervisors, technicians and requestors
- Hands on training of reactive workflow with Supervisors
- Mobile or Desktop training available for most user roles

Evaluation



At the conclusion of the consulting service, the consultant will forward notes to your project coordinator capturing what was accomplished and any recommended next steps. The project coordinator will schedule a follow-up call within 2 weeks of the consulting service. Ongoing communication until the project is complete will be through your Financial Force Community project.

Post Enablement Support

After data is loaded, the account configured, and users are trained the system is ready to roll-out

- Support go-live – adjust configuration, provide additional training and data entry support
- Review aspects of AE planned for future use
- Define follow-up tasks and next steps
- Define Post Launch Support point of contact

Project Assumptions

Company has made the following general assumptions in this SOW to derive the estimated cost for this project. It is the responsibility of Client to validate these assumptions and responsibilities before signing the Acceptance. Deviations from these assumptions may impact Company's ability to successfully complete the project. Any changes in scope, schedule, or costs will be documented by the Project Coordinator, whether there is a cost impact or not.

- Company is not responsible for delays caused by missing data or other configuration information that is required to be available prior to the consulting service. Having the requested data and configuration information available prior to the consulting service may minimize delays so progress can be made quickly.
- Company is not responsible for updating or making configuration changes to the client GIS data

Client Assumptions

- Configuration and data options may vary based on the version of Asset Essentials and the corresponding service level that was purchased.
- Client will have access to GIS system. *ArcGIS online Viewer licenses may be required.*
- Client will have access to personnel on their side to make changes to GIS.
- GIS layers should all have unique names and Global IDs for Asset-syncing to be successful.
- Client IT department is responsible for ensuring access to mobile devices, internet connections, email access and web link access to the application(s)
- The client will schedule time for the appropriate resources to be available to the consultant for all scheduled consulting activity. The success of this process is dependent on the attendance and full engagement of the key stakeholders. The client will also provide a dedicated room or area with adequate technology for a successful consulting service, including but not limited to monitor/projector, computers/tablets, quality phone connection, and wireless internet access.
- All key stakeholders who will take part in the goals and objectives and data portions of the consulting service have attended the recommended virtual classroom trainings prior to the service.
- Prior to the consulting service, the client will provide data for each record type in Excel or CSV format in one file and one sheet with one record and its associated information per row.
- If there is no existing Asset data, the consultant will guide the client to focus on safety and location-based PMs and inspections.



- Rescheduling or cancellation of the service within 2 weeks of the scheduled delivery date will result in a \$500 rescheduling fee.

Special Terms for Asset Essentials:

Asset Essentials pricing is based on a maximum storage limit of 200GB of data. Data storage that exceeds 200GB may subject to an additional fee of \$200 per year per additional 200GB of storage.



Order Form terms

- By accepting this Order Form, and notwithstanding anything to the contrary in any other purchasing agreement, Subscriber agrees to pay all relevant Fees for the full Services Term defined above.
- The "Effective Date" of the Agreement between Subscriber and Company is the date Subscriber accepts this Order Form.
- This Order Form and its Services are governed by the terms of the Brightly Software, Inc. Master Subscription Agreement found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software, Inc. ("Company") for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.
- To the extent professional services are included in the Professional Services section of this Order Form, the Professional Services Addendum found at <http://brightlysoftware.com/terms> (<http://brightlysoftware.com/terms>) is expressly incorporated into the Terms by reference.
- During the Term, Company shall, as part of Subscriber's Subscription Fees, provide telephone and email support ("Support Services") during the hours of 8:00 AM and 6:00 PM EST, (8:00 am – 8:00 pm EST for Community Development Services) Monday through Friday ("Business Hours"), excluding Company Holidays.
- Unless otherwise specified on this Order Form, Company maintains the right to increase Subscription Fees within the Services Term by an amount not to exceed the greater of 6% or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Service Terms will be charged at the then-current rate.
- Acceptance of this Order Form on behalf of a company or legal entity represents that you have authority to bind such entity and its affiliates to the order, terms and conditions herein. If you do not have such authority, or you do not agree with the Terms set forth herein, you must not accept this Order Form and may not use the Service.
- Proposal expires in sixty (60) days.

Subscriber shall use reasonable efforts to obtain appropriation in the full amount required under this Order Form annually. If the Subscriber fails to appropriate funds sufficient to maintain the Service(s) described in this Order Form, then the Subscriber may terminate the Service(s) at no additional cost or penalty by giving prior written notice documenting such non-appropriation. Subscriber shall use reasonable efforts to provide at least thirty (30) days prior written notice of non-appropriation. Subscriber agrees non-appropriation is not a substitute for termination for convenience, and further agrees Service(s) terminated for non-appropriation may not be replaced with functionally similar products or services prior to the expiration of the Services Term set forth in this Order Form. Subscriber will not be entitled to a refund or offset of previously paid, but unused Fees.

Additional information



Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Subscriber. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Subscriber. Tax exemption certifications can be sent to accountsreceivable@brightlysoftware.com (<mailto:accountsreceivable@brightlysoftware.com>).

Billing frequency other than annual is subject to additional processing fees.

Please reference Q-306282 on any applicable purchase order and email to accountsreceivable@brightlysoftware.com (<mailto:accountsreceivable@brightlysoftware.com>)

Brightly Software, Inc. maintains the necessary insurance coverage for its products and professional services, including but not limited to liability and errors & omissions coverage. Proof of insurance can be provided upon request.



Signature

Presented to:

Q-306282

August 01, 2022, 11:03:09 AM

Accepted by:

Printed Name

Signed Name

Title

Date

MASTER SUBSCRIPTION AGREEMENT

This Master Subscription Agreement (this “Agreement”) shall govern Subscriber’s (as defined below) access and use of the Services (as defined below) provided by Brightly Software (“Company”). BY ACCEPTING THIS AGREEMENT, EITHER BY CLICKING A BOX INDICATING ACCEPTANCE, BY RESELLER PURCHASE, BY EXECUTING AN ORDER FORM THAT REFERENCES THIS AGREEMENT OR BY OTHERWISE ACCESSING AND USING THE SERVICES, SUBSCRIBER AGREES TO THE TERMS OF THIS AGREEMENT. AS A RESULT, PLEASE READ ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT CAREFULLY.

IF THE INDIVIDUAL ENTERING INTO THIS AGREEMENT IS ACCEPTING ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, THE INDIVIDUAL REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, IN WHICH CASE THE TERMS “ACCOUNT” OR “SUBSCRIBER” SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF THE INDIVIDUAL ACCEPTING THIS AGREEMENT DOES NOT HAVE SUCH AUTHORITY, OR DOES NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, THE INDIVIDUAL MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE SERVICES.

Section 1.0 Ordering and Use of the Service**1.1 Company Cloud Service; Subscriber-Hosted Software.**

(a) *Company Cloud Service.* Unless otherwise specified on an applicable Order Form, Company Service shall be provided as Company-hosted, cloud Service. Company grants Subscriber a non-exclusive and non-transferable right to access and use the Service for the Term.

(b) *Subscriber-Hosted Software.* Where an applicable Order Form sets forth Subscriber-Hosted Software, subject to the provisions of this Agreement, Company grants Subscriber a non-exclusive and non-transferable license (with no right to sublicense) to install and use the software for the Term. In respect of such Subscriber-Hosted Software:

(i) Subscriber is responsible for installing and implementing the Subscriber-Hosted Software and any updates, enhancements or modifications, except for any Professional Services set forth on an applicable Order Form (i.e., implementation).

(ii) Subscriber may create copies of the Subscriber-Hosted Software to the extent strictly necessary to install and operate the Subscriber-Hosted Software for use in accordance with this Agreement, and to create backup and archival copies to the extent reasonably required in the normal operation of Subscriber systems. All such copies must include a reproduction of all copyright, trademarks or other proprietary notices contained in the original copy of the Subscriber-Hosted Software.

(iii) Subscriber is responsible for providing the Environment and ensuring the Environment functions properly, and for implementing appropriate data backup and security measures. “Environment” means the systems, networks, servers, equipment, hardware, software and other material specified in Documentation or an Order Form on which, or in connection with which, the Subscriber-Hosted Service will be used.

1.2 Ordering.

(a) *Ordering.* For the Company Services purchased, Company shall grant Subscriber Account Users access or use of the Service(s) and Professional Service(s) during their associated Term, including access and use of all of the Content contained in or made available through the Service(s), Subscriber agrees that its purchase is not contingent on the delivery of any future functionality or features, or dependent upon any oral or written public comments regarding future functionality or features. Subscriber agrees that it shall use the Service(s) solely for internal business purposes, and access and use of the Service(s) shall be limited to Account Users. Affiliates of either party may conduct business under this Agreement by executing an Order Form or other document that references this Agreement’s terms.

(b) *Account Setup.* To subscribe to the Service, Subscriber must establish its Account, which may only be accessed and used by its Account Users. To setup an Account User, Subscriber agrees to provide true and accurate information for such Account Users. Each Account User must establish and maintain personal, non-transferable Access Credentials, which shall not be shared with, or used by, any other individual. Subscriber must not create Account User(s) in a manner that intends to or has the effect of avoiding Fees, circumvents thresholds with the Account, or intends to violate the Agreement.

(c) *Subscriber Responsibilities.* With full responsibility for its Account Users, Subscriber shall: (i) take appropriate action to ensure that non-Account Users do not access or use the Service; (ii) ensure that all Account Users comply with all of the terms and conditions of this Agreement; (iii) be solely responsible for the accuracy, and appropriateness of all Subscriber Data created by Account Users using the Service; (iv) access and use the Service solely in compliance with the Documentation and all applicable laws, rules, directives and regulations (including those relating to export, homeland security, anti-terrorism, data protection and privacy); (v) allow e-mail notifications generated by the Service on behalf of Subscriber’s Account Users to be delivered to Subscriber’s Account Users; and (vi) promptly notify Company if Subscriber becomes aware of any unauthorized use of its Account.

(d) *Usage Restrictions.* Subscriber agrees that it shall not, and shall not permit any Third Party to, directly or indirectly: (i) modify, copy, create derivative works or attempt to derive the source code of the Service; (ii) assign, sublicense, distribute or otherwise make available the Service, to any Third Party, including on a timesharing, software-as-a-service or other similar basis; (iii) share Access Credentials or otherwise allow access or use the Service to provide any service bureau services or any services on a similar basis; (iv) use the Service in a way not authorized in writing by Company or for any unlawful purpose; (v) use the Service to store or transmit infringing, libelous, or otherwise unlawful or tortious material, or to store or transmit material in violation of Third Party privacy rights; (vi) attempt to tamper with, alter, disable, override, or circumvent any security, reliability, integrity, accounting or other mechanism, restriction or requirement of the Service; (vii) remove, obscure or alter any copyright, trademark, patent or proprietary notice affixed or displayed by or in the Service; (viii) perform load tests, network scans, penetration tests, ethical hacks or any other security auditing procedures on the Service; (ix) interfere with or disrupt the integrity or performance of the Service or the data contained therein; (x) access or use the Service in order to replicate applications, products or services offered by Company and/or otherwise build a competitive product or service, copy any features, functions or graphics of the Service or monitor the availability and/or functionality of the Service for any benchmarking or competitive purposes; (xi) under any circumstances, through a Third Party application, a Subscriber Application or otherwise, repackage or resell the Service, or any Company data; (xii) store, manipulate, analyze, reformat, print, and display the Content for personal use; and (xiii) upload or



code, scripts, batch files or any other form of scripting or coding into the Service. Notwithstanding the foregoing restrictions, in the event Subscriber has purchased a Subscription for Commercial Use (as such term is defined below), Subscriber shall be permitted to use the Service to provide Third Party services in cases where such Third Parties access the Subscriber provided applications or services, but where such Third Parties do not have the ability to install, configure, manage or have direct access to the Services. Company hereby agrees, subject to payment of the applicable fees, to permit such use and the terms of this Agreement, including references to “internal use” and/or “internal business operations” shall be deemed to include and permit such use (hereafter referred to as “Commercial Use”).

(e) **Additional Guidelines.** Company reserves the right to establish or modify its Service offerings, general practices and limits concerning use of the Service, and if applicable provide alternative Service offerings and practices, with approximately thirty (30) days’ prior notice. Company also reserves the right to block IP addresses originating a Denial of Service (DoS) attack. Company shall notify Subscriber should this condition exist and inform Subscriber of its action. Once blocked, an IP address shall not be able to access the Service and the block may be removed once Company is satisfied corrective action has taken place to resolve the issue.

(f) **Links to Third Party Websites.** To the extent that the Service links to any Third Party website, application or service, the terms and conditions thereof shall govern Subscriber’s rights with respect to such website, application or service, unless otherwise expressly provided Company. Company shall have no obligations or liability arising from Subscriber’s access and use of such linked Third Party websites, applications and services.

(g) **Beta Service.** From time to time, Company may make Beta Service available to Subscribers at no charge. Subscriber may choose to try such Beta Service or not in its sole discretion. Use of Beta Service is at Subscriber’s sole risk and may contain bugs or errors. Subscriber may discontinue use of the Beta Service at any time, in its sole discretion. Further, Company may discontinue any and all Beta Service availability at any time in its sole discretion without notice. NOTWITHSTANDING THE REPRESENTATIONS, WARRANTIES AND DISCLAIMERS IN SECTION 6, BETA SERVICE AND DOCUMENTATION, ARE PROVIDED ON AN “AS-IS” AND “AS AVAILABLE” BASIS, WITHOUT ANY WARRANTIES OF ANY KIND. COMPANY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. COMPANY SHALL HAVE NO INDEMNIFICATION OBLIGATIONS AND NO LIABILITY OF ANY TYPE WITH RESPECT TO THE BETA SERVICE UNLESS SUCH EXCLUSION IS UNENFORCEABLE UNDER APPLICABLE LAW IN WHICH CASE COMPANY’S LIABILITY WITH RESPECT TO THE BETA SERVICE PROVIDED SHALL NOT EXCEED \$500.00.

1.3 Proprietary Rights.

(a) Subscriber acknowledges and agrees that Company retains all ownership right, title, and interest in and to the Service, the Documentation and the Content, including without limitation all corrections, enhancements, improvements to, or derivative works thereof (collectively, “Derivative Works”), and in all Intellectual Property Rights therein or thereto. To the extent any Derivative Work is developed by Company based upon ideas or suggestions submitted by Subscriber to Company, Subscriber hereby irrevocably assigns all rights to use and incorporate Subscriber’s feedback, including but not limited to suggestions, enhancement requests, recommendations and corrections (the “Feedback”) relating to the Service, together with all Intellectual Property Rights related to such Derivative Works. Nothing contained in this Agreement shall be construed to convey to Subscriber (or to any party claiming through Subscriber) any Intellectual Property Rights in or to the Service, the Documentation and the Content, other than the rights expressly set forth in this Agreement

(b) Company acknowledges and agrees that Subscriber retains all ownership right, title, and interest in and to the Subscriber Data, including all Intellectual Property Rights therein or thereto. Notwithstanding the foregoing, Subscriber hereby grants Company and its Affiliates a non-exclusive, royalty-free license to: (i) access, display, copy, distribute, transmit, publish, disclose and otherwise use all or any portion of the Subscriber Data to fulfill its obligations under this Agreement. In addition, Subscriber hereby grants Company a non-exclusive, royalty-free right to use aggregated and de-identified data generated and/or derived by Company from the Subscriber Data (the “De-Identified Data”) in order to improve the Service and Company’s performance hereunder, including without limitation, submitting and sublicensing such De-Identified Data to Third Parties for analytical purposes, provided that Company shall take commercially reasonable efforts to conduct such de-identification in a manner that ensures that such De-Identification cannot be traced back to Subscriber or natural persons.

(c) Subscriber acknowledges the Services may utilize, embed or incorporate Third Party software and/or tools (each, a “Third-Party Tool”) under a license granted to Company by one or more applicable Third Parties (each, a “Third-Party Licensor”), which licenses Company the right to sublicense the use of the Third-Party Tool solely as part of the Services. Each such sublicense is nonexclusive and solely for Subscriber’s internal use and Subscriber shall not further resell, re-license, or grant any other rights to use such sublicense to any Third Party. Subscriber further acknowledges that each Third-Party Licensor retains all right, title, and interest to its applicable Third-Party Tool and all documentation related to such Third-Party Tool. All confidential or proprietary information of each Third-Party Licensor is Confidential Information of Company under the terms of this Agreement and shall be protected in accordance with the terms of Section 7.

Section 2.0 Company Responsibilities

2.1 Professional Services. To the extent Professional Services are included in the applicable Order Form and/or described in one or more statements of work, Subscriber agrees to abide by Company’s Professional Services Addendum. Each statement of work shall be effective, incorporated into and form a part of this Agreement when duly executed by an authorized representative of each of the parties. Each statement of work shall (i) describe the fees and payment terms with respect to the Professional Services being provided pursuant to such statement of work, (ii) identify any work product that will be developed pursuant to such statement of work, and (iii) if applicable, sets forth each party’s respective ownership and proprietary rights with respect to any work product developed pursuant to such statement of work.

2.2 Service Levels.

(a) Company shall use commercially reasonable efforts to make the Service available 99.9% of the time for each full calendar month during the Term, determined on a twenty-four (24) hours a day, seven (7) days a week basis (the “Service Standard”). Service availability for access and use by Subscriber(s) excludes unavailability when due to: (a) any access to or use of the Service by Subscriber or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Subscriber’s delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Subscriber’s or its Account User’s Internet connectivity; (d)



Force Majeure Event; (e) any failure, interruption, outage, or other problem with Internet service or Non-Company Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Service by Company pursuant to the terms of the Agreement. “Scheduled Downtime” means, with respect to any applicable Service, the total amount of time (measured in minutes) during an applicable calendar month when such Service is unavailable for the majority of Subscribers’ Account Users due to planned Service maintenance. To the extent reasonably practicable, Company shall use reasonable efforts to provide eight (8) hours prior electronic notice of Service maintenance events and schedule such Service maintenance events outside the applicable business hours.

2.3 Protection of Subscriber Data. Company shall maintain commercially reasonable administrative, physical, and technical safeguards for protection of the security, unauthorized access or disclosure of Subscriber Data. All data and information provided by Subscriber through its use of the Service is subject to Company’s Privacy Policy, which can be viewed by clicking the “Privacy” hypertext link located within the Service. By using the Service, Subscriber accepts and agrees to be bound and abide by such Privacy Policy. At all times during the Subscription term and upon written request of Subscriber within thirty (30) days after the effective date of termination or expiration of this Agreement, Subscriber data shall be available for Subscriber’s export and download. Following the thirty (30) days after termination or expiration, Company shall not be obligated to maintain Subscriber Data and may delete or destroy what remains in its possession or control unless prohibited by law.

(a) If applicable in the United States, if Subscriber is a “Covered Entity” under the Health Insurance Portability and Accountability Act of 1996 (as amended from time to time, “HIPAA”), and if Subscriber must reasonably provide protected health information as defined by HIPAA in order to use the Services, Company shall be Subscriber’s “Business Associate” under HIPAA, and Company and Subscriber shall enter into a Business Associate Agreement (the form of which shall be reasonably satisfactory to Company).

(b) If applicable in the United Kingdom, Switzerland or European Economic Area (EEA), both parties will comply with the applicable requirements of Data Protection Legislation. “Data Protection Legislation” means (i) the United Kingdom’s Data Protection Act 2018, and (ii) the General Data Protection Regulation (“GDPR”) and any national implementing laws, regulations or secondary legislation. Company and Subscriber agree that Company will not be processing any personal data on behalf of the Subscriber as “Data Controller” (defined in accordance with the Data Protection Legislation). Company will collect, use, disclose, transfer and store personal information when needed to administer this Agreement and for its operational and business purposes, in accordance with Data Protection Legislation. To the extent personal data from the UK, Switzerland or the EEA are processed by Company, the terms of a data processing addendum (“DPA”) must be signed by the parties. To the extent Company processes personal data, its binding corporate rules and the standard contract clauses shall apply, as set forth in the DPA. For standard contract clauses, Subscriber and Company agree that Subscriber is the data exporter and Subscriber’s acceptance of this Agreement or applicable Order Form shall be treated as its execution of the standard contract clauses.

Section 3.0 Third Party Interactions

3.1 Relationship to Third Parties. In connection with Subscriber’s use of the Service, at Subscriber’s discretion, Subscriber may: (i) participate in Third Party promotions through the Service; (ii) purchase Third Party goods and/or services, including implementation, customization, content, forms, schedules, integration and other services; (iii) exchange data, integrate, or interact between Subscriber’s Account, the Service, its application programming interface (“API”) and a Third Party provider; (iv) receive additional functionality within the user interface of the Service through use of the API; and/or (v) receive content, knowledge, subject matter expertise in the creation of forms, content and schedules. Any such activity, and any terms, conditions, warranties or representations associated with such Third Party activity, shall be solely between Subscriber and the applicable Third Party. Company shall have no liability, obligation or responsibility for any such Third Party correspondence, purchase, promotion, data exchange, integration or interaction. Company does not warrant any Third Party providers or any of their products or services, whether or not such products or services are designated by Company as “certified,” “validated,” “premier” and/or any other designation. Company does not endorse any sites on the Internet that are linked through the Service.

3.2 Ownership. Subscriber is the owner of all Third Party content and data loaded into the Subscriber Account. As the owner, it is Subscriber’s responsibility to make sure it meets its particular needs. Company shall not comment, edit or advise Subscriber with respect to such Third Party content and data in any manner.

Section 4.0 Fees and Payment.

4.1 Fees. Subscriber shall pay to Company all fees specified in Order Forms. Except as otherwise stated on the Order Form: (i) Subscription Fees are based on Services and subscriptions purchased, (ii) all Subscription Fee payment obligations are non-refundable and non-cancelable, and (iii) quantities purchased cannot be decreased during the relevant Services Term. The Subscription Fee for such Service subscription shall be invoiced upon commencement of the Services Term. Thereafter, Company shall make reasonable efforts to invoice Subscriber for each applicable Subscription Fee sixty (60) days prior to its commencement. Unless Subscriber provides written notice of termination in accordance with Section 5.1, Subscriber agrees to pay all fees no later than thirty (30) days after the receipt of Company’s applicable invoice. Subscriber is responsible for providing complete and accurate billing and contact information to Company and notifying Company promptly of any changes to such information.

4.2 Automatic Payments. If Subscriber is paying by credit card or Automated Clearing House (“ACH”), Subscriber shall establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the “Automatic Payment Method”). Upon establishment of such Automatic Payment Method, Company is hereby authorized to charge any applicable Subscription Fee using such Automatic Payment Method.

4.3 Overdue Charges. If any invoiced amount is not received by Company by the due date, without limiting Company’s rights or remedies, those overdue charges may accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum amount permitted by law, whichever is lower. Company reserves the right to condition an overdue Account’s future subscription renewals and Order Forms on shorter payment terms than those stated herein.

4.4 Taxes. Company’s fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including, for example, value-added, sales, use or withholding taxes, assessable by any jurisdiction whatsoever (collectively, “Taxes”). Subscriber is responsible for paying all Taxes associated with its purchases hereunder. If Company has the legal obligation to pay or collect Taxes for which Subscriber is responsible under



this Section 4.5, Company shall invoice Subscriber and Subscriber shall pay that amount unless Subscriber provides Company with a valid tax exemption certificate authorized by the appropriate taxing authority. Subscriber agrees to indemnify and hold Company harmless from any encumbrance, fine, penalty or other expense which Company may incur as a result of Subscriber's failure to pay any Taxes required hereunder. For clarity, Company is solely responsible for taxes assessable against Company based on its income, property and employees.

4.5 Purchases through Resellers. In the event Subscriber purchases the Services (including any renewals thereof) through an authorized reseller of Company, the terms and conditions of this Agreement shall apply and supersede any other agreement except for any terms and conditions related to fees, payment or Taxes. Such terms and conditions shall be negotiated solely by and between Subscriber and such authorized reseller. In the event Subscriber ceases to pay the reseller, or terminates its agreement with the reseller, Company shall have the right to terminate Subscriber's access to the Service at any time upon thirty (30) days' prior written notice to Subscriber unless Subscriber and Company have agreed otherwise in writing.

Section 5.0 Services Term and Termination

5.1 Services Term. This Agreement will commence on the Effective Date set forth on the Order Form and continues until all Service subscriptions hereunder have expired or have been terminated (the "Services Term"). Thereafter, except as stated on an applicable Order Form, the Services Term shall automatically renew for additional periods equal to the expiring subscription term or one year, whichever is longer, unless either party has provided written notice of its intent to terminate the Service subscription not less than forty-five (45) days prior to the expiration of the then-current Services Term applicable to the Service subscription.

5.2 Termination for Cause. Either party may terminate this Agreement (in whole or with respect to an Order Form or purchased from a reseller) by notice to the other party if (i) the other party commits a material breach of this Agreement and fails to cure such breach within thirty (30) days (except in the case of a breach of Section 7 in which case no cure period will apply) or (ii) the other party becomes the subject of a petition in bankruptcy or other similar proceeding. Company may, at its option, and without limiting its other remedies, suspend (rather than terminate) any Services if Subscriber breaches the Agreement (including with respect to payment of Fees) until the breach is remedied.

5.3 Effect of Termination. Termination or suspension of an individual Order Form or reseller purchase, will not terminate or suspend any other Order Form, reseller purchase or the remainder of the Agreement unless specified in the notice of termination or suspension. If the Agreement is terminated in whole, all outstanding Order Form(s) and reseller purchases will terminate. If this Agreement, any Order Form or reseller purchase is terminated, Subscriber agrees to pay all Fees owed up to the effective date of termination.

5.4 Survival. The following portions of this Agreement shall survive termination of this Agreement and continue in full force and effect: Sections 1, 2.3, 5.3, 6, 7 and 8.

Section 6.0 Representations, Warranties and Disclaimers

6.1 Representations. Each party represents that: (i) it has full right, title and authority to enter into this Agreement; and (ii) this Agreement constitutes a legal, valid and binding obligation of Subscriber, enforceable against it in accordance with its terms.

6.2 Warranties.

(a) Company represents and warrants that during the applicable Subscription Term that Service will perform materially in accordance with the applicable Documentation. For any breach of this warranty in Section 6.2(a), Subscriber's exclusive remedy and Company's entire liability shall be as described in Section 5.2.

(b) Company represents and warrants that all such Professional Services shall be performed in a professional and workmanlike manner in accordance with generally accepted industry standards. For any breach of this warranty in Section 6.2(b), Subscriber's exclusive remedy and Company's entire liability shall be the re-performance of the applicable Professional Services.

(c) SERVICE, CONTENT, DOCUMENTATION, STORED DATA AND BETA SERVICE ARE PROVIDED "AS-IS" AND AS AVAILABLE EXCLUSIVE OF ANY WARRANTY. EXCEPT AS EXPRESSLY STATED HEREIN, THE PARTIES MAKE NO REPRESENTATION, WARRANTY, OR GUARANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICES OR ANY CONTENT, DOCUMENTATION, STORED DATA OR BETA SERVICES. PARTIES SPECIFICALLY DISCLAIM ALL REPRESENTATIONS OR WARRANTIES WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

(d) Company's Services have not been tested in all situations under which they may be used. Subscriber is solely responsible for determining the appropriate uses for the Services and the results of such use; Company will not be liable for the results obtained through Subscriber's use of the Services. Company's Services are not specifically designed or intended for use in (i) storage of sensitive, personal information, (ii) direct life support systems, (iii) nuclear facility operations, or (iv) any other similar hazardous environment.

6.3 Indemnification.

(a) *Indemnity by Company.* Company shall defend and indemnify Subscriber from any loss, damage or expense (including reasonable attorneys' fees) awarded by a court of competent jurisdiction, or paid in accordance with a settlement agreement signed by Subscriber, in connection with any Third Party claim (each, a "Claim") alleging that Subscriber's use of the Service as expressly permitted hereunder infringes upon any intellectual property rights, patent, copyright or trademark of such Third Party, or misappropriates the trade secret of such Third Party; provided that Subscriber (x) promptly gives Company written notice of the Claim; (y) gives Company sole control of the defense and settlement of the Claim; and (z) provides to Company all reasonable assistance, at Company's expense. If Company receives information about an infringement or misappropriation claim related to the Service, Company may in its sole discretion and at no cost to Subscriber: (i) modify the Service so that it no longer infringes or misappropriates, (ii) obtain a license for Subscriber's continued use of the Service, or (iii) terminate this Agreement (including Subscriber's Service subscriptions and Account) upon prior written notice and refund to Subscriber any prepaid Subscription Fee covering the remainder of the Term of the terminated Service subscriptions. Notwithstanding the foregoing, Company shall have no liability or obligation with respect to any Claim that is based upon or arises out of (A) use of the Service in combination with any software or hardware not expressly authorized by Company, (B) any modifications or configurations made to the Service by Subscriber without the prior written consent of Company, and/or (C) any action taken by Subscriber relating to use of the Service that is not permitted under the terms of this Agreement. This Section 6.3(a) states Subscriber's exclu



remedy against Company for any Claim of infringement or misappropriation of a Third Party's Intellectual Property Rights related to or arising from Subscriber's use of the Service.

(b) To the extent permitted by law, Subscriber shall defend and indemnify Company from any loss, damage or expense (including reasonable attorneys' fees) awarded by a court of competent jurisdiction, or paid in accordance with a settlement agreement signed by Company, in connection with any Claim alleging that the Subscriber Data, or Subscriber's use of the Service in breach of this Agreement, infringes upon any patent, copyright or trademark of such Third Party, or misappropriates the trade secret of such Third Party; unless applicable laws prohibit public entities from such indemnification and provided that Company (x) promptly gives Subscriber written notice of the Claim; (y) gives Subscriber sole control of the defense and settlement of the Claim; and (z) provides to Subscriber all reasonable assistance, at Subscriber's expense. This Section 6.3(b) states Company's exclusive remedy against Subscriber for any Claim of infringement or misappropriation of a Third Party's Intellectual Property Rights related to or arising from the Subscriber Data or Subscriber's use of the Service.

6.4 Limitation of Liability. IN NO EVENT SHALL COMPANY, IN THE AGGREGATE, BE LIABLE FOR DAMAGES TO SUBSCRIBER IN EXCESS OF THE AMOUNT OF SUBSCRIPTION FEES PAID BY SUBSCRIBER TO COMPANY PURSUANT TO THIS AGREEMENT DURING THE TWELVE MONTHS PRIOR TO THE FIRST ACT OR OMISSION GIVING RISE TO THE LIABILITY. UNDER NO CIRCUMSTANCES SHALL COMPANY HAVE ANY LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT OR OTHERWISE FOR LOSS OF PROFITS, OR CONSEQUENTIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR PUNITIVE DAMAGES, EVEN IF COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OCCURRING, AND WHETHER SUCH LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR PRODUCTS LIABILITY. NOTHING IN THIS SECTION SHALL LIMIT SUBSCRIBER'S PAYMENT OBLIGATIONS UNDER SECTION 4.

Section 7.0 Confidentiality

7.1 Definition of Confidential Information. "Confidential Information" means any non-public information and/or materials maintained in confidence and disclosed in any form or medium by a party under this Agreement (the "Disclosing Party") to the other party (the "Receiving Party"), that is identified as confidential, proprietary or that a reasonable person should have known, was the Confidential Information of the other party given the nature of the circumstances or disclosure, or as otherwise defined as Confidential Information, trade secrets, and proprietary business information as provided under applicable state law and exempted from disclosure by the applicable statute. Confidential Information may include without limitation: information about clients, services, products, software, data, technologies, formulas, processes, know-how, plans, operations, research, personnel, suppliers, finances, pricing, marketing, strategies, opportunities and all other aspects of business operations and any copies or derivatives thereof. Confidential Information includes information belonging to a Third Party that may be disclosed only under obligations of confidentiality. Notwithstanding the foregoing, Confidential Information shall not include information that Receiving Party can demonstrate: (a) is or becomes generally known to the public without breach of any obligation by Receiving Party; (b) is received from a Third Party without breach of any obligation owed to Disclosing Party; or (c) is or has been independently developed by Receiving Party without the benefit of Confidential Information.

7.2 Protection of Confidential Information. The Receiving Party agrees that it shall: (i) use the Confidential Information solely for a purpose permitted by this Agreement, (ii) use the same degree of care as Receiving Party uses with its own Confidential Information, but no less than reasonable care, to protect Confidential Information and to prevent any unauthorized access, reproduction, disclosure, or use of any of Confidential Information; and (iii) restrict access to the Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who are prohibited from disclosing the information by a contractual, legal or fiduciary obligation no less restrictive than this Agreement. Receiving Party shall not use, reproduce, or directly or indirectly allow access to the Confidential Information except as herein provided or export Confidential Information to any country prohibited from obtaining such information under any applicable laws or regulations.

7.3 Compelled Disclosure. If Receiving Party is required to disclose any Confidential Information to comply with law, to the extent legally permitted, Receiving Party shall: (a) give the Disclosing Party reasonable prior written notice to permit Disclosing Party to challenge or limit any such legally required disclosure; (b) disclose only that portion of the Confidential Information as legally required to disclose; and (c) reasonably cooperate with Disclosing Party, at Disclosing Party's request and expense, to prevent or limit such disclosure.

7.4 Records Requests. To the extent permitted by law, Subscriber shall treat as exempt from treatment as a public record, and shall not unlawfully disclose in response to a request made pursuant to any applicable public records law, any of Company's Confidential Information. Upon receiving a request to produce records under any applicable public records or similar law, Subscriber shall immediately notify Company and provide such reasonable cooperation as requested by Company and permitted by law to oppose production or release of such Company Confidential Information.

7.5 Remedies. Receiving Party shall promptly notify Disclosing Party if it becomes aware of any unauthorized use or disclosure of Disclosing Party's Confidential Information and agrees to reasonably cooperate with Disclosing Party in its efforts to mitigate any resulting harm. Receiving Party acknowledges that Disclosing Party would have no adequate remedy at law should Receiving Party breach its obligations relating to Confidential Information and agrees that Disclosing Party shall be entitled to enforce its rights by obtaining appropriate equitable relief, including without limitation a temporary restraining order and an injunction.

Section 8.0 Miscellaneous

8.1 Compliance with Laws. Each party will comply with all laws and applicable government rules and regulations insofar as they apply to such party in its performance of this Agreement's rights and obligations.

8.2 Publicity. Company is permitted to: (i) include Subscriber's name and logo in accordance with Subscriber's trademark guidelines; and (ii) list the Services selected by Subscriber, in public statements and client lists. Subscriber agrees to participate in press releases, case studies and other collateral using quotes or requiring active participation, the specific details of which shall be subject to mutual consent.

8.3 Relationship of the Parties. Company is performing pursuant to this Agreement only as an independent contractor. Company has the sole obligation to supervise, manage, contract, direct, procure, perform or cause to be performed its obligations set forth in this Agreement, except as otherwise agreed upon by the parties. Nothing set forth in this Agreement shall be construed to create the relationship of principal and agent bet



Company and Subscriber. Company shall not act or attempt to act or represent itself, directly or by implication, as an agent of Subscriber or its affiliates or in any manner assume or create, or attempt to assume or create, any obligation on behalf of, or in the name of, Subscriber or its affiliates.

8.4 Waiver. No failure or delay by either party in enforcing any of its rights under this Agreement shall be construed as a waiver of the right to subsequently enforce any of its rights, whether relating to the same or a subsequent matter.

8.5 Assignment. Subscriber shall have no right to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement to any Third Party and any attempt to do so shall be null and void. Company shall have the full ability to transfer, assign or sublicense this Agreement or any of its rights, interests or obligations under this Agreement.

8.6 Force Majeure. Subject to the limitations set forth below and except for fees due for Service rendered, neither party shall be held responsible for any delay or default, including any damages arising therefrom, due to any act of God, act of governmental entity or military authority, explosion, epidemic casualty, flood, riot or civil disturbance, war, sabotage, unavailability of or interruption or delay in telecommunications or Third Party services, failure of Third Party software, insurrections, any general slowdown or inoperability of the Internet (whether from a virus or other cause), or any other similar event that is beyond the reasonable control of such party (each, a "Force Majeure Event"). The occurrence of a Force Majeure Event shall not excuse the performance by a party unless that party promptly notifies the other party of the Force Majeure Event and promptly uses its best efforts to provide substitute performance or otherwise mitigate the force majeure condition.

8.7 Entity, Governing Law, Notices and Venue. All notices, instructions, requests, authorizations, consents, demands and other communications hereunder shall be in writing and shall be delivered by one of the following means, with notice deemed given as indicated in parentheses: (a) by personal delivery (when actually delivered); (b) by overnight courier (upon written verification of receipt); (c) by business mail (upon written verification of receipt); or (d) except for notice of indemnification claims, via electronic mail to Subscriber at the e-mail address maintained on Subscriber's Account and to Company at notice@brightlysoftware.com. The Company entity entering into this Agreement, the address to which notices shall be directed under this Agreement and the law that will apply in any dispute or lawsuit arising out of or in connection with this Agreement shall depend upon where Subscriber is domiciled:

(a) In the United States and all other domiciles not otherwise mentioned, the Company entity is Brightly Software, Inc., a Delaware corporation, notices shall be addressed to 11000 Regency Parkway, Suite 400, Cary, NC 27518, Attn: General Counsel, governing law shall be Delaware and the courts with exclusive jurisdiction shall be Delaware without regard to the principles of conflicts of laws, unless Subscriber is a public entity in which case this Agreement shall be governed by the state law where it is domiciled.

(b) In Canada, the Company entity is Brightly Software Canada, Inc., an Ontario corporation, notices shall be addressed to Bay Adelaide Centre, 333 Bay Street, Suite 2400, PO Box 20, Toronto, ON, M5H 2T6 Attn: Brightly Software General Counsel, governing law shall be Ontario and the courts with exclusive jurisdiction shall be Toronto, Ontario, Canada without regard to the principles of conflicts of laws.

(c) In the United Kingdom or a country in Europe, the Company entity is Confirm Solutions Limited, a limited company in England, notices shall be addressed to Central House Unit C Compass Centre North, Chatham Maritime, Chatham, England, ME4 4YG, Attn: General Counsel, governing law shall be England and the courts with exclusive jurisdiction shall be London, England without regard to the principles of conflicts of laws.

(d) In Australia, New Zealand, a country in Asia or the Pacific region, the Company entity is Assetic Australia Pty Ltd, a proprietary limited company in Australia, notices shall be addressed to Level 9, 257 Collins Street, Melbourne, VIC 3000 Australia, Attn: General Counsel, governing law shall be Australia and the courts with exclusive jurisdiction shall be New South Wales, Australia without regard to the principles of conflicts of laws.

8.8 Interpretation of Agreement. The Section headings contained in this Agreement are solely for the purpose of reference, are not part of the agreement of the parties, and shall not affect in any way the meaning or interpretation of this Agreement. Any reference to any federal, state, local or foreign statute or law shall be deemed to refer to all rules and regulations promulgated thereunder, unless the context requires otherwise.

8.9 No Third Party Beneficiaries. No person or entity not a party to the Agreement shall be deemed to be a Third Party beneficiary of this Agreement or any provision hereof.

8.10 Severability. The invalidity of any portion of this Agreement shall not invalidate any other portion of this Agreement and, except for such invalid portion, this Agreement shall remain in full force and effect.

8.11 Entire Agreement. This Agreement, including any applicable Order Form, is the entire agreement between Subscriber and Company regarding Subscriber's use of the Service and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and signed by the party against whom the modification, amendment or waiver is to be asserted. The parties agree that any term or condition stated in any purchase order or in any other order documentation is void. In the event of any conflict or inconsistency between the documents, the order of precedence shall be (1) the applicable Order Form, (2) any schedule or addendum to this Agreement, and (3) the content of this Agreement.

8.12 Export Compliance. The Service, Professional Service, Content or other technology Company may make available, and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. Each party represents that it is not named on any U.S. government denied-party list. Subscriber shall not permit any Account User to access or use any Service, Content or other Company technology in a U.S.-embargoed country or region or in violation of any U.S. export law or regulation.

8.13 Anti-Corruption. Neither party has received or been offered any illegal or improper bribe, kickback, payment, gift, or thing of value from an employee or agent of the other party in connection with this Agreement. Reasonable gifts and entertainment provided in the ordinary course of business do not violate the above restriction. If Subscriber learns of any violation of the above restriction, Subscriber shall immediately notify Company.

8.14 Cooperative Use. With Subscriber's approval, the market research conducted by Subscriber during its selection process for the Services may be extended for use by other jurisdictions, municipalities, and government agencies of Subscriber's state. Any such usage by other entities must be in accordance with ordinance, charter, and/or procurement rules and regulations of the respective political entity.

8.15 Modifications. Company may revise the terms of this Agreement from time-to-time and shall post the most current version of this Agreement on its website. If a revision meaningfully reduces Subscriber's rights, Company shall notify Subscriber.



8.16 Exclusions/Suspensions. Company confirms that it has not been excluded, debarred or suspended from participation in any governmental program, including but not limited to Medicare, Medicaid, or Medi-Cal payor programs, and is not the subject of any investigation regarding participation in such programs, and has not been convicted of any crime relating to any governmental program. Company agrees to notify Subscriber immediately if Company becomes aware of any adverse action related to Company's eligibility to participate in a governmental program.

8.17 USA Government Subscribers. The Service and its Documentation and Content are "Commercial Items," "Commercial computer software" and "Computer software documentation" as defined in the Federal Acquisition Regulations ("FAR") and Defense Federal Acquisition Regulations Supplement ("DFARS"). Pursuant to FAR 12.211, FAR 12.212, DFARS 227.7202, as revised, the U.S. Government acquires the Service and its Documentation and Content subject to the terms of this Agreement.

Section 9.0 Definitions

As used in this Agreement, the following terms shall have the meanings set forth below:

9.1 "Access Credentials" means any user name, identification number, password, license or security key, security token, PIN or other security code, method, technology or device used, alone or in combination, to verify an individual's identity and authorization to access and use the Service.

9.2 "Account" means Subscriber's specific account where Subscriber subscribes to access and use Service(s).

9.3 "Account User" means each employee, consultant and contractor of Subscriber that has been granted Access Credentials.

9.4 "Affiliate" means, with respect to any legal entity, any other legal entity that (i) controls, (ii) is controlled by or (iii) is under common control of such legal entity. A legal entity shall be deemed to "control" another legal entity if it has the power to direct or cause the direction of the management or policies of such legal entity, whether through the ownership of voting securities, by contract, or otherwise.

9.5 "Beta Service" means Company Service or functionality that may be made available to Subscriber to try at its option at no additional charge that is clearly designated as beta, pilot, limited release, early adoption, non-production, sandbox, evaluation or a similar description.

9.6 "Content" means all of the Company audio and visual information, documents, content, materials, products and/or software contained in, or made available through, the Service.

9.7 "Documentation" means the user documentation relating to the Service provided to Subscriber by Company, including but not limited to descriptions of the functional, operational and design characteristics of the Service.

9.8 "Brightly Software" or "Company" means Brightly Software, Inc., Brightly Software Canada, Inc., Assetic Australia Pty Ltd, Confirm Solutions Limited, Facility Health, Inc. and Energy Profiles Limited together with their affiliates, successors and assigns.

9.9 "Company Data" means all data, information, Documentation and other Content provided by or on behalf of Company to any of the Company Services.

9.10 "Intellectual Property Rights" means all ideas, concepts, designs, drawings, packages, works of authorship, processes, methodologies, information, developments, materials, inventions, improvements, software, and all intellectual property rights worldwide arising under statutory or common law, including without limitation, all (i) patents and patent applications owned or licensable by a party hereto; (ii) rights associated with works of authorship, including copyrights, copyright applications, copyright registrations, mask work rights, mask work applications and mask work registrations; (iii) rights related to protection of trade secrets and Confidential Information; (iv) trademarks, trade names, service marks and logos; (v) any right analogous to those set forth in clauses (i) through (iv); and (vi) divisions, continuations, renewals, reissues and extensions of the foregoing (as and to the extent applicable) now existing, hereafter filed, issued or acquired.

9.11 "Order Form" means Company's ordering document or online purchasing form used to order Company Services. By entering into an Order Form, Affiliate(s) agree to be bound by the terms of this Agreement as if an original party.

Company

9.12 "Professional Service" means the professional, technical, consulting and/or other services, excluding support services, to be performed by Company that are ordered by Subscriber on an Order Form or provided without charge (if applicable).

9.13 "Service" or "Services" means Company's branded offerings of Software-as-a-Service (SaaS) applications, products and services made available by Company, as updated, enhanced or otherwise modified from time-to-time. Company

9.14 "Subscriber" means the legal entity identified on the Account, on behalf of itself and its Affiliates, employees and subcontractors.

9.15 "Subscriber Data" means all data, information and other content provided by or on behalf of Subscriber to the Service, including that which the Account Users input or upload to the Service.

9.16 "Subscriber-Hosted Software" means Company's suite of Software-as-a-Service (SaaS) software applications, as updated, enhanced or otherwise modified from time-to-time that are: (i) ordered by Subscriber on an Order Form or provided without charge (if applicable) and made available by Company, including mobile components, and (ii) granted a non-exclusive and non-transferable license (with no right to sublicense) to install and use software for the Term.

9.17 "Subscription Fee" means the fee invoiced to Subscriber by Company prior to the Services Term, which is required to be paid in order for Subscriber to be permitted to access and use the Service.

9.18 "Third Party" means a party other than Subscriber or Company.

ADDENDUM TO MASTER SUBSCRIPTION AGREEMENT

This Addendum (“Addendum”) to the Master Subscription Agreement (“Agreement”), made and entered into this, the 16th day of August 2022, and between the City of Dripping Springs, Texas (hereinafter referred to as the “City” or “Subscriber”) and Brightly Software Inc. (hereinafter referred to as "Contractor" or “Company”), is understood and agreed to be as set forth herein:

1. **Injuries/Insurance:** Contractor shall provide proof of insurance as stated in the Statement of Work.
2. **Assignment:** Except that Contractor shall have the full ability to transfer or assign the Agreement to the surviving entity in a merger or consolidation or to a purchaser of substantially all of its assets without the written consent of the City, Contractor's obligation under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of City.
3. **Mandatory Disclosures:** Texas law requires that vendors make certain disclosures. Prior to the effective date of this Contract, the Contractor has submitted to the City a copy of the Conflict-of-Interest Questionnaire form (CIQ Form) approved by the Texas Ethics Commission (Texas Local Government Code Chapter 176). Prior to the effective date of this Contract, the Contractor must fill out Form 1295, as required by the Texas Ethics Commission, and submit it to the City. The form may be found here: <https://www.ethics.state.tx.us/filinginfo/QuickFileAReport.php>
4. **Incorporation of Addendum :** This Addendum is incorporated into the Contractor’s Agreement by reference.

CITY OF DRIPPING SPRINGS

BRIGHTLY SOFTWARE, INC

Bill Foulds, Jr., Mayor

Brian Benfer, SVP Sale

ATTEST:

Andrea Cunningham, City Secretary

Conflict of Interest Disclosure Statement

Texas Local Government Code, Chapter 176

Vendors are required to file a Conflict of Interest Questionnaire with the District if a relationship exists between the vendor's company and an officer of the District. Vendors are encouraged to review and become familiar with all disclosure requirements of Texas Local Government Code, Chapter 176.

Conflicts of interest exist if:

1. the person has employment or other business relationship with the local government officer or a family member resulting in the officer or family member receiving taxable income; or
2. the person has given the local government officer or family member one or more gifts (excluding food, lodging, transportation, and entertainment) that have an aggregate value of more than \$250 in the twelve-month period preceding the date the officer becomes aware of an executed contract or consideration of the person for a contract to do business with the District.

Disclosure is required from vendors regarding each affiliation or business relationship between the vendor and:

1. an officer of the District;
2. an officer of the District that results in the officer or family member receiving taxable income;
3. an officer of the District that results in the vendor receiving taxable income that does not come from the District;
4. a corporation or other business entity in which an officer of the District serves as an officer or director, or holds an ownership interest of 10% or more;
5. an employee or contractor of the District who makes recommendations to an officer of the District regarding the expenditure of money;
6. an officer of the District who appoints or employs an officer of the District that is the subject of the questionnaire; and
7. any person or entity that might cause a conflict of interest with the District.

Forms must be filed:

1. No later than the seventh business day after the date that the person begins contract discussions or negotiations with the government entity, or submits to the entity an application, response to a request for proposal or bid, correspondence, or other writing related to a potential agreement with the entity.
2. The Vendor also shall file an updated questionnaire:
 - a. not later than September 1 of each year in which a covered transaction is pending, and
 - b. the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.
3. A vendor is not required to file an updated questionnaire if the person had filed an updated statement on or after June 1, but before September 1 of the year.

Officers of the Little Elm Independent School District are:

Jason Olson - President - Place 5
 Dr. Monique Thompson – Vice President - Place 1
 DeLeon English – Secretary - Place 4
 David Montemayor - Trustee - Place 7
 Mary Watkins - Trustee - Place 6
 Alex Flores - Trustee - Place 2
 Vacant - Trustee - Place 3

Daniel Gallagher, Superintendent of Schools

If no conflict of interest exists, you must fill out Box 1 and type N/A on Box 3 of the CIQ form, sign and date it.

If the District is awarding a contract to the vendor, vendor must submit the form to LEISD's Purchasing Department via email at bsanchezgonzales@littleelmisd.net. Individuals required to file for any reason other than participation in a procurement process are to submit the completed form to the above email address or to the following address:

Little Elm Independent School District
 Business Services – Purchasing
 Attn: CIQ Form
 400 Lobo Lane, Little Elm, TX 75068

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY	
Date Received	

1 Name of vendor who has a business relationship with local governmental entity.
 Brightly Software, Inc.

2 **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None
 Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No None

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

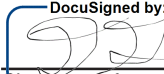
Yes No None

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

None

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

DocuSigned by:

 Signature of vendor doing business with the governmental entity

CFO

7/20/2022 | 5:04:57 PM EDT
 Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Roman Baligad, Emergency Management Coordinator

Council Meeting Date: August 18, 2022

Agenda Item Wording: **Discuss and consider approval of an ordinance of the City of Dripping Springs amending Article 16 (Public Ways and Places) of the Dripping Springs Code of Ordinance to Amend Section 16.02.034 Definitions and Add Section 16.02.066 Canopy Safety. Sponsor: Council Member Wade King.**

Agenda Item Requestor:

Summary/Background: Accidents caused by poorly secured canopies, at large events where there are large numbers of canopies being used by vendors, occur regularly. The goal of this ordinance is to mitigate and protect the public as well as vendors from these types of accidents.

**Commission
 Recommendations:**

**Recommended
 Council Actions:** City staff recommends approval.

Attachments:

Next Steps/Schedule:

CITY OF DRIPPING SPRINGS

ORDINANCE No. 2022-28

AN ORDINANCE OF THE CITY OF DRIPPING SPRINGS, TEXAS, AMENDING ARTICLE 16 (PUBLIC WAYS AND PLACES) OF THE DRIPPING SPRINGS CODE OF ORDINANCE TO AMEND SECTION 16.02.034 DEFINITIONS AND ADD SECTION 16.02.066 (CANOPY SAFETY); PROVIDING FOR THE FOLLOWING; FINDINGS OF FACT; EFFECTIVE DATE; REPEALER; SEVERABILITY; AND PROPER NOTICE AND MEETING.

WHEREAS, the City of Dripping Springs City Council has obtained and reviewed information concerning canopy safety and their use within the City; and

WHEREAS, most accidents at street festivals and markets involve wind-blown tents, canopies, and umbrellas; and,

WHEREAS, numerous festival organizers have developed guidelines, rules, regulations, and best-practices to minimize or eliminate injury caused by high winds; and

WHEREAS, the purpose of Section 16.02.066 is to establish canopy standards for the Farmers Market and other City sponsored events; and

WHEREAS, the City Council of the City of Dripping Springs seeks to regulate canopies in order to ensure safety at city events and on city property; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City.

NOW, THEREFORE, BE IT ORDAINED by the Dripping Springs City Council:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Chapter 16 of the City of Dripping Springs Code of Ordinances is amended so to read in accordance with *Attachment A*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

3. REPEALER

All ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, the 16th day of August 2022, by a vote of ___ (ayes) to ___ (nays) to ___ (abstentions) of the City Council of Dripping Springs, Texas.

CITY OF DRIPPING SPRINGS:

Bill Foulds, Jr., Mayor

ATTEST:

Andrea Cunningham, City Secretary

Attachment "A"

CHAPTER 16 – PUBLIC WAYS AND PLACES
ARTICLE 16.02. – PARKS AND RECREATION
DIVISION 2. – PARK RULES

Sec. 16.02.034. - Definitions.

* * *

Canopy: A light roof-like structure, consisting of a fixed or movable frame covered with approved cloth or plastic, with the purpose of providing protection from sun and rain. In this chapter, it refers to temporarily erected structures for special events.

* * *

Sec. 16.02.066. –Canopy Safety

- (a) Any individual who uses a canopy or similar structure on city property, including inside the Dripping Springs Ranch Park, at a city event, or at a city-sponsored event is required to properly anchor the canopy or similar structure. Any individual who does not properly secure their canopy or similar structure will not be allowed to erect or maintain a canopy or similar structure on city property or at a city event or city-sponsored event.
- (1) Each 10’X10’ canopy leg shall have no less than 25 pounds anchoring each leg.
 - (2) Each 10’X20’ canopy shall have 50 pounds anchoring each leg.
 - (3) Other size canopies shall be properly anchored in proportion to the sizes and weights listed above or as otherwise directed by city staff.
- (b) At the direction of city staff, a canopy or similar structure, may be required to be removed and stored especially in the case of inclement weather conditions before, during, or after an event. Canopies shall be promptly and safely removed and stored upon direction by city staff.
- (c) All weights and canopy tie-downs shall be safely secured and shall:
- (1) Be set-up and secured with appropriate weights at the same time;
 - (2) Avoid causing a tripping hazard;
 - (3) Avoid stretched out lines or cords;
 - (4) Ensure weights have soft edges;
 - (5) Be tethered with lines that are clearly visible;
 - (6) Have soft edges to avoid causing cuts and scrapes;
 - (7) Be securely attached; and
 - (8) Be on the ground and not above people’s heads.
- (d) Removal and Storage of Canopy. Removal of the canopy and weights shall occur safely at the same time.
- (e) Allowed Canopy Weights
- (1) Pre-Filled Cement or Duracast Canopy Weights: Pre-filled cement weights with pre-cut leg openings generally range for 5-10 pounds and are stackable.
 - (2) Cast Iron Weights: Cast iron weights convenient and generally range for 10-20 pounds per piece. These weights are stackable and easy to set-up and take down.

- (3) Buckets:
- (A) Cement Filled:
- i. Minimum 2.5-gallon bucket
 - ii. Filling an empty bucket with cement and tying this to each corner of the tent with a rope or cord.
 - iii. It is insufficient to place the bucket on the feet of the canopy.
- (B) Water or sand Filled:
- i. Minimum 3 gallon buckets.
 - ii. Weight between 24-40 pounds each depending on the fill.
- (4) PVC Cement-Filled Pipe - These canopy weights are capped and filled with cement and can be hung on the inside of canopy poles as long as it is secured so that it does not collide with a person and is below the height of people.
- (5) Sandbag Weights – Sandbag weights that are specially made for securing canopies and weigh at least 25 pounds filled with sand. These sandbag weights are vertical and can be strapped to the legs of the canopy.
- (6) Other types of weights approved by the Emergency Management Coordinator in writing.
- (f) Prohibited Canopy Weights
- (1) One Gallon Water Jugs.
 - (2) Stakes.
 - (3) Tying.
 - (4) Sandbags – Sandbags that cannot be placed upright and securely tied to the tent or canopy should not be used.
 - (5) Cinder Blocks.
 - (6) Dilapidated, broken, or other unsafe weights.
- (g) A violation of this section constitutes an offense. A person who violates, causes, allows or permits a violation this section designated as an offense commits a misdemeanor punishable by a fine not exceeding \$500.00.



STAFF REPORT
City of Dripping Springs
PO Box 384
511 Mercer Street
Dripping Springs, TX 78620

Submitted By: Andrea Cunningham, City Secretary

Council Meeting Date: August 16, 2022

Agenda Item Wording: **Discuss and consider the appointment of one (1) member to Place 2 of the Tax Increment Reinvestment Zone (TIRZ) No. 1 & No 2 Board for an unexpired term ending December 31, 2023.**

Agenda Item Requestor: Andrea Cunningham, City Secretary

Summary/Background: *Member Responsibilities*

Section 2.04.224: The TIRZ board shall act as an advisory board to the city council in the operation and administration of the TIRZ; all action by the board is subject to city council approval. The authority and responsibility of the board expressly includes:

- (1) Make recommendations to the city council regarding the administration of this division.
- (2) Make recommendations to the city council regarding agreements that are necessary or convenient to implement the project plan and reinvestment zone financing plan.
- (3) Make recommendations to the city council regarding agreements with local governments or political subdivisions for management of the zone or implementing the project plan and reinvestment zone financing plan.
- (4) Make recommendations to the city council regarding the expenditure of TIRZ funds related to development and redevelopment of land within the zone, in conformance with the following process.
- (5) Acting as the lead entity in working with other boards and commissions regarding incentives, regulations, infrastructure and all other physical and economic development decisions related to the TIRZ district.
- (6) Providing a progress report to the city council annually, or as requested by the city council.

Member Selection

Section 2.04.221:

- (a) There is hereby created within the city a tax increment reinvestment zone board that consists of seven regular board members to be appointed by place as follows:
 - (1) City council appointment of places one through five at-large members; and
 - (2) County commissioners court appointment of places six and seven.

- (b) Board member seats appointed by the county commissioners court are contingent on the county's participation in the tax increment reinvestment zone. If the county does not participate, or ceases participation, in the tax increment reinvestment zone, the board member seats in subsection (a)(2) above shall be filled by city council.

Member Qualifications

Section 2.04.222: All regular board members shall be at least 18 years of age and a resident of the county. Any regular board member who ceases to possess such qualifications shall automatically be deemed to have vacated their membership on the board.

Officer Appointments – There are no officer appointments at this time.

Section 2.04.225: The city council shall appoint a chair, as established in section 311.009.f of the Local Government Code, for a term of one year, beginning in January. The board may appoint other officers as it may establish in its bylaws.

Current Membership

Member	Term	Seat
Dave Edwards, Chair	12/31/22	Place 1
VACANT	12/31/23	Place 2
Taline Manassian, Vice Chair	12/31/22	Place 3
James Alexander	12/31/23	Place 4
Missy Atwood	12/31/22	Place 5
Susan Kimball	12/31/23	Place 6
Walt Smith	12/31/22	Place 7
Bob Richardson	NA	Advisory Member

Vacancies and Applications

A vacancy was created on the board July 26, 2022, when Russell Collins resigned to serve on the Economic Development Committee. The city advertised the vacancy on the website July 18 – 22 and received no applications.

Two applicants who were not appointed by the Economic Development Commission were referred for interview for the TIRZ Board by Mayor Pro Tem Manassian, who participated in interviews for the EDC – Craig Starcher and Becky Atkins.

Both applicants were interviewed August 3rd and the TIRZ Board provided a recommendation for appointment at their August 8th meeting.

- Board Recommendations:** The Board recommended the appointment of Craig Starcher by a vote of 5 to 0.
- Recommended Council Actions:** Staff recommends the appointment of one (1) member to the TIRZ No. 1 & No. 2 Board for an unexpired term ending December 31, 2023.
- Attachments:**
1. Russell Collings Resignation Letter
 2. Becky Atkins Application
 3. Craig Starcher Application
- Next Steps/Schedule:**
1. Inform applicants of Council decision and email welcome and denial letters.
 2. Update roster and website
 3. Notify board of appointment

Project Status Report

Permits Created From 6/30/2022 to 8/1/2022

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Item 14.

Project #	Status	Address	Description	WO #	Work Type	Specific Use	Inspection Type	WO Status	Inspector	Inspection Date
2022-68	Closed	, Street and ROW Maint, TX 78620	Street and ROW Maint. (Jul. WO's)	18201506	N/A	Street/Roads	Work Planned	Completed	Sonny Garza	07/12/2022
				18291324	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/01/2022
				18291310	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/01/2022
				18291319	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/01/2022
				18291313	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/01/2022
				18301231	N/A	Street/Roads	Work Planned	New	Jim Bass	
				18291334	N/A	Street/Roads	Work Planned	Completed	Riley Sublett	08/01/2022
2022-69	Closed	511 Mercer St., City Hall, TX 78620	City Hall (Jul. WO's)	18197453	N/A	N/A	Work Planned	Completed	Johnathon Hill	07/06/2022
				18190537	N/A	N/A	Work Planned	Completed	Bill Stevens	07/11/2022
				18217104	N/A	N/A	Work Planned	Completed	Johnathon Hill	07/11/2022
				18263500	N/A	N/A	Work Planned	Completed	Sonny Garza	07/21/2022
2022-70	Closed	419 Founders Park Rd., Founders Park, TX 78620	Founders Park (Jul. WO's)	18227086	N/A	Parks	Work Planned	Completed	Jim Bass	07/18/2022
				18258299	N/A	Parks	Work Planned	Completed	Jim Bass	07/20/2022
				18201546	N/A	Parks	Work Planned	Completed	Riley Sublett	07/22/2022
				18258310	N/A	Parks	Work Planned	Completed	Jim Bass	08/01/2022

2022-70	Closed	419 Founders Park Rd., Founde	Founders Park (Jul. WO's)	18194357	N/A	Parks	Work Planned	Completed	Bill Stevens	08/02/2022 Item 14.
2022-71	Closed	27148 RR12, Sports and Rec Park, TX 78620	Sports and Rec Park (Jul. WO's)	18217116	N/A	Parks	Work Planned	Completed	Johnathon Hill	07/12/2022
				18201532	N/A	Parks	Work Planned	Completed	Riley Sublett	07/21/2022
				18291397	N/A	Parks	Work Planned	Completed	Johnathon Hill	07/27/2022
2022-72	Closed	151 Mercer St., VMP/Triangle, TX 78620	VMP/Triangle (Jul. WO's)	18217126	N/A	Parks	Work Planned	Completed	Johnathon Hill	07/13/2022
2022-73	Open	1042 Event Center Dr., Ranch House, TX 78620	Ranch House (Jul. WO's)	18176160	N/A	N/A	Work Planned	Completed	Sonny Garza	07/05/2022
				18218229	N/A	N/A	Work Planned	Completed	Bill Stevens	07/20/2022
				18333433	N/A	N/A	Work Planned	New	Sonny Garza	
2022-74	Closed	1042 Event Center Dr., Dripping Spring Ranch Park, TX 78620	DSRP (Jul. WO's)	18240151	N/A	Parks	Work Planned	New	Jim Bass	
				18275294	N/A	Parks	Work Planned	New	Jim Bass	
				18176664	N/A	Parks	Work Planned	Completed	Sonny Garza	07/12/2022
				18220822	N/A	Parks	Work Planned	Completed	Sonny Garza	07/12/2022
				18240109	N/A	Parks	Work Planned	Completed	Jim Bass	07/18/2022
				18240124	N/A	Parks	Work Planned	Completed	Sonny Garza	07/21/2022
				18274495	N/A	Parks	Work Planned	Completed	Johnathon Hill	07/27/2022
				18255242	N/A	Parks	Work Planned	Completed	Sonny Garza	08/01/2022
				18240144	N/A	Parks	Work Planned	Completed	Jim Bass	08/01/2022
				18201586	N/A	Parks	Work Planned	Completed	Sonny Garza	08/02/2022

2022-75	Open	22690 RM 150, Charro, TX 78620	Charro Park (Jul. WO's)	No Work Orders on Project	N/A	Parks					Item 14.
2022-76	Closed	, Fleet and Equipment, TX 78620	Fleet and Equipment (Jul. WO's)	18300922	N/A	N/A	Work Planned	New	Sonny Garza		
				18180091	N/A	N/A	Work Planned	Completed	Sonny Garza	07/12/2022	
				18258346	N/A	N/A	Work Planned	Completed	Riley Sublett	07/21/2022	
				18240155	N/A	N/A	Work Planned	Completed	Sonny Garza	07/21/2022	
				18237858	N/A	N/A	Work Planned	Completed	Sonny Garza	07/21/2022	
				18300941	N/A	N/A	Work Planned	Completed	Sonny Garza	08/01/2022	
				18300934	N/A	N/A	Work Planned	Completed	Sonny Garza	08/01/2022	
				18300930	N/A	N/A	Work Planned	Completed	Sonny Garza	08/01/2022	
				18300914	N/A	N/A	Work Planned	Completed	Sonny Garza	08/01/2022	
2022-77	Closed	101 Old Fitzhugh, Stephenson Building, TX 78620	Stephenson Bldg (Jul. WO's)	18203931	N/A	N/A	Work Planned	Completed	Johnathon Hill	07/08/2022	
				18259192	N/A	N/A	Work Planned	Completed	Johnathon Hill	07/22/2022	
2022-78	Open	23127 W. 150, South Regional Water Reclamation Facility, TX 78620	South Regional Water Reclamation Facility (Jul. WO's)	No Work Orders on Project	N/A	N/A					

City of Dripping Springs
Project and Work Order Report
July 2022



Fiscal Year 2022

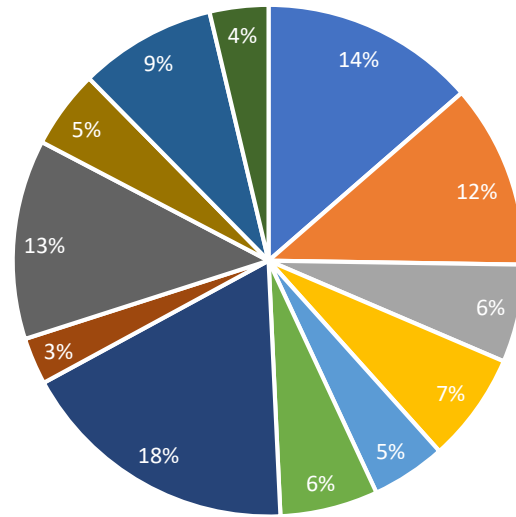
Project and Work Order Report
 October 2021 - September 2022

Project Description	# of WO's	Hours Documented	% of Fiscal Year 2022 WO's	% of Fiscal Year 2022 WO Hours
Street and ROW Maint.	55	149.75	14%	14%
City Hall	47	110.25	12%	10%
Founders Park	25	61.5	6%	6%
Sports and Rec Park	28	116	7%	11%
VMP/Triangle	19	50	5%	5%
Ranch House	25	45.75	6%	4%
DSRP	72	194.25	18%	18%
Charro Park	12	20	3%	2%
Fleet and Equipment	51	142	13%	13%
Stephenson Bldg	20	66.5	5%	6%
South Regional Water Reclamation Facility	35	48.5	9%	4%
Founders Day	15	74.25	4%	7%
FY2022 Totals	404	1078.75	100%	100%

Totals as of August 1, 2022

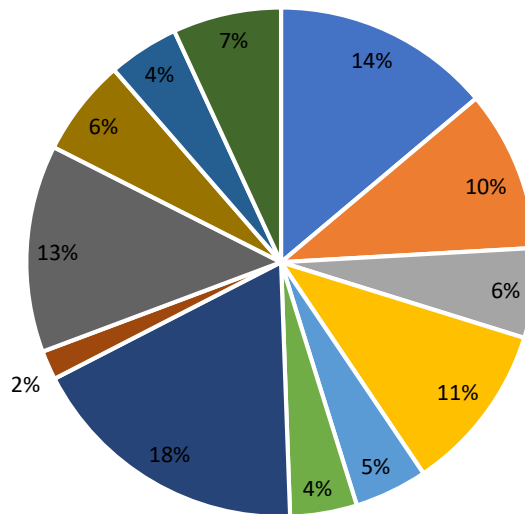
% of FY22 WO's

- Street and ROW Maint.
- City Hall
- Founders Park
- Sports and Rec Park
- VMP/Triangle
- Ranch House
- DSRP
- Charro Park
- Fleet and Equipment
- Stephenson Bldg
- South Regional Water Reclamation Facility
- Founders Day



% of FY22 WO Hours

- Street and ROW Maint.
- City Hall
- Founders Park
- Sports and Rec Park
- VMP/Triangle
- Ranch House
- DSRP
- Charro Park
- Fleet and Equipment
- Stephenson Bldg
- South Regional Water Reclamation Facility





City of Dripping Springs

Monthly Maintenance Report

July 2022

Routine Maintenance

- M-F Weekly Maintenance Check list is completed in the morning
- Maintenance Meeting Wednesdays (1:00pm)
- Friday's Vehicles cleaned out, washed, and maintenance check completed
- Banners put up and taken down as needed
- City Hall fogged and sprayed with disinfectant daily
- Mercer St. plant beds maintained
- Founders pool skimmers cleaned out
- Founders pool chemicals checked/restocked

Additional Maintenance Completed

Parks

- DSRP roadway to ranch house potholes repaired – 7/5
- SRP parking lot re-striping – 7/11-7/15,
- Founders pool lifeguard tower repaired – 7/12-7/13, 7/29
- DSRP water fountains unclogged – 7/15
- Founders Park parking lot re-striping – 7/15
- Founders playground swing repair – 7/19-7/22
- Founders trees trimmed around signs – 7/22
- Charro solstice circle trimmed – 7/26
- Founders pool, pavilion, and propane fence area trimmed – 7/27
- Charro water collection system repaired – 7/28-7/29

Streets

- Hays St. crosswalk re-painted – 7/6
- Roger Hanks and Creek Rd intersection sign installed – 7/7
- Mercer St. ROW trimmed – 7/18
- VMP ROW trimmed – 7/18
- Grand Prairie ROW trimmed – 7/19
- Old Fitzhugh and Mercer St. tree trimming – 7/20
- Ranch House well house rebuild – 7/18-7/22, 7/25-7/27
- Retha Rd. dead animal removal – 7/19
- Hays St. ROW tree trimming – 7/21
- Wallace St. ROW tree trimming – 7/21
- Spanish Oak ROW tree trimming – 7/22
- Founders Park Rd. sidewalk trimmed – 7/27

Facilities

- City Hall water run – 7/6, 7/8, 7/13, 7/14, 7/18, 7/25, 7/28
- Stephenson Bldg. Founders Day items moved to demoed section – 7/11
- City Hall men’s restroom lightbulbs replaced – 7/11
- Stephenson Bldg. continued demo -7/12-7/18
- Ranch House step grip painting – 7/14-7/15
- City Hall mowed and trimmed – 7/18-7/19
- DSRP entrance light repair – 7/18
- DSRP office switch replacement – 7/18
- City Hall council chambers clock installed – 7/20
- DSRP IT shelf installed – 7/25
- DSRP well house replacement – 7/25-7/29
- Stephenson lot tree trimming – 7/26
- City Hall white board installed – 7/28
- City Hall light bulb replacements – 7/28
- DSRP restroom light sensor switch replaced – 7/28

Equipment/Vehicles

- Bobcat skid steer delivered – 7/6
- Paint sprayer repaired – 7/6, 7/11
- SRWRF Ferris mower PTO switch repaired – 7/14-7/15, 7/18-7/19
- MD004 pm’d – 7/8, 7/15, 7/29
- MD003 pm’d – 7/15
- DSRP Kiser drag repair – 7/15
- Hard closer trailer acquired – 7/18
- PW001 spare tire re-installed – 7/19
- PW003 city decals installed – 7/20-7/21
- City trailer registration tags – 7/27

Other

- U.S. Flags moved to half-staff – 7/5
- U.S. Flags moved to full staff – 7/9
- Extra desk moved from Stephenson Bldg to DSRP – 7/22
- HAZMAT spill and clean up training – 7/14
- Emergency Management radio utility access – 7/25-7/29

SRWRF

-